



The City Bridge Trust Committee

Date: TUESDAY, 24 MAY 2016
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Deputy Billy Dove
Karina Dostalova
Simon Duckworth
Stuart Fraser
Marianne Fredericks
Deputy Stanley Ginsburg
Alderman Alison Gowman
Deputy the Revd Stephen Haines
Jeremy Mayhew
Alderman Vincent Keaveny
Vivienne Littlechild
Edward Lord
Wendy Mead
Ian Seaton
The Rt Hon the Lord Mayor, The Lord Mountevans (Ex-Officio Member)

Enquiries: Philippa Sewell
tel. no.: 020 7332 1426
philippa.sewell@cityoflondon.gov.uk

Lunch will be served in the Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**
To receive the Order of the Common Council from 21 April 2016.
For Information
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**
To elect a Chairman in accordance with Standing Order 29.
For Decision
5. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman in accordance with Standing Order 30.
For Decision
6. **MINUTES**
To agree the minutes and non-public summary of the meeting held on 18 March 2016.
For Decision
(Pages 3 - 10)
7. **APPOINTMENT TO THE SOCIAL INVESTMENT BOARD**
Report of the Town Clerk.
For Decision
(Pages 11 - 12)
8. **OUTSTANDING ACTIONS**
Report of the Town Clerk.
For Information
(Pages 13 - 14)
9. **QUINQUENNIAL REVIEW**
Report of the Chief Grants Officer.
For Decision
(Pages 15 - 22)
10. **PROGRESS REPORT**
Report of the Chief Grants Officer.
For Information
(Pages 23 - 34)

11. **GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**

To consider the Chief Grants Officer's reports on grant recommendations as follows:-
For Decision
(Pages 35 - 36)

- a) St Clement and St James Community Development Project (Pages 37 - 38)
- b) British Refugee Council (Pages 39 - 40)
- c) Community Activities Project Ealing - CAPE (Pages 41 - 42)
- d) Nafsiyat Intercultural Therapy Centre (Pages 43 - 44)
- e) Thames Reach Housing Association Limited (Pages 45 - 46)
- f) The Log Cabin (Pages 47 - 48)
- g) Together for Mental Wellbeing (Pages 49 - 50)
- h) Limes Community and Children's Centre (Pages 51 - 52)
- i) Poetry Society (Pages 53 - 54)
- j) Sycamore Trust U.K. (Pages 55 - 56)
- k) Women's Resource Centre (Pages 57 - 60)
- l) Age Exchange Theatre Trust (Pages 61 - 64)
- m) Age Concern Brent (Pages 65 - 66)
- n) Attend (Pages 67 - 68)
- o) Centre 404 (Pages 69 - 70)
- p) Redbridge Carers Support Service (Pages 71 - 72)
- q) The Parochial Church Council Of The Ecclesiastical Parish Of St. Luke's Oseney Crescent (Pages 73 - 74)
- r) Ealing Law Centre (Pages 75 - 76)
- s) Home-Start Barnet (Pages 77 - 78)
- t) Mary Ward Legal Centre (Pages 79 - 80)
- u) Paddington Law Centre (Pages 81 - 82)
- v) St Hilda's East (Pages 83 - 84)
- w) Waltham Forest CAB (Pages 85 - 86)
- x) Reach Volunteering (Pages 87 - 88)
- y) StreetGames (Pages 89 - 92)
- z) Voluntary Action Harrow (Pages 93 - 94)

12. **TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-**
- a) Applications recommended for rejection (Pages 95 - 102)
 - b) Grants/expenditure considered under Delegated Authority (Pages 103 - 106)
 - c) Withdrawn and Lapsed Applications (Pages 107 - 110)
 - d) Review of eligibility cap on capital requests (Pages 111 - 112)
 - e) Future of London's Voluntary Sector Infrastructure Support (Pages 113 - 118)
 - f) Reports on Monitoring Visits (Pages 119 - 124)
 - g) Events Attended (Pages 125 - 130)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

15. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

16. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 18 March 2016.

For Decision
(Pages 131 - 132)

17. **PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS**

Report of the Chief Grants Officer.

For Information
(Pages 133 - 136)

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Agenda Item 3

MOUNTEVANS, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 21st April 2016, doth hereby appoint the following Committee until the first meeting of the Court in April, 2017.
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THE CITY BRIDGE TRUST COMMITTEE

1. **Constitution**
A Non-Ward Committee consisting of,
 - two Aldermen nominated by the Court of Aldermen
 - 12 Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
 - the Right Honourable the Lord Mayor (ex-officio)
2. **Quorum**
The quorum consists of any five Members.
3. **Membership 2016/17**
ALDERMEN
 - 5 Alison Jane Gowman
 - 2 Vincent Keaveny**COMMONERS**
 - 4 (4) Stuart John Fraser, C.B.E.
 - 6 (4) Vivienne Littlechild J.P.
 - 6 (4) Charles Edward Lord, O.B.E., J.P.
 - 4 (3) Simon D'Olier Duckworth, O.B.E., D.L
 - 6 (3) The Revd. Stephen Decatur Haines, Deputy, *for three years*
 - 8 (3) Wendy Mead, O.B.E.
 - 2 (2) Karina Dostalova
 - 4 (2) Marianne Bernadette Fredericks
 - 6 (2) Jeremy Paul Mayhew
 - 13 (1) William Harry Dove, O.B.E., J.P., Deputy
 - 4 (1) Stanley Ginsburg, J.P., Deputy
 - 5 (1) Ian Christopher Norman Seatontogether with the ex-officio Member referred to in paragraph 1 above.
4. **Terms of Reference**
 - (a) To determine all applications for grants pursuant to the Cy Pres Scheme for the administration of the Charity known as the Bridge House Estates, made by the Charity Commissioners on 9 February 1995 and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes:-
 - (i) in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and,
 - (ii) for other charitable purposes for the general benefit of the inhabitants of Greater London;other than grants above a sum of £500,000 which decisions are reserved to the Court of Common Council upon this Committee's recommendation.
 - (b) Subject to the terms of the Cy Pres Scheme and criteria as to the eligibility and treatment of applications specified from time to time by the Court of Common Council:-

- (i) to review the criteria referred to above and to make recommendations to the Court of Common Council for changes thereto;
 - (ii) to determine conditions and other requirements to be imposed in connection with grants that are approved;
 - (iii) in considering the application of surplus income in accordance with clause 2 of the said Scheme, the Trustee¹ shall consult with such person, bodies corporate, local authorities, government departments and agencies, charities, voluntary organisations and other bodies as the Trustee may think appropriate from time to time; and,
 - (iv) to review, as necessary, the amounts, nature and spread of grants approved or refused, and the operation of administrative arrangements for the Scheme.
- c) To be involved in the process for the appointment of the Chief Grants Officer, as appropriate.

¹ The City of London Corporation, acting through the Court of Common Council, is the sole Trustee of Bridge House Estates ('the Trustee').

THE CITY BRIDGE TRUST COMMITTEE

Friday, 18 March 2016

Minutes of the meeting of The City Bridge Trust Committee held at Guildhall, EC2 on Friday, 18 March 2016 at 1.45 pm

Present

Members:

Jeremy Mayhew (Chairman)	Deputy the Revd Stephen Haines
Alderman Alison Gowman (Deputy Chairman)	Alderman Vincent Keaveny
Deputy Billy Dove	Vivienne Littlechild
Karina Dostalova	Edward Lord
Marianne Fredericks	Wendy Mead
	Ian Seaton

Officers:

Philippa Sewell	- Town Clerk's Department
Steven Reynolds	- Chamberlain's Department
Carys Griffith	- Chamberlain's Department
Anne Pietsch	- Comptroller and City Solicitor's Department
David Farnsworth	- Chief Grants Officer
Jenny Field	- The City Bridge Trust
Sandra Davidson	- The City Bridge Trust
Martin Hall	- The City Bridge Trust
Sandra Jones	- The City Bridge Trust
Jack Joslin	- The City Bridge Trust
Joan Millbank	- The City Bridge Trust
Julia Mirkin	- The City Bridge Trust
Ciaran Rafferty	- The City Bridge Trust
Shegufta Rahman	- The City Bridge Trust
Tim Wilson	- The City Bridge Trust
Stephanie Basten	- Communications Office

In Attendance:

- Craig Calvert from UBS
- Kentish Town City Farm
- Children and Families Across Borders
- NSPCC

1. APOLOGIES

Apologies were received from the Right Hon. the Lord Mayor Alderman the Lord Mountevans, Deputy Stanley Ginsburg, Simon Duckworth and Stuart Fraser.

The Chairman welcomed the charities in attendance and Craig Calvert from UBS to the meeting.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

The Deputy Chairman, Alderman Alison Gowman, declared a non-pecuniary interest in item 7x, Fine Cell Work.

Edward Lord declared a non-pecuniary interest in item 7x, Fine Cell Work, by virtue of his Livery Company supporting the organisation. He also declared a non-pecuniary interest in item 7m, Albert Kennedy Trust, by virtue of being the former Chairman of Trustees.

Ian Seaton declared a non-pecuniary interest in item 7g, Haringey Shed, by virtue of his Livery Company supporting Chicken Shed, of which this was a satellite project.

Alderman Vincent Keaveny declared a non-pecuniary interest in item 7u, Latin American Women's Rights Service, by virtue of the wife of one his clients being the Chairman.

The Chief Grants Officer declared a non-pecuniary interest in item 7aa by virtue of being a Trustee of London Funders.

3. **MINUTES**

RESOLVED – That the public minutes and non-public summary of the meeting held on 28 January 2016 be agreed as an accurate record.

4. **OUTSTANDING ACTIONS**

Members discussed the outstanding actions, and noted those that had been completed or were now being progressed through regular practices.

RESOLVED – That the Outstanding Actions update be noted.

5. **PROGRESS REPORT**

The Committee received the regular progress report of the Chief Grants Officer and discussed the updates, including the recommendations in the report for carry forwards linked to substantial pieces of work to inform spend.

With regard to Stepping Stones, Members noted that the second round of applications was reaching a conclusion, with 15 organisations being recommended for funding at a total grant value of £783,500. Consultation with charities and social investment specialists demonstrated the continued need for the Stepping Stones programme and, as such, officers were proposing a third round in summer 2016. In order to announce details of this at a reception with UBS planned for 22nd April, Officers were requesting an allocation of £500,000 from the Trust's 2016-17 grants budget be considered at this meeting. Members extended their thanks to UBS for co-funding the project.

RESOLVED – That:

- a) £500,000 be allocated from the 2016-17 grants budget towards a third round of the Stepping Stones Fund, launching in the summer;

- b) £1,200,000 be carried forward from the uplifted grants budget for the new employability programme;
- c) £850,000 be carried forward from the uplifted grants budget for the new infrastructure programme.

6. **CITY OF LONDON CORPORATION'S WORK ON EMPLOYABILITY**

The Committee received a report of the Chief Grants Officer regarding the work of the Corporation on employability.

RESOLVED – That the report be noted.

7. **GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**

7a **Strategic Initiative - Justice First Fellowships (Legal Education Foundation)**

APPROVED – a grant of £320,000 over three years (£80,000; £160,000; £80,000) to the Legal Education Foundation to support the provision of six Justice First Fellowships in London.

7y **West London Zone**

Craig Calvert from UBS was present for the consideration of this item.

APPROVED - £150,000 towards the cost of West London Zone's Collective Impact Bond. Funding is conditional on West London Zone delivering the following:

- an updated social investment model, with details of pricing and revenue for approval by City Bridge Trust officers;
- a report on a completed pilot that provides proof of concept of outcomes by end of 1 February, 2017 the latest;
- copies of correspondence from commissioners that shows their commitment to the work; and
- copies of correspondence from potential social investors showing their commitment to invest.

7b **Africa Advocacy Foundation (AAF)**

APPROVED - £106,500 over three years (£35,700; £35,500; £35,300) towards a part-time salary (3.5 days per week), project costs and overheads of a project to support young women in addressing the psychological impact of female genital mutilation.

7c **Lambeth and Southwark Mind**

APPROVED - £147,400 over three years (£27,400, £60,000, and £60,000) towards the salary costs of the CEO and Clinical Director (equivalent to a maximum of 1 full-time equivalent) and a contribution to other costs for the psychotherapy service.

7d **The Guild of Psychotherapists**

APPROVED - £76,200 over three years (£20,700; £24,900; £30,600) towards the salary of the part-time Clinic Co-ordinator (equivalent to £4,000 per annum)

and project running costs to expand the Community Psychotherapy Service for BME communities in South London.

7e West London Gay Men's Project

In response to a request from a Member, officers undertook to write to the organisation about the exclusionary language used in their name.

APPROVED - £77,000 over three years (£25,400; £25,200; £26,400) towards the part-time Counsellor (20 hours per week) and the counselling and group therapy service for Trans* people in London.

7f Kentish Town City Farm Ltd

APPROVED - £118,300 over three years (£38,850, £39,450, £40,000) for the salary of a full-time Education Officer, together with the associated project running costs.

7g Haringey Shed

APPROVED - £91,100 over three years (£30,100; £30,350; £30,650) for the salary of a part-time (15 hours per week) Inclusion Worker and a contribution towards the Volunteer Managers post (15 hours per week) and related overheads and associated project costs.

7h Headway East London

APPROVED - £146,000 over three years (£46,600, £48,600, £50,800) towards the costs of establishing a flagship studio, marketing the work and enhancing public awareness.

7i Independent Living Agency (ILA)

APPROVED - £106,600 over three years (£42,000; £35,300; £29,300) for a part-time Project Coordinator (21 hours per week) to manage the project and project costs for delivering the Peer Support Brokers programme for Londoners.

7j Islington Boat Club (IBC)

APPROVED - £81,900 over three years (3 x £27,300) towards the costs of 4 instructors for 7 hours per week each, for 39 weeks per annum. The grant is subject to submission of satisfactory, final, co-designed programmes.

7k Rosetta Life

APPROVED - £66,700 over two years (£21,050, £45,650) to replicate the model for movement and singing for stroke survivors across London.

7l St Paul's Church West Hackney

APPROVED - £52,250 towards the redevelopment of the church hall to accessible standards to provide stair lifts and an accessible WC and shower/wet room.

7m Albert Kennedy Trust

APPROVED - £90,000 over three years (3x £30,000) towards the salary costs of the full-time post of London Senior Practitioner.

7n **International Social Service of the United Kingdom (ISS UK)**
APPROVED - £135,000 over three years (£45,000 each year) to cover the costs of full-time equivalent Social Worker and Caseworker and associated programme and running costs.

7o **Kiran Project**
APPROVED - £102,500 (£34,000; £34,200; £34,300) towards a full-time salary and on-costs to support BME women who have survived, or are at risk of, domestic abuse.

7p **Claremont Project (Islington)**
APPROVED - £143,850 over three years (£49,300, £46,900, £47,650) for the salary of a full-time Flourishing Lives Project Co-ordinator, plus project running costs.

7q **Covent Garden Dragon Hall Trust**
APPROVED - £87,000 over three years (£29,600; £28,700; £28,700) for the salary of a full-time Community Development Worker and associated project costs working with older people aged 75+ and support to carers 65+.

7r **Deafblind UK**
APPROVED - £61,900 over two years (£30,700; £31,200) towards the part-time salary (3 days per week) and associated running costs of an Outreach Officer (London) to maintain and develop support services for deafblind older people in London.

7s **St Augustine's Community Care Trust**
APPROVED - £99,500 (£32,500; £33,200; £33,800) towards the salary costs of a full-time Chief Operations Officer, and running costs of the Homelink Day Respite Service.

7t **Asylum Support Appeals Project**
APPROVED - £135,000 (3 x £45,000) over three years towards 50% of the salary costs of a Solicitor; 40% of a Duty Scheme Co-ordinator; and 10% of the Director's salary; plus associated running costs.

7u **Latin American Women's Rights Service (LAWRS)**
APPROVED - £97,000 over three years (£31,300; £32,300; £33,400) towards the full-time Coordinator, costs of delivering the Advice programme in London, management and on-costs.

7v **South London Refugee Association**
APPROVED - £96,000 over three years (£31,700; £32,000; £32,300) towards the cost of a part-time Advice Co-ordinator (4 days per week), and associated running costs.

7w **Tamil Welfare Association (Newham) UK**
APPROVED - £102,000 (3x £34,000) towards the costs of a full-time Advice Worker and associated running costs. The first payment is subject to receipt of

satisfactory signed audited accounts for the years ended 31 December 2014 and 31 December 2015. Release of subsequent quarterly payments is subject to the receipt of a satisfactory forecast each quarter of income and expenditure for the year, until such time that free reserves reach a reasonable level.

7x Fine Cell Work

APPROVED - £133,000 (£36,000; £46,000; £51,000) towards the running and on-costs of Fine Cell Work's Open the Gates programme supporting ex-prisoners towards employment and settled living. The grant is awarded on the condition that the charity raises the balance of funds.

7z Bexley Voluntary Service Council

APPROVED - £118,800 over three years (£40,350; £42,650; £35,800) towards the part-time (4 days per week) Development Officer (Outcomes & Impact Champion), training and on costs associated with the Measuring Impact to Improve Performance project.

7aa London Funders

APPROVED - £250,000 over 5years (5 x £50,000) towards core costs and subject to external evaluation after three years.

7bb Merton Voluntary Service Council

APPROVED - £160,000 over three years (£51,400; £53,400; £55,200) towards 0.8 of the Head of Development's salary and 0.2 of the Chief Executive's salary, evaluation workshop costs and associated overheads.

7cc Pro Bono Community

APPROVED - £110,955 over three years (3 x £36,985) for a part-time salary (2.5 days per week), training costs and overheads to train law students to volunteer in community advice agencies.

8. TRANSFER OF PACE GRANT TO METRO CENTRE LTD

The Committee considered a report of the Chief Grants Officer regarding a grant previously made to the Project for Advocacy, Counselling & Education (PACE), recommends that, following the recent closure of the balance of the grant made to that charity be transferred to the Metro Centre Limited.

RESOLVED – That:

- a) the balance of the grant (i.e. £104,917) made to PACE at the September 2015 Committee be revoked;
- b) this balance be transferred to the Metro Centre Limited to deliver the outcomes of the original PACE project. This grant, to be rounded up to £105,000 over three years (3 x £35,000), will be for the salary costs of an Advocacy Worker and related costs of an advocacy service for LGBT Londoners with mental health problems.

9. TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-

9a Applications recommended for rejection

The Committee considered a report of the Chief Grants Officer, which recommended that twenty grant applications be rejected for the reasons identified in the schedule attached to the report.

RESOLVED – That twenty grant applications detailed in the schedule attached to the report be rejected.

9b Grants/expenditure considered under Delegated Authority

The Committee received a report of the Chief Grants Officer which advised Members of fifteen expenditure items, totalling £151,220, which had been presented for approval under delegated authority to the Chief Grants Officer in consultation with the Chairman and Deputy Chairman.

RESOLVED – That the report be noted.

9c Withdrawn and Lapsed Applications

The Committee received a report of the Chief Grants Officer which provided details of thirteen applications which had been withdrawn or had lapsed.

RESOLVED – That the report be noted.

9d Variations to grants awarded

The Committee received a report of the Chief Grants Officer which advised Members of a variation to two grants agreed by the Chief Grants Officer since the last meeting.

RESOLVED – That the report be noted.

9e Reports on Monitoring Visits

The Committee received a report of the Chief Grants Officer about two visits that had taken place to Coram Voice and Spitalfields City Farm, and a Member gave a verbal update on a visit she had attended to Breast Cancer Care.

RESOLVED – That the report be received.

9f Events Attended

The Committee noted a report of the Chief Grants Officer regarding the key meetings and events attended by Members and officers since the last meeting.

RESOLVED – That the report be noted

10. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

In response to a question from the Deputy Chairman, officers confirmed that all posts funded by the City Bridge Trust were paid the London Living Wage or above, and undertook to bring a report to a future meeting providing more detail.

11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

There was no other business.

12. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
13 - 14	3
15 – 16	-

13. NON-PUBLIC MINUTES

RESOLVED – That the non-public minutes of the meeting held on 28 January 2016 be agreed as an accurate record.

14. PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS

The Committee received a report of the Chief Grants Officer outlining the pipeline for strategic grants.

RESOLVED – That the report be noted.

15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no other business.

The meeting ended at 2.40 pm

Chairman

Contact Officer: Philippa Sewell
tel. no.: 020 7332 1426
philippa.sewell@cityoflondon.gov.uk

Agenda Item 7

Committee	Date:
The City Bridge Trust Committee	24 May 2016
Subject: Appointment to the Social Investment Board	Public
Report of: Town Clerk	For Decision
Report author: Philippa Sewell, Committee & Members' Services Officer	

Summary

The purpose of this report is to consider the appointment to the Social Investment Board. The proposed Terms of Reference and composition of the Board are given below.

Subject to approval by the Investment Committee at its meeting on 25th May 2016, the Terms of Reference will continue as present with the Board meeting up to six times a year.

The composition of the Social Investment Board includes the Chairman of the City Bridge Trust Committee for the time being or his/her nominee. As Chairman, Jeremy Mayhew was nominated to serve on the Board for 2015/16.

Recommendation

It is recommended that consideration be given to the appointment to the Social Investment Board.

Main Report

Social Investment Board

Composition

- Chairman to be determined by the Board*
- The Chairman of the Policy & Resources Committee for the time being or his/her nominee;
- The Chairman of the Finance Committee for the time being or his/her nominee;
- The Chairman of the City Bridge Trust Committee for the time being or his/her nominee;
- The Chairman of the Financial Investment Board for the time being or his/her nominee;
- One Member of the Financial Investment Board;

- Two Members elected by the Court of Common Council, one of whom shall have fewer than five years' service on the Court at the time of their appointment.

All nominees must be Members of the Court of Common Council.

Quorum

The quorum consists of any 3 Members.

Terms of Reference

The terms of reference for the Social Investment Board shall be as follows:-

- a) to approve criteria for social investments and to authorise social investments in accordance with such criteria
- b) to approve the appointment of and monitor the performance of independent advisors tasked with undertaking due diligence of investment proposals; and
- c) all of the above to be consistent with the strategic investment policies determined by the Policy and Resources Committee and the Investment Committee.

There is provision within Standing Orders to enable the Chairman of the Social Investment Board to report on and speak to their activities and responsibilities in the Court of Common Council and to ensure that any decisions are taken without undue delay.

***Note on the Chairmanship**

The Social Investment Board shall elect annually a Chairman and a Deputy Chairman from amongst all of its Members (including ex-officio Members who shall also have the power to vote in such elections) with the exception of any co-opted people.

Membership 2015/16

Nominee of the Chairman of the Policy & Resources Committee	Alderman Peter Hewitt
The Chairman of the Finance Committee	Deputy Roger Chadwick
The Chairman of the City Bridge Trust Committee	Jeremy Mayhew
The Chairman of the Financial Investment Board	Andrew McMurtrie
One Member of the Financial Investment Board	Nicolas Bensted-Smith
Two Members elected by the Court of Common Council	Henry Colthurst Wendy Hyde

Philippa Sewell

Committee & Members' Services Officer,
Town Clerk's Department
T: 020 7332 1426
E: philippa.sewell@cityoflondon.gov.uk

The City Bridge Trust Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	28 Jan 2016	Capital Projects Funding Cap Officers explore whether the cap on funding capital projects of over £10m is still appropriate.	CBT Team	May 2016	On agenda for May meeting.
2.	28 Jan 2016	Publicity Officers report back at a future meeting as to the scope for encouraging promotion within the current policies.	CBT Team	May 2016	Update provided in CGO report.
3.	28 Jan 2016	Proactive help for grantees Wording be added to the grant approval letter asking successful applicants to alert the City Bridge Trust of any financial difficulties.	CBT Team	May 2016	COMPLETE - Officers consulted with other funders and have determined the most appropriate wording.
4.	18 Mar 2016	London Living Wage Officers report back clarifying the position regarding the London Living Wage.	CBT Team	May 2016	Update provided in CGO report.
5.	18 Mar 2016	UK Consortium LGBT As discussed under non-public minutes.	CBT Team	May 2016	Oral update to be given at the May meeting.

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Committee: The City Bridge Trust Committee	Date: 24 May 2016
Subject: Quinquennial Review	Public
Report of: Chief Grants Officer	For Decision

Summary

This paper introduces the next City Bridge Trust (CBT) Quinquennial Review of its funding priorities. It proposes:

- A timeline: May 2016 – March 2018
- A methodology: Diagnostic of London's needs; analysis of CBT positioning within funder ecology; analysis of best use of assets
- Resource needs to support the Review

Recommendations

- To agree the Review's principles, methodology and timeline
- To agree a budget of £190,000 to support the Review

Main Report

Background

1. Since its inception in 1995, CBT grant-making has been rooted in the evidence of need in London. This evidence has been gathered through consulting with Londoners on a regular basis and careful consideration of data and research. This may be seen as a model of good practice whilst also satisfying the agreement with the Charity Commission that such consultation will underpin CBT's funding.
2. The pattern of consultation which you have agreed to date has been to have a comprehensive review every 5 years, (the CBT Quinquennial Review), whilst retaining flexibility throughout, to adapt your funding programmes to changes in the needs of Londoners. The last Quinquennial Review was completed in 2013; and this underpins your current Investing in Londoners programmes. The next Quinquennial Review needs to be completed and implemented in 2018. This is an exciting opportunity to work with others, to ensure that CBT makes the most of its distinctive position and assets to have the most positive impact it can in tackling disadvantage in London.

Timeline

3. A comprehensive draft timeline with related actions is attached at Appendix 1. In summary, this is as follows:

2016		
	May	CBT Committee consideration of outline proposals; Team Away Day focused on Quinquennial Review
	June	Communication plan in place and communication with target audience around Review in collaboration with partners; recruitment of project manager support;
	July	Literature review/commission research
	August	Research and organising consultation
	September - November	Consultation
	December	Analysis of all findings
2017		
	January	Analysis of all findings
	February – April	Consultation on draft funding strategy
	May	Finalisation of draft funding strategy
	July	Agreement of CBT Committee on new funding strategy
	September	Agreement of Court of Common Council on new funding strategy
	October – March	Operational changes and resources put in place to implement new funding strategy
2018		
	April	Launch of new funding programmes

Methodology

4. It is proposed that the following principles underpin the Review:
 - It will be conducted through the prism of ‘tackling disadvantage in London’
 - The analysis of need will be a zero-based approach – not entered through consideration of only what we are doing already
 - It will be collaborative, consultative and transparent: the process and findings will be openly available and proactively communicated.

5. The Review is about both looking back and looking forward. The principal elements proposed are:
 - Literature/data review of disadvantage in London
 - Evaluation of any lessons learned from our current programmes
 - Analysis of the most effective ways of using all of our assets (including a review of good practice in charitable funding/social investment)
 - Analysis of the distinctive position of City Bridge Trust within the London funder ecosystem (identification of its distinctive assets and

opportunities for leverage) in particular given the Corporation as trustee of the underpinning charity, Bridge House Estates

- Consultation will be central to the Review: key stakeholders will be engaged from across the community and voluntary, statutory and private sectors
- Collaboration will also be central to the Review: in particular with London Funders (embracing all London boroughs and key London funders) and Trust for London.

Resources to Support the Review

6. The Review will underpin c.£100M plus of charitable funding. It is essential that the resources are committed to support an effective review and an indicative budget is set out below:

Project Management	£50,000	Average of 2.5 days a week for 12 months at £400 per day
Research	c.£75,000	
Evaluation	c.£25,000	
Consultation	c.£30,000	
Professional Advice	c.£10,000	

It is recommended that the Committee agree this indicative budget.

Appendix 1: Draft timeline

David Farnsworth

Chief Grants Officer

T: 020 7332 3713

E: david.farnsworth@cityoflondon.gov.uk

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Timeline for Quinquennial/Five Year Strategic Review – (in collaboration with Trust for London/London Funders)

DATE	OBJECTIVE
2016	
April	Reach agreement with Trust for London and London Funders as to extent of potential collaboration
May	Appoint CBT Project Manager
	Set up collaboration protocol/governance if agreed
19 th	Sufficient time inserted in diaries for team(s) and board(s) to engage with review
	Agreement as to scope of consultation: participants/audiences/questions (first draft)
	Draft CBT committee paper which finalises timeline/project plan and resource requirements to support review
	Draft communications plan to support the review in consultation with the Corporation's communications and public affairs team(s)
	Consult with Legal on draft Committee Paper
	CBT Committee agreement to project plan/timeline/ resources
	Communicate consultation plan to Charity Commission
	Team away day focused on the Quinquennial Review
	Present Project Plan to Corporation's People, Prosperity, and Place Groups and Chief Officers Group and request input into literature review and consultation
	Commission evaluation into Investing in Londoners programme
June	Commission literature review into <ul style="list-style-type: none"> • London context/needs through prism of tackling disadvantage • How to fund (ie best practice examples across grant making, social investment, mission related investment, blended finance etc.) • Funder ecosystem in London (analysis of who is funding what and what CBT best placed to fund)

July	Literature review concluded by month end and analysis of any gaps in research or information gathering Agreement as to final list of consultees and identify group to test conclusions arising from research
August	Commission any research to fill gaps (including any vision pieces)
September	Consult with <ul style="list-style-type: none"> • Grantees/investees • Beneficiaries • Key stakeholders (including business and London boroughs) • Corporation officers and Members/Trustees • Funders • Others
October	Consultation continues
20th	Members away half day
November	Consultation continues
December	Team week: reading/reflection on analysis including team away day/s
2017	
January	Analysis of all findings and preparation of first draft funding strategy
February	Testing of draft funding strategy including grantee/sector survey and internal consultation with CBT Members (dedicated meeting to be arranged)
March	Testing of draft funding strategy including grantee/sector survey and internal consultation
April	Amendment to strategy following results of consultation
May	Agreement as to resource needs to deliver new funding strategy Preparation of final draft funding strategy
June	Preparation of paper for CBT Committee consideration/decision
27 th July	Agreement of City Bridge Trust Committee
August	Contingency
September	
14th	Agreement of Court of Common Council Report conclusions to the Charity Commission Secure the resources required to deliver the funding strategy
October - December	Complete agreed changes to grants' operations informed by review conclusions: update processes/GIFTS/online application etc Set up robust evaluation/learning structure to underpin and inform next Funding Strategy

2018	
January	Commission evaluation of next Funding Strategy.
February - March	Contingency
April	Launch of new funding programme launched and end date for applications to Investing in Londoner's Programme announced Evaluation of new funding programme begins

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Committee: The City Bridge Trust Committee	Date: 24 May 2016
Subject: Progress Report	Public
Report of: Chief Grants Officer	For Information

Summary

This is a regular report by the Chief Grants Officer.

Recommendation

That the report be noted.

Main Report

Introduction

1. You will recall that you have agreed that each of the City Bridge Trust (CBT) Committee Meetings will begin with a presentation on a particular aspect of the work you support. The exception to this was your March Committee meeting which, being the last meeting of the financial year, meant that there was an unusually large number of grant recommendations to consider.
2. This is your sixth such meeting, and the last of your chosen themes. To date, topics have covered Strengthening London's Voluntary Sector, Disability, Mental Health, London's Environment, Older Londoners and today's chosen topic, Reducing Poverty.
3. It is suggested that the next four topics cover:
 - English for Speakers of Other languages
 - Resettlement and Rehabilitation of Offenders
 - Domestic and sexual violence
 - Advice Provision

Today's speaker is Sarah Greenwood, London Foodbank Network Manager at the Trussell Trust.

Food Poverty and Foodbanks

4. According to the Trust for London's Poverty Profile, 27% of Londoners live in poverty after housing costs are taken into account, compared with 20% in the rest of England. Housing costs are an important factor in London's higher poverty rate. The majority of people living in poverty are working families and as employment has increased, so has the number of working families in poverty - from 700,000 to 1.2 million in the last decade. Almost 700,000 jobs

in London (18%) pay below the London Living Wage. This number has increased for five consecutive years, particularly among men working full-time.

5. The Trussell Trust runs a network of over 400 foodbanks, giving emergency food and support to people in crisis across the UK, where, according to the Trussell Trust, thirteen million people live below the poverty line. In the last year it gave 1,109,309 three day emergency food supplies to people in crisis.
6. In London, the Trussell Trust supports 38 foodbanks operating from 99 foodbank centres offering help to those in need, either at a parent foodbank or a satellite centre. You are currently funding the London Foodbank Network Manager and the London Foodbank Development Officer posts. You also are funding four local foodbanks currently. Last year, Trussell Trust gave nearly 106,000 three-day emergency food packs to support 65,500 adults and 43,300 children in London.
7. In October 2015, Sustain published its report *Beyond the Food Bank* which highlighted initiatives that help to tackle food poverty. The report states:
 - Ten London boroughs no longer offer a meals-on-wheels service, leaving vulnerable and isolated older people at risk of malnutrition.
 - There are estimated to be 220,000 London pupils living below the poverty line who are not enrolled for Free School Meals. Most of these are not eligible, for example, because their parents receive tax credits to top up their low wage work.
 - Over half a million children in London will struggle for food during school holidays.

Communications

8. Officers have been working with City of London Corporation's Communication Office in order to update the Trust's Communications Plan. This will be brought to the Committee later in the year.
9. A round up of media coverage is provided in the table below where you will also see that the Chief Grants Officer took part in a live online panel Q&A session on the Guardian voluntary sector network.

Charity	Publication	Circulation	Links	Reach
City Bridge Trust	Charity Times	Bi-monthly 8500	http://bit.ly/1T1sh7I City Bridge Trust receives London Living Wage accreditation	National Trade
Age UK	South London Press	Weekly 22500	South London Press reports that the City Bridge Trust has given a grant of over £100,000 to a Lewisham charity which supports disabled women	South London
City Bridge Trust	Guardian	Daily 179000	http://bit.ly/1MjqJmN David Farnsworth, Chief Grants Officer at the City Bridge Trust, is featured on a panel of key charity professionals as part of a live Q&A on the Guardian Voluntary Sector Network.	National
City Bridge Trust	Guardian	Daily 179000	http://bit.ly/1SELB7r David Farnsworth, Chief Grants Officer at the City Bridge Trust, is quoted in a Guardian piece on how charities can attract top funders.	National

City Bridge Trust/Heritage Lottery Fund	Horticulture Week	Weekly 6300	http://bit.ly/23GKQxx The City Bridge Trust is referenced in a Horticulture Week article about a new almshouse courtyard, which will due to open in Clerkenwell.	National Trade
Stepping Stones Fund	Better Society		http://bit.ly/1rUeVxO The City Bridge Trust is mentioned in a Better Society article on The Stepping Stones Fund, a partnership between the City of London's charity and UBS, which aims to support charities and social enterprises.	Trade
Lambeth and Southwark Mind	South London Press	Weekly 22500	http://bit.ly/24K96kR David Farnsworth, Chief Grants Officer at the City Bridge Trust, is quoted in a South London Press piece on supporting Londoners with mental health problems.	South London
Age UK	Waltham Forest Guardian	Weekly 12900	http://bit.ly/1VWxcYr A £35,000 grant by the City Bridge Trust to Age UK features in the Waltham Forest Guardian	North London

Telling Your Stories

10. You may recall that you agreed to continue your partnership with the Media Trust for a fifth year on the 'Telling Your Stories' initiative whereby the Media Trust works with a cohort of your grantees to produce short films about the work of the organisation. These are used by the organisations to help promote themselves by bringing their work to life.
11. A long list of 30 recent grantees were invited to apply to take part, describing what they do and why they would like to produce a short video. Eight were then selected using the following criteria:
 - the most compelling stories to tell
 - clearly perceived benefits to the organisation
 - a suitable platform to show the film
 - a commitment to engage with and learn from the process.
12. After attending an introductory workshop, each of the eight was matched with a voluntary professional film-maker, together with Media Trust staff. The resulting films were of a very high quality. They were badged as part of your 20th anniversary activities and were shown at a screening at the Barbican on 23rd February 2016. One of the film-makers, David Hewitt, also spoke about why he volunteered to take part in the project and what he got out of his involvement with the initiative.
13. The films were also broadcast on the Community Channel and are available on the Trust's YouTube <https://www.youtube.com/user/TheCityBridgeTrust>.

Stepping Stones Fund - Update

14. At March Committee you were joined by Craig Calvert from UBS and approved a request from West London Zone under the Stepping Stones Fund, your partnership programme with the bank. Later that same month the Chairman, Deputy Chairman, and Chris Murphy (also UBS) met to agree the other awards that should be made under this initiative. The organisations funded in the second round of Stepping Stones are as follows:

Strand 1: Capacity building

Organisation	Amount
Only Connect	£50,000
Integrated Neurological Services	£48,000
AgeUK Lewisham & Southwark	£45,000
Women's Aid	£50,000
Camden Society	£50,000
ReachOut	£50,000
Isledon Arts	£46,000
Croydon Voluntary Action	£40,000
Royal Foundation of St Katharine	£50,000
Sub-total	£429,000

Strand 2: Piloting outcomes

Organisation	Amount
Team Up	£50,000
Teens & Toddlers	£34,500
Theatre Centre	£20,000
Bromley by Bow Centre	£50,000
Action for Children	£50,000
<i>Sub-total</i>	<i>£204,500</i>

Strand 3: Risk Finance

West London Zone	£150,000
<i>Sub-total</i>	<i>£150,000</i>

Grand total: £783,500

15. This funding is shared 70:30 with UBS. As I noted in my March report £1m was originally allocated for this second round of the programme, and we received 36 bids to a total value of £2,036,563. Those selected for funding were regarded as having the most credible plans to investigate how social investment finance might help them deliver their missions.
16. On 22nd April UBS hosted a reception at their offices near Liverpool Street to celebrate the grantees. Speeches were made by the Chairman, Chris Murphy, and the CEO of Team Up, and we announced the launch of the third round of Stepping Stones for Summer 2016. The Trust and UBS will maintain their partnership in this next round (the bank is currently finalising the details of its commitments), and we are planning to invite initial proposals from eligible charities and social enterprises from June 2nd.

City Funding Network raises more than £16,000

17. The 686th Lord Mayor, Dame Fiona Woolf, hosted a City Funding Network event on April 25th, at global law firm CMS London, where she is partner, providing the opportunity for three-shortlisted small charities to pitch for a strict six minutes to an audience of City workers. The event raised more than £16,500.
18. The audience was given a rare insight into the lives of refugee women finding confidence through cooking; transgender people finding confidence in swimming and trafficked women finding confidence in becoming owners of their own businesses or finding new careers, all through three ground-breaking charities.

Beacon Awards Event - Innovating Philanthropy through Impact Investing

19. On 16th March, City Philanthropy co-organised a Beacon Awards Fellowship event featuring impact investor, co-founder of ClearlySo Angels and Beacon

Award winner Suzanne Biegel at CCLA. She and other investors shared their stories and insight with an invited audience.

Young People's Foundations

20. Your Chief Grants Officer and Principal Grants Officer attended the official launch of the three Young People's Foundations (in Brent, Barnet and Harrow) which you are supporting in conjunction with the John Lyon's Charity.
21. The launch, held at the JLC offices in Sloane Square, was very well attended and where ample testimony was given as to the need for and value of this exciting initiative. Foundations have been established in each of these boroughs to bring together all local providers of youth services to maximise resources and share common functions (eg bidding for tenders). Representatives from several other boroughs were also in attendance and showed great interest in replicating the model.

London Living Wage

22. City Bridge Trust has been awarded the London Living Wage Friendly Funder accreditation by the Living Wage Foundation in recognition of its implementation of the London Living Wage policy across its funding relationships with voluntary organisations.
23. As part of this commitment to be a London Living Wage Friendly Funder, the Trust will support applicant bodies to pay the London Living Wage to any grant-funded staff posts. London Living Wage Friendly Funders are themselves Living Wage employers and then, where possible, encourage grantees to become accredited employers over time.

Grant Applications Summary

24. Your meeting today will consider 80 applications, including 26 grant recommendations as well as 18 grants to be noted as approved/ being considered by delegated authority, for a total recommended sum of £3,265,565. If all recommendations are approved you will have spent 21% of your total grants budget for 2016/17 which is in line with targets. The implications of today's recommendations are shown in Table 1 against the grants budget for 2016/17.
25. Your 2016/17 grants budget was increased by £4,000,000 at the Court of Common Council in July 2015. Table 1 shows how this has been allocated to the core grants budget and additional funding schemes.

Table 1: Overall spend against 2015/16 budget

	Grants budget	Grants spend	% spend of annual budget
Core 2016/17 Investing in Londoners grants budget			
Original Grants Budget	£15,000,000		
20th anniversary budget uplift (20%)	£800,000		
Total Budget Available	£15,800,000		
Today's recommendations			
May 2016		£3,265,565	21%
Total annual spend		£3,265,565	21%
Remaining budget	£12,534,435		

Additional funding streams			
Anniversary programme: employability (20th anniversary budget uplift (40%))			
2016/17 budget	£1,600,000		
Carry forward 2015/16 (subject to approval)	£1,200,000		
Spend at previous meetings		£0	
Recommended spend today		£0	
Total spend		£0	
Balance	£2,800,000		
Anniversary programme: infrastructure support (20th anniversary budget uplift (40%))			
2016/17 budget	£1,600,000		
Carry forward 2015/16 (subject to approval)	£850,000		
Spend at previous meetings		£0	
Recommended spend today		£0	
Total spend		£0	
Balance	£2,450,000		
Annual funding for Prince's Trust funding (agreed Oct 14)			
Budget	£1,000,000		
Total spend		£1,000,000	
Balance	£0		

26. Table 2 shows the grant awards you have made this financial year under Investing in Londoners and today's recommendations by programme. Charts 1 and 2 show the proportion of grants awarded for each programme by number of grants and value of grants respectively¹.

¹ Making London More Inclusive excludes access audits which are shown separately.

Table 2: Investing in Londoners awards and recommendations by programme

Fund/Program	Value of Grants		No. of Grants	
	Today	Total	Today	Total
English for Speakers of Other Languages	£119,390	£119,390	2	2
Improving Londoners' Mental Health	£565,420	£565,420	6	6
Improving London's Environment	£0	£0	0	0
Making London More Inclusive (ex. Access Audits)	£402,050	£402,050	5	5
Making London Safer	£220,000	£220,000	1	1
Older Londoners	£661,400	£661,400	6	6
Reducing Poverty	£781,300	£781,300	6	6
Resettlement and Rehabilitation of Offenders	£0	£0	0	0
Stepping Stones	£0	£0	0	0
Strengthening London's Voluntary Sector	£348,370	£348,370	4	4
Strategic Initiatives	£154,535	£154,805	9	9
Arts Apprenticeships	£0	£0	0	0
Eco-audits	£2,600	£2,600	1	1
Access Audits	£8,080	£10,230	4	4
Grand total	£3,263,145	£3,265,565	44	44

Chart 1: % grants awarded by outcome area this financial year (by number of grants)

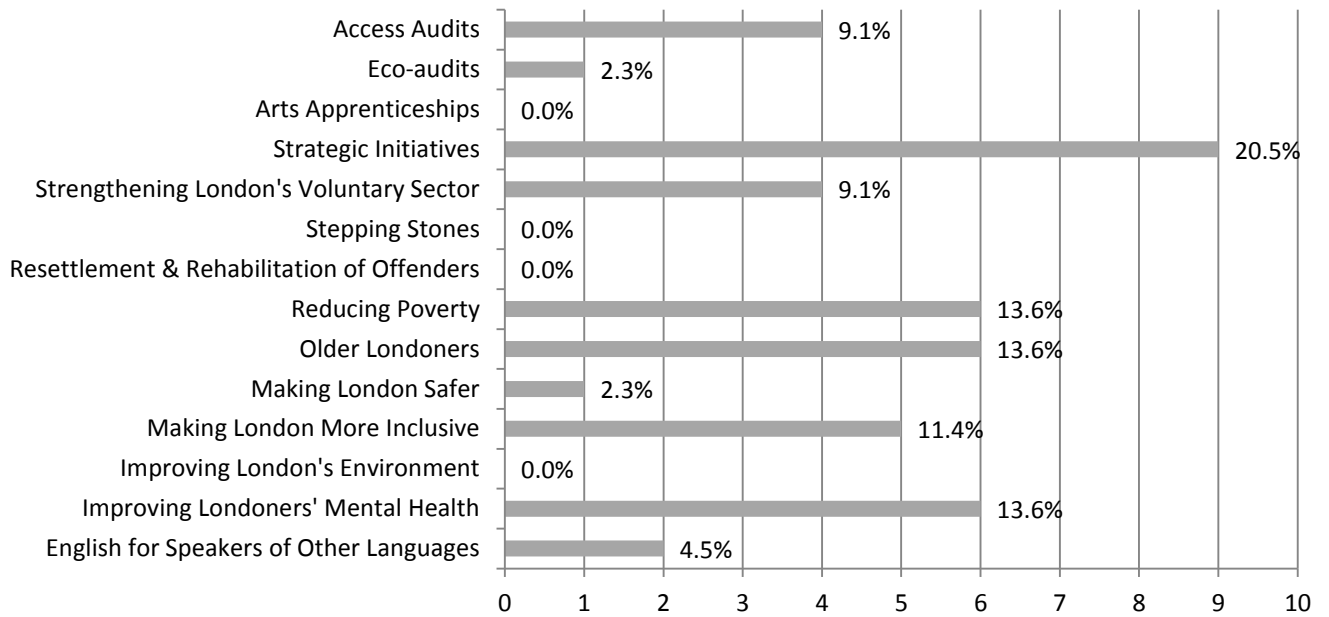
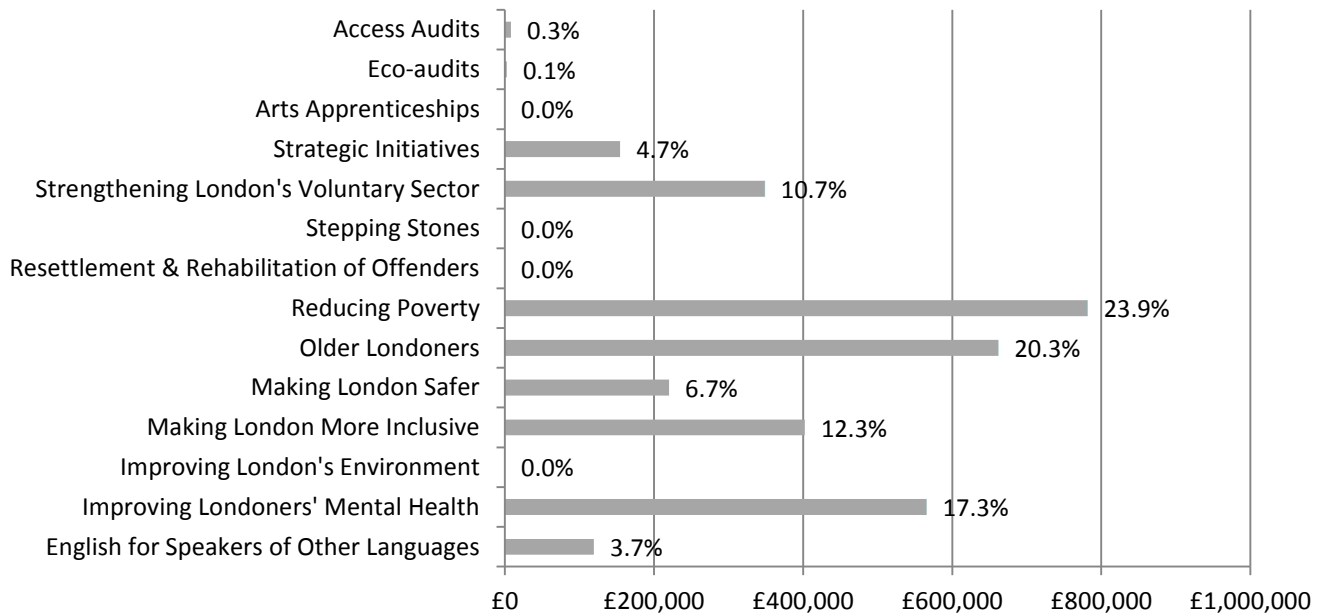
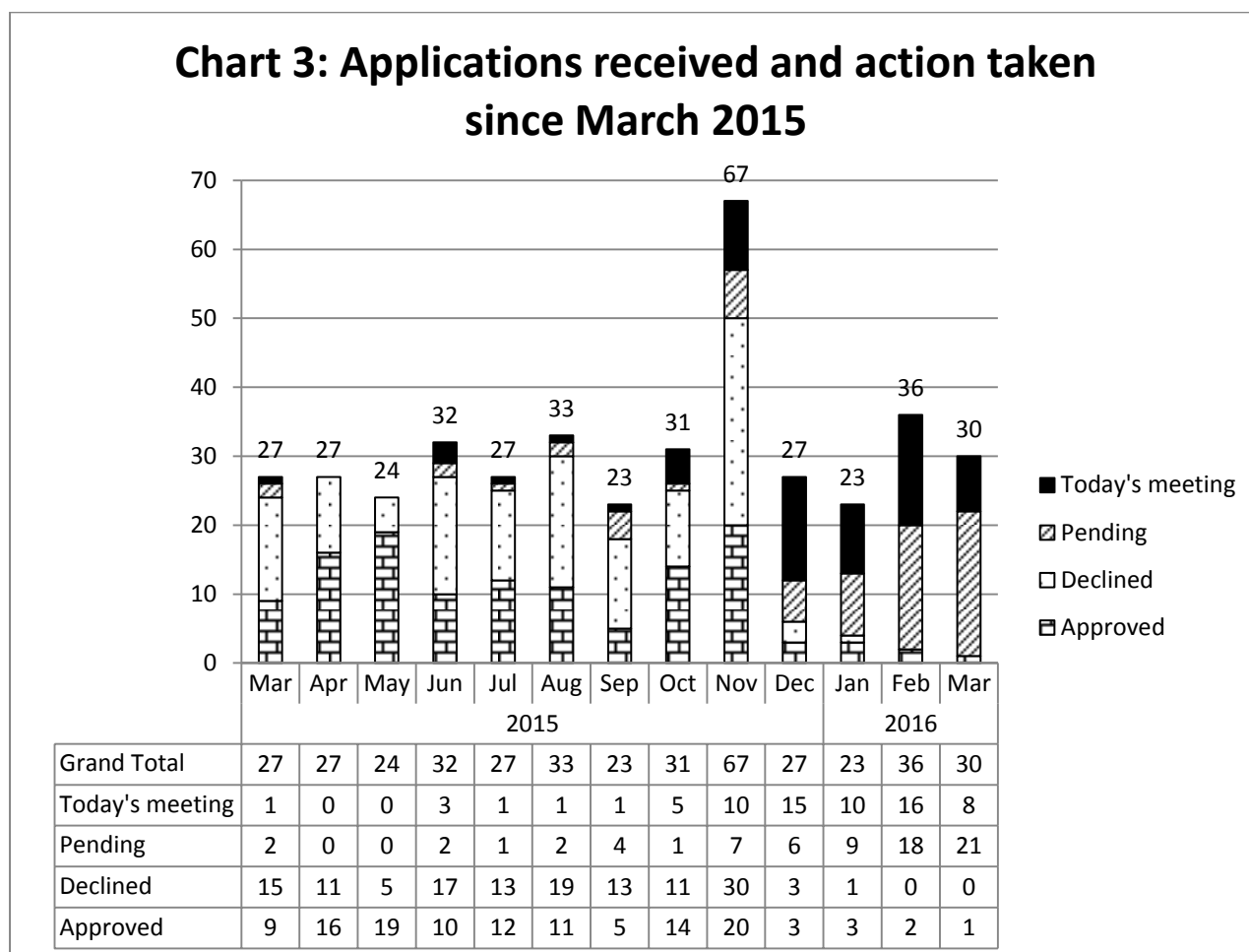


Chart 2: % grants awarded by outcome area this financial year (by grant amount)



27. Chart 3 shows the flow of applications received over the last year and action taken, allowing any seasonal variations to be seen. This excludes Strategic Initiatives as they are usually solicited rather than open programmes.



28. Between March 2015 and the end of March 2016 435 applications were received for the Investing in Londoners programmes. 125 applications have been approved and 132 declined (the remainder are pending). The spike in applications seen in November 2015 is caused by the closing date for the first round of the Stepping Stones Fund. Otherwise applications are fairly evenly spread across the year, which is comparable to previous years.
29. Officers are asking you to consider 80 applications at this meeting. Of these, 26 are recommended for a grant and 18 are reported at this meeting as having been approved under the scheme of delegations. A further 22 are recommended for rejection. 12 applications have been withdrawn by applicants and 2 have been lapsed following several unsuccessful attempts by officers for further information. (see Table 3 below).

Table 3: Action to be taken on applications today

Investing in Londoner's applications

Action to be taken	Number	Amount
Applications recommended for grant to Committee	26	£2,952,940
Funding approved by delegated authority up to £10,000 (to note)	8	£29,090
Funding approved by delegated authority from £10,001 - £25,000 (to note)	6	£131,435
Funding approved by delegated authority from £25,001 - £50,000 (to note)	4	£152,100
Applications recommended for rejection	22	n/a
Withdrawn applications (to note)	12	n/a
Applications lapsed (to note)	2	n/a
Total Investing in Londoners applications	80	£3,265,565
Additional funding stream applications	0	£0

David Farnsworth

Chief Grants Officer

T: 020 7332 3713

E: david.farnsworth@cityoflondon.gov.uk

Investing in Londoners Index of Grant Recommendations

	Ref No.	Organisation	Requested Amount	Recommended Amount
<u>English for Speakers of Other Languages</u>				
a)	13139	St Clement and St James Community Development Project	£129,193	£94,500
<i>Total English for Speakers of Other Languages</i>			£129,193	£94,500
<u>Improving Londoners' Mental Health</u>				
b)	13288	British Refugee Council	£112,037	£112,000
c)	13071	Community Activities Project Ealing - CAPE	£91,087	£91,000
d)	13282	Nafsiyat Intercultural Therapy Centre	£98,837	£98,850
e)	12930	Thames Reach Housing Association Limited	£154,814	£90,000
f)	13231	The Log Cabin	£62,363	£62,300
g)	13039	Together for Mental Wellbeing	£115,188	£111,270
<i>Total Improving Londoners' Mental Health</i>			£634,326	£565,420
<u>Making London More Inclusive</u>				
h)	13204	Limes Community and Children's Centre	£119,763	£119,850
i)	13212	Poetry Society	£100,000	£100,000
j)	13246	Sycamore Trust U.K.	£112,006	£112,100
<i>Total Making London More Inclusive</i>			£331,769	£331,950
<u>Making London Safer</u>				
k)	13273	Women's Resource Centre	£243,583	£220,000
<i>Total Making London Safer</i>			£243,583	£220,000

Investing in Londoners

Index of Grant Recommendations

	Ref No.	Organisation	Requested Amount	Recommended Amount	
<u>Older Londoners</u>					
	l)	13347	Age Exchange Theatre Trust	£96,649	£96,700
	m)	13203	Age Concern Brent	£102,278	£102,400
	n)	13138	Attend	£120,000	£120,000
	o)	13235	Centre 404	£119,777	£119,800
	p)	13137	Redbridge Carers Support Service	£136,144	£136,200
	q)	13189	The Parochial Church Council Of The Ecclesiastical Parish Of St. Luke's Oseney Crescent	£86,295	£86,300
	<i>Total Older Londoners</i>			£661,143	£661,400
<u>Reducing Poverty</u>					
	r)	13222	Ealing Law Centre	£180,000	£155,400
	s)	13219	Home-Start Barnet	£77,272	£75,000
	t)	13201	Mary Ward Legal Centre	£125,808	£125,800
	u)	13193	Paddington Law Centre	£165,300	£165,300
	v)	13156	St Hilda's East	£117,000	£117,000
	w)	13190	Waltham Forest CAB	£139,272	£142,800
	<i>Total Reducing Poverty</i>			£804,652	£781,300
<u>Strengthening London's Voluntary Sector</u>					
	x)	13234	Reach Volunteering	£90,000	£90,000
	y)	13224	StreetGames	£148,057	£123,170
	z)	13191	Voluntary Action Harrow	£81,250	£85,200
	<i>Total Strengthening London's Voluntary Sector</i>			£319,307	£298,370
Grand Totals			£3,123,973	£2,952,940	

MEETING: 24/05/2016

Ref: 13139

ASSESSMENT CATEGORY - English for Speakers of Other Languages

St Clement and St James Community Development Project

Adv: Julia Mirkin

Amount requested: £129,193

**Base: Kensington & Chelsea
Benefit: Kensington & Chelsea**

Amount recommended: £94,500

The Charity

St Clement and St James Community Development Project (ClementJames) was established by the Parochial Church Council to provide support to the local community of north Kensington. Like many parts of London, Kensington and Chelsea is characterised by the close proximity of extreme wealth and disadvantage. As well as aiming to relieve poverty, ClementJames works to enhance the education of children and young people and those with English as a second language. There are four programmes of work delivered: 'IntoUniversity', which helps disadvantaged school children apply and prepare for higher education; 'IntoWork' supports the long-term unemployed; 'Communicate' delivers ESOL work, the focus of this application; and the 'Community Hub' offers a range of services, including advice and guidance. ClementJames offers accredited ESOL provision, which is assessed by Ofsted and is a registered examination centre. There are long waiting lists for its ESOL classes, demonstrating the great need for entry-level ESOL provision in the area, particularly the estates of north Kensington.

The Application

The application requests a contribution towards the 'Communicate' programme, which includes elements - such as preparation for IELTS exams (required for University study), conversation classes, study skills and advice and guidance - which fall outside your funding criteria. Therefore, a lower amount than that requested is recommended by your officer.

The Recommendation

ClementJames was awarded 'Charity of the Year: with an income of under £1 million' at The Charity Times Awards 2014. Its advanced status quality mark in study support was revalidated for a further three years in 2012, indicating that its high-quality provision is well placed to address local need.

£94,500 over three years (£30,000; £31,500; £33,000) towards the salary of the full-time Adult Learning Manager and a contribution to project on-costs.

Funding History

Meeting Date	Decision
10/09/2009	£96,000 over three years towards the costs of English language classes within the "Communicate" programme.

Background and detail of proposal

Across the whole of Kensington and Chelsea, 53% of all state school pupils do not speak English as their first language. In addition to the ESOL needs of the local population, however, ClementJames's catchment is an area of high deprivation: over a third of the children in Golborne - one of the three wards in ClementJames's catchment and the second most deprived ward in London by the Indices of Multiple

Deprivation - live in out-of-work benefit claimant households. In the immediate vicinity to the Centre, child poverty affects 56.7% of households.

Limited English skills isolates people from normal community life and employment, and renders them dependent on others to interact with service providers, such as teachers and doctors. However, formal learning environments can often be intimidating and increasingly do not offer the pre-entry level courses required by ESOL learners to prepare for higher-level courses offered in colleges.

During 2014-15, 98% of learners attending ClementJames were from BAME communities and 82% achieved the accreditation towards which they were working, demonstrating that ClementJames successfully recruits and engages the targeted community. Classes have a high student to staff ratio, allowing students to receive individual attention and well-tailored provision. The majority of ClementJames's ESOL learners move on to higher level ESOL courses, further training, employment, or the internal 'IntoWork' employment programme. It is proposed that 96 students per year will achieve ESOL accreditation with CBT funding, 90% of which will progress to higher-level ESOL courses.

Financial Information

Forecast income in the current year is £797,022, of which £711,366 (89%) had been confirmed by 25 April 2016. Income for the forthcoming year is forecast to be £831,739, of which £360,489 (43%) had been confirmed by the same date.

The cost of generating funds was not disclosed in the charity's 2014/15 accounts and it has agreed to review this for future years. In the meantime, the charity has provided an estimate for 2015/16 and 2016/17 as shown in the table below and has advised that the value is low due to not including a proportion of the CEO's time and not including the value of in-kind support for its fundraising events.

Year end at 31 August	2014/2015 Audited Accounts	2015/2016 Forecast Outturn	2016/2017 Budget
Income and Expenditure			
Income	686,036	797,022	831,739
Expenditure	637,307	787,022	831,739
Unrestricted Funds Surplus / (Deficit)	61,420	10,000	0
Restricted Funds Surplus / (Deficit)	(12,691)	0	0
Total Surplus / (Deficit)	48,729	10,000	0
Surplus / (Deficit) as a % of turnover	7.1%	1.3%	0.0%
Cost of Generating funds (% of income)	0 (0.0%)	24,154 (3.0%)	24,154 (2.9%)
Free unrestricted reserves			
Unrestricted reserves held at Year End	399,390	409,390	409,390
How many months' worth of expenditure	7.5	6.2	5.9
Reserves Policy target	318,654	393,511	415,870
How many months' worth of expenditure	6.0	6.0	6.0
Free reserves over/(under) target	80,737	15,879	(6,480)

MEETING: 24/05/2016

Ref: 13288

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

British Refugee Council

Adv: Tania Bronstein

Amount requested: £112,037

Base: Newham

Benefit: London-wide

Amount recommended: £112,000

The Charity

The British Refugee Council (BRC) is a leading provider of services for asylum seekers and refugees (AS&R), and a prominent advocate for refugee protection in the UK. Its services address pressing resettlement needs of AS&R, including destitution, housing, mental health, and employment. The charity also offers dedicated help to unaccompanied minors and supports refugee community organisations in building their institutional capacity. BRC runs services in various locations in England, and directly supports an annual average of between 1,300 to 1,500 people in London.

The Application

BRC seeks a three-year grant towards staffing and running costs of its therapeutic support service to help AS&R in London in addressing the psychological impact of their traumatic experiences. The grant would meet the costs of delivering at least 12 one-to-one counselling/psychotherapy sessions to 180 individuals, and of running facilitated psycho-educational therapy groups for 90 people.

The Recommendation

BRC is long experienced in providing quality assured counselling and psychotherapy to comprehensively support AS&R with mental health problems in their journey to recovery. This is well-managed service delivered by competent professionals.

£112,000 over three years (£36,200; £37,300 and £38,500) towards staffing, running costs and overheads of a counselling service for refugees in London.

Funding History

Meeting Date	Decision
21/01/2010	£64,500 over 2 years (£31,500; £33,000) for a fundraising and support service for small refugee community organisations

Background and detail of proposal

People seeking safety from war and violence are often deeply traumatised. Their displacement and the complexity of the asylum-seeking process frequently exacerbate their distress. The BRC addresses their mental health needs through a bespoke model that begins by helping AS&R over immediate survival issues, is followed by one-to-one counselling /psychotherapy, and complemented by facilitated psycho-educational groups. The charity has learnt over years of practice that AS&R can only engage meaningfully in a therapeutic process when practical survival needs are addressed, and that additional help is needed to sustain people in recovery. The psycho-educational groups provide for the above by creating peer support networks and by enhancing people's skills to cope and to adapt to a new life in this country.

This service is accredited by the British Association of Counselling and Psychotherapy, is offered in several languages and is customised to individuals' needs. The team of trained/qualified staff and volunteers in the counselling team is skilled in different therapeutic approaches and disciplines, and the service is well linked to other specialist support, for example for torture survivors who often require intensive, longer-term help.

Financial Observations

For the current year (2016-17) forecast income totals £6,439m of which £4,606m (71%) was confirmed as at 31st March 2016.

The large deficit in 2014/15 is largely attributed to the loss of a significant Home Office Contract with effect from 31st March 2014, including redundancy costs (staff reduced from 116 in 2013/14 to 68 in 2014/15). However, in 2015/16, the charity raised a record level of unrestricted donations (£2.5m). The charity advises that this resulted from a surge in donations from the public in reaction to the refugee crisis in Europe/neighbouring countries, and that higher levels of income and expenditure forecasted for 2016/17 are to support new arrivals following the Government's pledge to resettle 20,000 Syrian refugees by 2020.

The one-off unrestricted surplus achieved in 2015/16 has increased the free reserves holding, which is forecasted to be slightly below the 3 months' worth of expenditure policy target by 31 March 2017.

Year end at 31 March	2014/15 Audited Accounts	2015/16 Draft Outturn	2016/17 Current Year Forecast
Income and Expenditure	£'000	£'000	£'000
Income	4,608	5,786	6,439
Expenditure	5,520	5,242	6,488
Unrestricted Funds Surplus / (Deficit)	(550)	582	(98)
Restricted Funds Surplus / (Deficit)	(362)	(38)	49
Total Surplus / (Deficit)	(912)	544	(49)
Surplus / (Deficit) as a % of turnover	19.8%	9.4%	0.8%
Cost of Generating funds (% of income)	685 (14.8%)	814 (14%)	789 (12 %)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	1,111	1,693	1,595
How many months' worth of expenditure	2.4	3.8	2.9
Reserves Policy target	1,380	1,310	1,622
How many months' worth of expenditure	3	3	3
Free reserves over/(under) target	(269)	383	27

MEETING 24/05/2016

Ref: 13071

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

Community Activities Project Ealing - CAPE

Adv: Sandra Davidson

Base: Ealing

Benefit: Ealing

Amount requested: £91,087

Amount recommended: £91,000

The Charity

Community Activities Project Ealing (CAPE) provides a range of services for Ealing residents living with long-term mental health problems. Social, therapeutic and flexible outreach support is delivered at their centre, café and in the community. CAPE seeks to engage people in vocational and recreational activities, such as: discussion groups; baking; women's support and well-being; numeracy; literacy; and IT training. Weekly therapeutic groups offer support and advocacy for residents experiencing anxiety and depression and for those hearing voices. At the heart of the project is the café which offers freshly cooked food for over 300 service users. Both the café and CAPE charity shop provide volunteering opportunities for service users and local residents.

The Application

Your officers have clarified the focus of the bid. In response to increasing demand, CAPE seeks a grant over three years to develop its outreach service for people with serious and enduring mental health problems. Recruitment of a full time outreach worker will provide support services that promote recovery across a diverse and complex client population.

The Recommendation

CAPE is a well-established charity with a good track record of providing mental health services and support. This support is critical to service users in sustaining their mental health and wellbeing in the community.

£91,000 over three years (£30,300; £30,200; £30,500) for a full- time Outreach Worker and associated running costs

Funding History

Meeting Date	Decision
08/09/2005	£85,000 (£40,000; £25,000; £20,000) towards the revenue costs of a catering social enterprise for people with mental health problems in Ealing.

Background and detail of proposal

CAPE works closely with a recently formed consortium called 'Ealing Mental Health and Well-Being Partnership'. The Partnership has a close working relationship with Mind in Ealing and Hounslow, offering an integrated service with a borough-wide geographical presence. Ealing is the third largest London Borough with a resident population in 2014 of 342,118 (based on the ONS mid-year population estimates in 2014). Ealing is an increasingly diverse borough with a steady rise projected for

BAME groups at 52%. Mental Health is a key issue in Ealing, and features in many aspects of the council's Health and Wellbeing Strategy for 2016-21. The outreach post will build the charity's mental health services for people who are hard to engage. The postholder will work alongside a team of qualified psychotherapists/counsellors seeing upto 60 users per day.

Financial Information

Forecast income for the current year 2016/17 is £231,937 of which £189,427 (81%) has been secured as at 20th April 2016. The budget does not include this grant application or pending application totalling £170,000 to increase and meet the changing demands of the service. The cost of generating funds is a proportion of the Project Director's salary costs, and overall this value is low because the charity receives voluntary support raising funds from its Trustees. The charity's reserves policy requires a holding equivalent to 3 months' worth of expenditure, whilst reserves held are currently below this target at approximately 1 months' worth. The charity advises that it aims to securing additional funding streams as noted above, which will contribute to overheads and ultimately improve their free reserves holding.

Year end at 31 March	2014/2015 Audited Accounts	2015/2016 Forecast Outturn	2016/2017 Budget
Income and Expenditure			
Income	221,963	236,888	231,937
Expenditure	221,790	233,968	231,937
Unrestricted Funds Surplus / (Deficit)	2,530	3,945	5,296
Restricted Funds Surplus / (Deficit)	(2,357)	(1,025)	(5,296)
Total Surplus / (Deficit)	173	2,920	0
Surplus / (Deficit) as a % of turnover	0.1%	1.2%	0.0%
Cost of Generating funds (% of income)	8,074 (3.6%)	8,074 (3.4%)	8,074 (3.5%)
Free unrestricted reserves			
Unrestricted reserves held at Year End	17,733	21,678	26,974
How many months' worth of expenditure	1.0	1.1	1.4
Reserves Policy target	55,448	58,492	57,984
How many months' worth of expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(37,715)	(36,814)	(31,010)

MEETING: 24/05/2016

Ref: 13282

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

Nafsiyat Intercultural Therapy Centre

Adv: Julia Mirkin

Amount requested: £98,837

Base: Islington

Benefit: London-wide

Amount recommended: £98,850

The Charity

Nafsiyat Intercultural Therapy Centre (NITC) offers specialised therapeutic support to people from BAMER communities living in Camden, Islington, Haringey and Enfield. Individual, family, couples or group therapy is offered in community languages with the aim of promoting social integration. NITC is staffed by workers who are fully qualified in Psychotherapy, Psychiatry, Social-Work, Psychology or Counselling and who represent a range of ethnic and cultural backgrounds. The 'Intercultural psychotherapy' approach adopted by NITC aims to partner beneficiaries with therapists from different cultural backgrounds in order that the conscious and unconscious assumptions of the patient and the therapist be foregrounded and addressed through the therapy.

The Application

NITC requests support towards its specialised intercultural therapy provision. It also proposes to introduce a 'Link worker' to its team, who will support beneficiaries with non-therapeutic issues and deliver a signposting service; the final element of this proposal is to introduce a 'psycho-social holding group', which will engage beneficiaries in some activity prior to being allocated to a therapist. This group is designed to introduce some of the concepts and practices of psychotherapy and prepare beneficiaries for what may be a new and challenging process, allowing them to get the most out of their therapy when it starts.

The Recommendation

NITC is accredited as a member organisation of the UK Council for Psychotherapy (UKCP). However, it is unusual in that it offers therapy in 23 community languages. It delivers a unique form of psychotherapy that has evolved in response to the specific needs of its users, for which there is growing demand.

£98,850 over three years (£32,800; £32,950; £33,100) towards the costs of therapy provision; the psycho-social holding groups; the part-time (2 d.p.w) Community Link Worker; and a contribution to overheads.

Funding History

Meeting Date	Decision
27/11/2014	Application withdrawn
02/07/2009	£71,000 towards the salary costs of therapists providing culturally appropriate psychotherapy with families in North London.

Background and detail of proposal

NITC adopts an 'Intercultural psychotherapy' approach, which means that aspects of an individual's conscious world, for example, their race, ethnicity, religion, refugee status, physical health, sexuality etc., are recognised as forming part of their unconscious self. By contrast, a more traditional approach considers the unconscious self as constructed in isolation from external factors. The rationale for adopting the 'intercultural' method with this specific user group is that the experience

of social isolation is defining as well as affecting access to mainstream services, becoming, therefore, part of the ongoing psychological and practical issues faced.

Demand for NITC's services is increasing, particularly for Arabic and Arabic dialect services, due to the number of Syrian refugees entering the country. Refugees have often experienced significant trauma and are faced with a complex combination of psychological and practical issues. Psychological health is often affected by unresolved practical issues – such as, financial or housing problems, homelessness, legal issues, asylum applications that continually impact on an individual's life. Early intervention prevents the compounding of psychological problems that make later demands on social and psychiatric services more complex and long-lasting.

Through the Community Link Worker, NITC aims to nurture its relationships with organisations with expertise in housing, education, employment and immigration in its geographical catchment area, which will establish a local referral network. Simple practical issues will be addressed directly by the Community Link Worker. However, more complex issues will be referred to local agencies for specialised support.

NITC proposes to support an additional 100 individuals during the three-year funding period with intercultural therapy services; It proposes to offer forty people on the waiting list places in one of two psycho-social holding groups each year, and support 135 beneficiaries with practical issues, including signposting to more specialist local agencies, during the three-year funding period. Outcome targets include a 13% increase in the number of individuals accessing services by year three and a reduction of the average waiting time to six weeks by the end of the funded period.

Financial Information

Forecast income for the current year 2016/17 is £231,788 of which £99,669 (43%) had been raised by 15 April 2016. Audited accounts for 2015 show that NITC had unrestricted free reserves of £112,243, which equated to 7.5 months of running costs, of which £71,000 is due to be used for an office move because a larger and improved space is sought to enhance the therapeutic environment. Remaining reserves amounted to £41,243, equating to 2.77 months of running costs. Historically, NITC's 'cost of generating funds' has included only the cost of a freelance fundraiser and this explains the low value disclosed in its 2014/15 accounts. A more realistic estimation, which includes a proportion of the CEO and administrator's time, is included in the table below for 2015/16 and 2016/17.

Year end at 31 March	2014/15 Independently Examined Accounts	2015/16 Forecast Outturn	2016/17 Budget
Income and Expenditure			
Income	192,965	213,397	231,788
Expenditure	178,537	206,346	217,388
Unrestricted Funds Surplus / (Deficit)	15,916	7,051	(10,358)
Restricted Funds Surplus / (Deficit)	0	0	0
Endowment Funds Surplus / (Deficit)	(1,488)	0	0
Total Surplus / (Deficit)	14,428	7,051	(10,358)
Surplus / (Deficit) as a % of turnover	7.5%	3.3%	(3.5%)
CoGF (% of income)	1,069 (0.6%)	18,634 (8.7%)	22,114(7.5%)
Free unrestricted reserves			
Unrestricted reserves held at Yr End	112,243	119,294	108,936
months' worth of expenditure	7.5	6.9	4.3
Reserves Policy target	44,634	51,587	76,185
months' worth of expenditure	3.0	3.0	3.0
Free reserves over/(under) target	67,609	67,708	32,751

MEETING: 24/05/2016

Ref: 12930

ASSESSMENT CATEGORY - Improving Londoners' Mental Health**Thames Reach Housing Association Limited****Adv: Tim Wilson****Amount requested: £154,814****Base: Southwark****Benefit: London-wide****Amount recommended: £90,000****The Charity**

Established in 1984 by the Greater London Council to deliver outreach services with rough sleepers in central London, today Thames Reach (TR) supports homeless, vulnerable and isolated men and women across the capital through a range of services, activities and accommodation projects. Clients include rough sleepers, those living in temporary or insecure accommodation, people living with a substance addiction, and people experiencing mental ill-health. In addition to outreach and centre-based activities, the organisation's work also takes place at the flats and shared houses that it manages.

The Application

Building on the organisation's outreach experience, TR seeks City Bridge Trust funding to develop a new project (*Mental Health Matters*) for entrenched rough sleepers with undiagnosed mental health issues. This project will be based on learning from an 18 month pilot funded by the Department for Communities and Local Government where mental health professionals partnered with street outreach teams to engage rough sleepers. The work that City Bridge Trust is asked to support will see TR contract a mental health professional from the Enabling Assessment Service London (a Community Interest Company) to work alongside street teams. The service will target people with significant, but as yet undiagnosed, mental health problems, and using TR's existing relationships with this group, encourage them to access services. During the project TR will train its staff to deliver mental health support as part of their standard outreach.

The Recommendation

According to CHAIN data (Combined Homelessness and Information Network), approximately 7,500 people slept rough in London last year, of whom 30% were doing so on a long-term basis. This group, known as 'entrenched rough sleepers' are of particular interest to TR and the organisation dedicates considerable energy to building relationships with them in order to provide support. Entrenched rough sleepers typically lead chaotic lives, but frequent contact through street outreach teams helps build relationships of trust. Whilst outreach teams can assess where there are mental health support needs, they cannot currently diagnose or offer specialist follow-up. The proposed work builds not only on TR's experience of working with a very high-needs support group, but also a successful pilot, to make a valuable addition to the outreach service. A contribution from the organisation's own funds is reasonable. Funding is recommended as follows:

£90,000 over three years (3 x £30,000) towards the costs of Thames Reach's Mental Health Matters project delivering support to entrenched rough sleepers with undiagnosed mental ill-health. The award is conditional on the organisation using its own reserves towards the balance of funds needed for the project.

Funding History

Meeting Date	Decision
01/03/2007	£136,000 over 18 months for a project developing an ICT resource for homelessness agencies to better meet the needs of clients.

Background and detail of proposal

During its 2012-14 pilot, TR engaged with 74 entrenched rough sleepers, and was able to encourage the entire cohort to engage with mental health support services. From this, all cohort members received an official diagnosis, and half the group moved off the streets into stable accommodation. During the pilot, outreach teams strengthened their own skills, and the proposed three year project in front of you today is designed to embed mental health practice within the organisation. This will be achieved through regular training for outreach workers and establishing an in-house mental health lead. Support will be delivered on the street, and through subsequent encouragement to attend mental health advice and assessment services. Activities will be subject to clinical supervision to ensure quality throughout.

Financial Information

At 17th February Thames Reach advised it had confirmed £16,782,459 (99.9%) of its 2015-16 income and £15,605,393 (96.9%) of its 2016-17 income.

The free reserves holding of £4.7m as at 31 March 2016 is not considered excessive as £0.5m will be used in the current year to meet known additional costs. This use of reserves will reduce them by the year-end on 31 March 2017, to be in-line with the organisation's reserves policy target to hold 3 months' worth of expenditure, which is considered a reasonable and sensible level given the range of services the organisation is responsible for.

The cost of generating funds is not disclosed in the 2014-15 accounts. The figures in the table below have been provided by the organisation's Director of Finance and represent the salaries and on-costs of Thames Reach's fundraising team which is relatively small despite the organisation's turnover. The organisation is in the process of registering as a charity and will disclose the cost of generating funds in future accounts, thereby making them Charities Accounting SORP compliant.

Year end at 31 March	2014-15 Audited £	2015-16 Forecast £	2016-17 Forecast £
Income and Expenditure			
Income	15,193,948	16,785,459	16,104,549
Expenditure	15,024,736	16,584,932	16,604,549
Unrestricted Funds Surplus / (Deficit)	515,085	200,527	(500,000)
Restricted Funds Surplus / (Deficit)	(345,873)	0	0
Total Surplus / (Deficit)	169,212	200,527	(500,000)
Surplus / (Deficit) as a % of turnover	1.1%	1.2%	(3.1%)
Cost of Generating funds (% of income)	186,277 (1.2%)	212,689 (1.3%)	203,994 (1.3%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	4,515,532	4,716,059	4,216,059
How many months' worth of expenditure	3.6	3.4	3.1
Reserves Policy target	3,756,184	4,146,234	4,151,136
How many months' worth of expenditure	3	3	3
Free reserves over/(under) target	759,348	569,825	64,923

MEETING: 24/05/2016

Ref: 13231

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

The Log Cabin

Adv: Shegufta Rahman

Base: Ealing

Amount requested: £62,363

Benefit: Ealing

Amount recommended: £62,300

The Charity

The Log Cabin (TLC), established nearly 40 years ago by the then Mayor of Ealing, is a community based, purpose-built adventure playground for children and young people with additional needs or disabilities. Open 50 weeks of the year, TLC makes a positive difference to the lives of 300 children and young people every year by providing exciting and stimulating play, and socialising opportunities in a safe, caring, inclusive and fun environment. Children are encouraged to develop physically, socially, intellectually, creatively and emotionally. The organisation offers transport across the borough to ensure accessibility to as many families as possible. TLC works to improve the welfare of families of children with additional needs by providing affordable childcare and breaks, helping reduce the stress of managing disability within the family unit.

The Application

TLC is requesting funding over three years to provide counselling for young people aged 14 – 25 who have disabilities, additional needs or who are in need.

The Recommendation

The counselling service has been piloted over 18 months and delivered by a fully qualified volunteer counsellor who has completed British Association for Counselling and Psychotherapy (BACP) accredited training. This volunteer is a BACP registered member, now working towards full accreditation to support young people aged 14+. Following the pilot, young service users have become more accepting of their situation and are able to cope on a day-to-day basis with problems. TLC reports that the young people have developed a positive attitude to life, recognising their own strengths and gaining a greater understanding of their own feelings and how to manage them. The young people feel less isolated and abandoned.

£62,300 over three years (£20,600, £20,700, £21,000) for the salary of a part-time counsellor (14 hpw) including external clinical supervision costs.

Funding History

Meeting Date	Decision
06/09/2007	£60,000 over three years (£20,000; £20,000; £20,000) towards the staff and running costs of the Holiday Playscheme.

Background and detail of proposal

The charity reports that disabled children and young people consistently say that leisure and play outside school is the most important missing element in their lives. Feeling isolated in the outside world, they often feel that they face negative attitudes and a lack of respect and understanding. TLC offers a safe and accessible

environment for children and young people to learn to share and encourage friendship amongst mainstream children and those with a disability.

Building on the success of the charity's core offering, the pilot counselling service was launched in 2014 and delivered on an entirely voluntary basis. Based on the organisation's strong relationship with families, and the gap in existing provisions for this type of support, the pilot was oversubscribed. There is currently a waiting list for when the service fully launches.

In addition to recruiting the pilot's volunteer counsellor on a part-time basis, the charity will also recruit two, fully trained, volunteer counsellors, who are required to complete a supervised placement of a minimum of 100 hours in order to fully qualify. Once qualified, they will be offered the opportunity to remain a volunteer counsellor at the charity. This model will ensure a steady stream of volunteer counsellors.

Financial Information

Total forecast income for the current year to 31st March 2017 is £667,735 of which £566,904 (85%) had been confirmed by April 2016.

Unrestricted free reserves held at 31st March 2016 were £57,527, which is equivalent to 1.1 months' worth of expenditure and below the reserves policy target of 3 months' worth of expenditure. The trustees have advised that in 2016/17 they will seek to increase income from room lettings and fundraising events having secured their current larger premises. They will also be setting up a 'Friends' group to support and fundraise; building on existing links with local businesses and developing new contacts in the local community.

The cost of generating funds is very low but the charity advises that this is due to 23% of its income coming from statutory sources and a further 56% from charges levied for its childcare activities. Due to anticipated reductions in statutory income, the charity expects fundraising expenditure to increase over the coming years.

Year end at 31 March	2014-15 Independently Examined	2015-16 Year Forecast	2016-17 Budget
	£	£	£
Income and Expenditure			
Income	604,370	626,353	667,735
Expenditure	646,039	625,985	665,419
Other Recognised Gains / (Losses)	5,628	0	0
Unrestricted Funds Surplus / (Deficit)	(36,472)	368	2,316
Restricted Funds Surplus / (Deficit)	(5,197)	0	0
Total Surplus / (Deficit)	(36,041)	368	2,316
Surplus / (Deficit) as a % of turnover	(6.9%)	0.1%	0.4%
Cost of Generating funds (% of income)	1,245 (0.2%)	1,098 (0.2%)	1,282 (0.2%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	57,527	57,895	60,211
How many months' worth of expenditure	1.1	1.1	1.1
Reserves Policy target	161,511	156,495	166,356
How many months' worth of expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(103,984)	(98,600)	(106,145)

MEETING: 24/05/2016

Ref: 13039

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

Together for Mental Wellbeing

Adv: Jemma Grieve Combes

Amount requested: £115,188

Base: Islington

Amount recommended: £111,270

Benefit: Several NE London boroughs

The Charity

Together for Mental Wellbeing (Together) is a national charity that supports people experiencing mental distress to live independent and fulfilling lives. The charity provides supported accommodation and accommodation services for people recovering from severe mental distress in the transition towards independent living; personalised community support; advocacy; and criminal justice mental health services – to which the application before you relates.

The Application

Liaison and diversion services exist to provide treatment and support to people in mental distress when they first come into contact with the criminal justice system. Together already delivers successful liaison and diversion services in north and west London and is now applying for City Bridge Trust funding to allow it to pilot and demonstrate the added value of peer-support within these services. If successful, Together hopes that the NHS will fund a similar model as part of the planned national rollout of liaison and diversion services.

The Recommendation

Together is acknowledged as a leader in its field and recently won the Howard League Liaison and Diversion award (2015). It has a good relationship with NHS trusts and sits on relevant strategic decision making bodies. If successful, it is in a good position to influence the service design of the national rollout of liaison and diversion services using the evidence from this project. Whilst the application represents a relatively high cost per individual (up to 40 beneficiaries/ year), it has the potential to have a far wider impact.

£111,270 over 2 years (£56,000; £55,270) for the salary of a f/t Peer Support Coordinator and related costs of a peer support programme in liaison and diversion services in North and West London conditional on a revised monitoring framework.

Funding History

Meeting Date	Decision
06/04/2006	£110,000 over three years (£36,000; £37,000; £37,000) for the salary of a Service User Development Manager for people with a mental disability and their carers, plus a contribution to volunteers' expenses.

Background and detail of proposal

Many people who come into contact with the criminal justice system experience some form of mental distress. Over the last 10 years, efforts have been made to identify mental distress when individuals first come into contact with courts and the police and to assess and provide treatment/support: liaison and diversion. Together has been successfully contracted to run several liaison and diversion services in north and east London in partnership with NHS Trusts. The services comprise of clinically qualified Mental Health Practitioners who assess and report on individuals'

mental health and Community Link Workers who support offenders for up to three months after custody to link into community support.

Whilst the support of professionals is valuable, service users have identified the need for more informal, longer-term support, by someone who has been in the same position as them. Together has successfully used a peer support model in other areas of its criminal justice work and want to pilot a similar model in its existing north and east London liaison and diversion services. A Peer Support Coordinator would be employed who would recruit, train and support 10 volunteer peer-supporters who would use their own experiences to provide post-release support to individuals leaving custody settings (up to 3/year each). They would meet service users at an appropriate frequency through one-to-one sessions, drop in sessions or attending meetings with them. Support could involve signposting to services, sharing their own lived experience, encouraging social support networks and other emotional and practical support. Your officer met with two of Together's lived-experience experts who spoke passionately about the value of peer support both for those benefitting and for those delivering.

Financial Information

Forecast income for the current year to 31st March 2017 is £17,989,000, of which £17,179,552 (96%) was confirmed by 18th April 2016. The cost of generating funds is low as the majority of the charity's income is generated through contracts and provision of housing/supported housing services.

Year-end at	2014/15 Audited	2015/16 DRAFT forecast	2016/17 budget
	£	£	£
Income and Expenditure			
Income	18,408,252	17,845,296	17,989,000
Expenditure	18,545,401	17,793,356	17,989,000
Unrestricted Funds Surplus / (Deficit)	40,662	287,913	0
Restricted Funds Surplus / (Deficit)	(177,811)	(235,973)	0
Total Surplus / (Deficit)	(137,149)	51,940	0
Surplus / (Deficit) as a % of turnover	(0.75%)	0.29%	0%
Cost of Generating funds (% of income)	99,452 (0.54%)	TBC	TBC
Free unrestricted reserves			
Unrestricted free reserves held at Year End	3,539,875	3,827,788	3,827,788
~ how many months' worth of unrestricted expenditure	2.6	2.7	2.6
Reserves Policy target	4,160,974 to 8,321,948	4,274,029 to 8,548,059	4,403,344 to 8,806,688
~ how many months' worth of unrestricted expenditure	3-6 months unrestricted expenditure	3-6 months unrestricted expenditure	3-6 months unrestricted expenditure
Free reserves over / (under) minimum target	(621,099) ¹	(446,241)	(575,556)

¹ Please note that the charity wish it to be known that their trustees have approved a policy of having general unrestricted reserves rather than free unrestricted reserves of between 3-6 months unrestricted expenditure. If the general unrestricted reserves are considered they are not below their minimum reserves target.

MEETING: 24/05/2016

Ref: 13204

ASSESSMENT CATEGORY - Making London More Inclusive

Limes Community and Children's Centre

Adv: Jack Joslin

Base: Waltham Forest

Amount requested: £119,763

Benefit: Waltham Forest

Amount recommended: £119,850

The Charity

Limes Community and Children's Centre (The Limes) was set up in 2003 and incorporates a range of inclusive play and recreational services accessible to disabled and non-disabled children and young people in Waltham Forest. The building offers a wide variety of play experiences including a sensory room, soft-play, and an external adventure play area. The Limes delivers a full programme of services which includes: a toddler group; a parents group; holiday play schemes; trips and outings; a youth club; and a stepping into work programme. Due to cuts in local authority budgets the Limes is the only fully inclusive local service that young people with disabilities can access in the area.

The Application

'Friends Enterprise' is a new exploratory programme working with disabled young people to develop entrepreneurial skills and prepare them to make choices about their lives as they make the transition to adulthood. The programme will work with over 237 disabled children and young people over 3 years, aged 16-25, to develop their own business ideas and improve their independence. You are asked to support the part-time salary of the Project Manager, Sessional staff costs and associated running costs, over three years.

The Recommendation

The Limes has a reputation for delivering high quality inclusion programmes for young people with disabilities. Its premises are bespoke and well equipped to deliver this work and there is demonstrable need in the area for this service. Funding cuts in Waltham Forest have meant that the Limes is the only fully inclusive provision operating in the borough which has increased the need for their services. This programme will support some of the older young people they work with helping them with the transition into adult services by developing their skills and independence.

£119,850 over three years (£39,150, £39,950, £40,750) for the salary of a part-time (21hpw) Project Manager, Sessional staff costs and associated project costs.

Funding History

Meeting Date	Decision
10/01/2013	£24,900 for a third and final year towards the costs of delivering the Stepping into Work project.
02/12/2010	£51,000 over two years (£26,000; £25,000) towards the salary and running costs of the pre-employment skills project for young people with learning disabilities.

Background and detail of proposal

This programme has been developed off the back of your previous funding that helped young people with learning disabilities to step into work. During the evaluation of this programme it became clear that there was a real need to develop a programme that dealt with skills for independence, especially for young people with more severe disabilities who could not access the 'stepping into work' programme.

Each young person engaged through this programme will have the opportunity to design, cook, grow or make their own products and will be supported to do so. They will then take on placements at the Limes to develop their products on a weekly basis. The young people will then have the opportunity to organise and sell their products at a Sunday Market that will take place at the Limes throughout the year. They will learn how to think creatively, manage money, cook and develop their entrepreneurial capabilities.

Financial Information

Income for the financial year to the 31st March 2016 is £314,303 which has all been confirmed. Budgeted income for the current year ended March 2017 is £503,000 of which £277,041(55%) of this has been confirmed. They anticipate an increase in turnover as they generate more income from personal budgets.

The charity advised that they were in the process of recruiting a fundraiser on a part-time basis and is confident that they will fulfil their projected income target. This post will allow the organisation to make more funding applications, develop relationships with major donors and deliver a range of fundraising events throughout the year.

The cost of generating funds is low due to the majority of the charity's income coming from statutory sources and direct payments which involves minimal resource.

Year end at 31 March	2014/15 Independently Examined Accounts	2015/16 Current Year Forecast	2016/17 Following Year Budget
	£	£	£
Income and Expenditure			
Income	282,959	314,303	503,000
Expenditure	308,118	310,500	443,832
Unrestricted Funds Surplus / (Deficit)	(29,393)	104,795	44,463
Restricted Funds Surplus / (Deficit)	4,234	(100,992)	14,705
Total Surplus / (Deficit)	(25,159)	3,803	59,168
Surplus / (Deficit) as a % of turnover	(8.9%)	1.2%	8.5
Cost of Generating funds (% of income)	5,013 (1.8%)	10,000 (3.2%)	10,000 (2.0%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	10,977	14,780	73,876
How many months' worth of expenditure	0.4	0.6	1.9
Reserves Policy target	51,353 – 102,706	51,750 – 103,500	73,972 – 147,944
How many months' worth of expenditure	2 – 4	2 – 4	2 – 4
Free reserves over/(under) target	(40,376)	(36,970)	(96)

MEETING: 24/05/2016

Ref: 13212

ASSESSMENT CATEGORY - Making London More Inclusive

Poetry Society

Adv: Shegufta Rahman

Base: Camden

Benefit: London-wide

Amount requested: £100,000

Amount recommended: £100,000

The Charity

Founded in 1909, the Poetry Society connects people to the transformative power of poetry. The Society's work includes: working with vulnerable teenagers on traveller sites in Brent and Ealing; working with Pupil Referral Units in Camden; and creating poems for the annual lighting up of the Christmas tree in Trafalgar Square. The charity's writing competitions receive entrants from every postcode area of the UK, with 20,000 people writing new work through their talent development activities each year. With a network of 4,000 members comprising professional poets, poetry experts and educators, it publishes the leading magazine *The Poetry Review* with an audio version for people with visual impairments. As an Arts Council National Portfolio Organisation it is funded to act as the poetry sector lead organisation.

The Application

The Society's premises in Covent Garden, Poetry Place, is the UK's only full-time dedicated venue for poetry, open six days a week for 48 weeks a year. The charity plans to increase disability-focussed activities in 2017 and requires major capital works to make the premises fit for purpose to allow everyone to enjoy poetry without barriers. Purchased in 1994, Poetry Place has not received any significant capital investment, whilst the activities of the organisation have grown and developed. The wider refurbishment project includes essential repair and maintenance; venue space improvements; and – the purpose of this request - improving access throughout the building. This will include rationalising space within the café and venue area and providing a new platform lift and staircase that meets best practice standards.

The Recommendation

The Society commissioned an independent access audit in which four priority areas were identified, but due to budgetary constraints, three have been incorporated into the project. The recommendation would significantly enhance the Society's ability to welcome and engage disabled visitors. Works are scheduled to begin in July 2016 and conclude in January 2017.

£100,000 for access and related improvement works at Poetry Place In Covent Garden.

Funding History

None

Background and detail of proposal

Poetry Place has 36,000 visitors a year, with specific events bringing 8,644 audience members and 1,781 performers. The need for access and improvements has been established through: feedback from the audience; disabled performers who have declined invitations to events due to access issues; and clear physical manifestations e.g. a broken ventilation system in the basement. The Society

engages disabled poets and audiences through its existing programmes. A two-year collaboration with the Autism Society has been agreed for a large scale artistic project; however the venue is inadequately suited for disabled access.

Currently, the basement is used as a performance venue; the ground floor operates as a café; and the upper floor offices are inaccessible to anyone with severe mobility issues. Creating an acoustically separate space in the basement along with a new platform lift and staircase will enable the charity to hold meetings, workshops and conventions with disabled poets, which is currently done offsite in other venues. The access audit identified the need for an accessible WC at both ground floor and basement levels. Due to funding restrictions, a ground floor WC falls outside the scope of the project – the basement level accessible WC forms part of this request.

Financial Information

Total forecast income for the current year ending 31st March 2016 is £924,649 of which £840,160 (91%) had been confirmed by February 2016. Budgeted income for the following year ending 31st March 2017 is £1,339,051 of which £759,338 (57%) had been confirmed at the same date.

The charity advised that income for 2016/17 is forecast to be 45% higher than 2015/16 due to a significant capital project to upgrade Poetry Place. The total cost of the project is £402,000, of which £252,000 (63%) had been secured by February 2016, with an application for £50,000 awaiting a decision from another trust.

Unrestricted free reserves held at 31st March 2015 were £126,890, which is equivalent to 1.7 months' worth expenditure. Whilst the charity has a reserves policy to "retain a small level of funds in order to protect the Poetry Society's current activities and to ensure that it continues to operate on a going concern basis" it has not set a reserves policy target. This was discussed with the charity which advised that its holding as at 31st March 2015 of £126,890 was sufficient as it equated to approximately 3 months' worth of core operating costs. However, as a result of the enhancements to Poetry Place, in 2017/18, the charity plans to generate increased income to build unrestricted free reserves.

Year end at 31 March	2014/15 Audited Accounts £	2015/16 Current Year Forecast £	2016/17 Following Year Budget £
Income and Expenditure			
Income	924,033	924,649	1,339,051
Expenditure	904,500	912,183	1,333,832
Unrestricted Funds Surplus / (Deficit)	19,533	12,466	5,219
Restricted Funds Surplus / (Deficit)	0	0	0
Total Operating Surplus / (Deficit)	19,533	12,466	5,219
Gain/ (loss) on revaluation of investments	202	0	0
Total Surplus / (Deficit)	19,735	12,466	5,219
Surplus / (Deficit) as a % of turnover	2.1%	1.3%	0.4%
Cost of Generating funds (% of income)	52,564 (5.7%)	-	-
Free unrestricted reserves			
Free unrestricted reserves held at Year End	126,890	139,356	144,575
How many months' worth of expenditure	1.7	1.8	1.3
Reserves Policy target	-	-	-
How many months' worth of expenditure	-	-	-
Free reserves over/(under) target	-	-	-

MEETING: 24/05/2016

Ref: 13246

ASSESSMENT CATEGORY - Making London More Inclusive

Sycamore Trust U.K.

Adv: Jack Joslin

Amount requested: £112,006

Base: Barking & Dagenham

Benefit: Barking & Dagenham

Amount recommended: £112,100

The Charity

The charity was founded in 1995 as Parents of Autistic Children Together (PACT). In 2011 they amended their governing document to allow the charity to merge with Barking and Dagenham Mencap. In 2014 the merged organisation re-branded and became Sycamore Trust U.K. The charity provides relief for people with Autistic Spectrum disorders, learning difficulties and their families through the provision of advice, support, information and educational activities, aiding them towards equal opportunities and social integration.

The Application

The Sycamore Trust seeks funding towards a 'Family Services Coordinator' that will help families in Barking and Dagenham, Havering and Redbridge who have had a child recently diagnosed with Autism. The Coordinator will work with families through the initial stages of diagnosis and provide information and support. They will work with existing families providing on-going support and advice, providing a crisis intervention service when necessary. The programme will build the resilience of the parents and carers to ensure the best outcomes and that support is available for their child. The funding is for a full time Family Services Coordinator over three years and related overheads.

The Recommendation

The Sycamore Trust is an established and respected organisation with over 25 years' experience providing services and support for people with Autism and their families. This programme fits with your priority of Making London More Inclusive by delivering services helping people with a newly acquired or diagnosed disability to maintain choice and control in their lives.

£112,100 over three years (£36,600; £37,400; £38,100) for a full time Family Services Coordinator and related overheads.

Funding History

Meeting Date	Decision
14/02/2008	£68,000 over three years (£22,000; £22,400; £23,600) for the salary of a part-time (25hrs) Family Support Worker and some running costs for a project supporting families affected by Autistic Spectrum Disorders.

Background and detail of proposal

In 2015 the Sycamore Trust worked with more than 500 families and up to 1,000 individuals with Autism and learning difficulties. They are well established in the area and deliver a range of projects and contracts across the boroughs of Barking and Dagenham, Redbridge and Havering. They have been delivering the Family Services project successfully for 8 years and have seen the difference it makes to

families and their recently diagnosed children. In the past year they have noticed an increase in demand on their services and anticipate that 50% of the families they work with will have children with a new or recent diagnosis. This post has been traditionally sustained from reserves, the organisation is looking to re-structure their services as local funding reduces and are looking for you to support the continuation of this work.

This programme offers a complete service for parents, carers and their children. They will provide initial support, training, advice and information to families with a recently diagnosed child and work with them to access additional support. They will also provide focus groups, volunteering opportunities, and training sessions to allow families to build support networks. This service is crucial to building the resilience of families and providing on-going support to them, which in turn will lead to positive outcomes for their children.

Financial Information

Income for the organisation for year ending 31st March 2016 is expected to be £445,579 of which £411,282 was confirmed by 29th February 2016. Budgeted income for the following year ended March 2017 is £505,583, of which £296,511 (59%) has been confirmed.

The cost of generating funds was not disclosed in the accounts for 2014/15. The charity has advised that these will be included in its accounts in the future. They have provided this information for last year and the current financial year and anticipate this to be low as the majority of their income comes from contracts and statutory sources which requires minimal resource.

The organisation is currently looking to increase its unrestricted reserves over the next couple of years to prepare for a re-structure of their services as they look to deliver personal budgets and anticipate reductions in funding from the local authority.

Year end at 31 March	2014/15 Independently Examined Accounts	2015/16 Current Year Forecast	2016/17 Following Year Budget
	£	£	£
Income and Expenditure			
Income	379,602	445,579	505,583
Expenditure	397,921	477,055	463,047
Unrestricted Funds Surplus / (Deficit)	(11,332)	12,233	39,536
Restricted Funds Surplus / (Deficit)	(6,987)	(43,709)	3,000
Total Surplus / (Deficit)	(18,319)	(31,476)	42,536
Surplus / (Deficit) as a % of turnover	(4.8%)	(7.1%)	8.4%
Cost of Generating funds (% of income)	0	2,285 (0.5%)	3,000 (0.6%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	216,809	229,042	268,578
How many months' worth of expenditure	6.5	5.8	7
Reserves Policy target	198,960	238,572	231,524
How many months' worth of expenditure	6	6	6
Free reserves over/(under) target	17,849	(9,530)	37,054

MEETING 24/05/2016

Ref: 13273

ASSESSMENT CATEGORY - Making London Safer

Women's Resource Centre

Adv: Jenny Field

Amount requested: £243,583

Base: Islington

Benefit: London-wide

Amount recommended: £220,000

The Charity

Women's Resource Centre (WRC) was established in 1984 as an umbrella body supporting women's voluntary and community organisations. Its area of benefit covers the whole of England. However, since it is based in London, and because London is home to a high proportion of women's organisations, a high proportion of its work takes place in London. It has a membership of over 500 organisations working on a diverse range of issues, such as health, violence against women, education, employment, criminal justice and the environment. It is the lead body for the Women's Health and Equality Consortium and the London Violence Against Women and Girls (VAWG) Consortium.

The Application

The London VAWG Consortium currently comprises 21 women's organisations with a track record of delivering high quality services across all London boroughs. It was established in 2012 in order to bid for funds under London Councils' *Sexual and Domestic Violence* funding programme. This resulted in the securing of c£3m for the provision of direct, frontline services within the sexual and domestic violence field. The consortium was formed to enable the groups to bid together collectively rather than to bid against each other as separate entities.

It is now proposed to establish the Consortium as a legal entity in its own right in order to enable it to bid for other contracts, and enable other women's groups to join the Consortium. It is proposed to employ a full-time London VAWG Consortium co-ordinator whose role would be to co-ordinate the establishment of the Consortium as an independent body (either a registered charity, a charity incorporated charity or a community interest company); provide capacity building support to members; lead and co-ordinate bids and tenders; ensure contracts are reported on in a timely and effective manner; lead on communications with external stakeholders; and co-ordinate the Consortium's strategic and operational direction. Also included in the bid is the cost for some of the smaller members to obtain the various quality marks that are a requirement of an increasing number of tender documents.

The Recommendation

WRC has a good track record and is an important player within London's infrastructure sector. The establishment of the Consortium and the relationship it had with London Councils during its development (which continues to this day) is an excellent example of how the sector and funders can work together effectively and positively.

Changes in the funding landscape are having a negative impact on specialist women's services and commissioning is increasingly important to this sector. Whilst

commissioning is needs led (based on local joint strategic needs assessments) the process of commissioning means that women's organisations are in competition with large, often generic, national and private sector organisations. The shrinking of commissioning departments in local government and health has led to the streamlining of contracts with commissioners often opting to purchase from a single generic provider who may not have the knowledge and experience to provide specialist women's services. Establishment of the Consortium as a legal entity will enable it to be more competitive but also be able to offer specialist services to mainstream providers.

If funding is approved, the exit strategy for the grant is that the Consortium will develop a full cost recovery model in its tendering. This should be in train by Year 3 of the grant, and a taper is therefore recommended in the final year. Whilst the recommended grant is higher than many of your grants, this is a consortium bid that will directly benefit a significant number of organisations and is set to grow.

£220,000 over three years (£85,000; £75,000; £60,000) towards securing the long-term sustainability of the London VAWG Consortium.

Funding History

Meeting Date	Decision
09/07/2015	£25,000 over 6 months towards the preparation of a business case for a third sector Women's Building.
17/11/2011	£114,000 over three years (3 x £38,000) towards a training programme to enable women's third sector organisation improve their use of digital technologies and social media in order to influence policy and get their messages heard.
13/03/2008	Request withdrawn.

Background and detail of proposal

In 2015, WRC received funding from Esmée Fairbairn Charitable Trust to set up a women's voluntary and community sector commissioning support unit to develop the strategic and delivery capacity of women's voluntary organisations outside London, to engage with commissioning opportunities and to build stronger relationships with commissioners. The skills and knowledge from this work will be used for the benefit of the London VAWG Consortium. It is hoped that a further 10 women's organisations will have joined the Consortium by the end of the funding period.

Following London Councils' review of its grant programme from April 2017, the *Sexual and Domestic Violence* is one of the strands it has decided to continue. Whilst subject to assessment, this means the Consortium members stand a good chance of continuing to receive London Councils' funding, although this may be at a reduced rate.

Financial Information

Forecast income in the current year is £836,202, of which £830,202 (99%) was confirmed by 5 May 2016. The charity advises that the deficits in 2014/15 and 2015/16 were both planned and the result of work on developing policy, strategy and income generation.

Income increased in 2015/16 by 12.7% compared with the previous year, largely as a result of funding awarded by the Esmée Fairbairn Foundation to establish the Women's Voluntary and Community Sector Commissioning Support Unit.

Free reserves are below target as shown in the table but the trustees recognise the importance of maintaining a free reserves holding in line with their target and aim to achieve this through increased fundraising activity, in collaboration with partner providers, and through increasing their provision of consultancy services.

The cost of generating funds is low and, whilst the charity confirms that it does devote sufficient resources to securing income, it will review the calculation of this cost with its auditors.

Year end at 31 March	2014/15 Audited Accounts	2015/16 Draft Outturn	2016/17 Current Year Forecast
	£	£	£
Income and Expenditure			
Income	725,224	817,031	836,202
Expenditure	763,155	882,778	841,043
Unrestricted Funds Surplus / (Deficit)	(56,144)	(65,747)	(10,841)
Restricted Funds Surplus / (Deficit)	18,213	0	0
Total Surplus / (Deficit)	(37,931)	(65,747)	(10,841)
Surplus / (Deficit) as a % of turnover	(5.2%)	(8%)	(1.3%)
Cost of Generating funds (% of income)	7,235 (1.0%)	10,000 (1.2%)	10,500 (1.2%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	235,291	169,544	158,703
How many months' worth of expenditure	3.7	2.3	2.3
Reserves Policy target	190,789	220,695	210,261
How many months' worth of expenditure	3	3	3
Free reserves over/(under) target	44,502	(51,151)	(51,558)

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MEETING : 24/05/2016

Ref: 13347

ASSESSMENT CATEGORY - Older Londoners

Age Exchange Theatre Trust

Adv: Sandra Jones

Amount requested: £96,649

Base: Greenwich

Benefit: Greenwich

Amount recommended: £96,700

The Charity

Established in 1983, Age Exchange (AE) exists to improve well-being and combat loneliness and isolation in older age. AE is one of the UK leaders in the field of Reminiscence Arts, which is used to give value to the lives of vulnerable people and which measurably benefits their wellbeing and quality of life. Activities include intergenerational projects between older and younger age groups, training programmes for professional care workers and family carers, groups to support people with dementia living in the community and a range of reminiscence projects within a wide range of settings. The charity also runs a community hub, library and community café.

The Application

You have funded AE for one year, and this application is for a further two years of the same service. The application is for '*Inspired Caring*', a project for older carers and those they care for who have dementia. The project offers enjoyable social and cultural activities, with the aim of keeping older carers healthy, enabling them to care for their loved ones for longer in their own homes whilst still engaging with people around them.

The Recommendation

AE's application was considered by your Committee in January 2015 and you agreed to funding, initially for one year as there were concerns at that stage about the longer term viability of the charity. AE has been working on changing its business model and turn round its financial position over the next three years. In order to safeguard the Trust's funding your officer recommends that the funding be released quarterly on receipt of satisfactory quarterly management accounts.

The project will provide structured activities for 15+ couples per annum (older carers and cared for who have dementia) along with monthly advice and advocacy sessions. During the current year of funding AE has exceeded their target.

£96,700 over two years (£47,850, £48,850) for the costs of the 'Inspired Caring' project for older carers and the people that they care for who have dementia, with the funding being released on receipt of satisfactory quarterly management accounts.

Funding History

Meeting Date	Decision
28/01/2015	£48,000 for the costs of the 'Inspired Caring' project for older carers and the people with dementia that they care for with the funding being released on receipt of satisfactory quarterly management accounts.
18/03/2010	£100,000 over two years (2 x £50,000) for the salary and running

	costs of a reminiscence programme for older people living in residential care.
07/06/2007	£40,900 towards the cost of reminiscence projects in residential care settings for one year, payable in two equal instalments.

Background and detail of proposal

192 people benefited from your funding over the past year, during which time AE ran 46 group sessions with an average of 15 couples per session offering stimulating arts activities for carers and their loved ones, increasing meaningful interaction between them. They also offered advocacy, support and alternative therapy to older carers and 1:1 sessions where needed for carers. This number of group sessions has recently doubled as the organisation has been awarded funding from the Childwick Trust to provide group sessions on Sundays.

The demand for its services from people with dementia and their carers continues to increase, with the older carers being isolated within their caring daily lives, pointing to the high risk of depression and ill health. This proposal will continue to run 46 weekly sessions for 15 couples along with monthly advice sessions providing assistance on benefits, health, house and care for 180 carers. There will also be six programmes per annum of eight sessions providing mindfulness / well-being support enabling people to cope better with the demands of dementia care. Complementing these sessions, there will be stimulating art activities for those with dementia.

Financial Information

AE has faced financial difficulties in recent years, but it has been working on changing its business model and turning around its financial position, hopefully over the next three years. The accounts for 2013/14 showed that the external auditor had made an "emphasis of matter – going concern" noting "the existence of material uncertainty which may cast doubt about the charity's ability to continue as a going concern". Whilst such a note was not part of the 2014/15 audited accounts, the charity's financial position remained weak, with free reserves continuing to be in a negative position at 31 March 2015.

The charity took out a 21 year loan of £150,000 with Barclays Bank in 2015/16, which was secured against their property (value of £1.5m as at 31 March 2015), in order to boost free reserves and develop future funding streams to eliminate their structural deficit. The trustees state that the charity is planning to introduce a major donor fundraising programme and increase the level of delivery made under contract rather than just rely on grant funding to improve its position. To this end the charity has recently been awarded a Local Sustainability Fund grant of £97,000 to pay for consultancy and other costs to enable it to work towards being sustainable. Trustees have employed a fundraiser to assist with grant applications, seeking donors and fundraising events. The charity has just been informed (May 2016) that they have been awarded a £468,000 grant over 3 years from the Big Lottery Fund commencing 2016. Based on discussions with the NHS, AE is also anticipating significant opportunities in the healthcare sector although these have yet to come to fruition.

The charity holds an endowment fund comprising investments which had a value of £117,917 as at 31 March 2015. The fund was created in 2010 for the purposes of providing an income for the charity's general purposes and, to this end £3,947 was generated in 2014/15. Currently, the fund is permanent although the charity has

applied to the Charity Commission to change it to expendable. The charity has not included potential investment income in the 2015/16 and 2016/17 forecasts.

Year end at 31 March	2014/2015 Audited Accounts	2015/2016 Forecast Outturn	2016/2017 Budget
Income and Expenditure			
Income	647,756	548,000	628,000
Expenditure	657,746	620,000	660,000
Other Recognised Gains and Losses	3,694	0	0
Unrestricted Funds Surplus / (Deficit)	39,527	(30,000)	12,000
Restricted Funds Surplus / (Deficit)	(49,517)	(42,000)	(31,000)
Total Surplus / (Deficit)	(6,296)	(72,000)	(19,000)
Surplus / (Deficit) as a % of turnover	(1.0%)	(13.1%)	(2.5%)
Cost of Generating funds (% of income)	73,971 (11.4%)	87,000 (15.9%)	94,000 (12.2%)
Free unrestricted reserves			
Unrestricted reserves held at Year End	(85,637)	44,615	56,615
How many months' worth of expenditure	(1.6)	0.9	0.9
Reserves Policy target	50,000 – 70,000	50,000 – 70,000	50,000 – 70,000
How many months' worth of expenditure	0.9 – 1.3	1.0 – 1.4	0.8 – 1.1
Free reserves over/(under) target	(135,637) – (155,637)	(5,385) – (25,385)	6,615 – (13,385)

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MEETING: 24/05/2016

Ref: 13203

ASSESSMENT CATEGORY - Older Londoners

Age Concern Brent

Adv: Jack Joslin

Amount requested: £102,278

Base: Brent

Benefit: Brent

Amount recommended: £102,400

The Charity

Age UK Brent (AUB) – whose legal name is Age Concern Brent - is a registered charity that supports older people in Brent. It supports around 6,000 older people each year helping to improve their lives through empowering them with skills and knowledge and by providing practical support that improves their health, welfare and well-being. It provides information, advice and advocacy services; volunteering befriending; health and well-being programmes; and a range of events.

The Application

Funding is sought to expand the Home Advocacy service the organisation delivers in order to provide greater support to isolated and house-bound people in Brent aged 75 years and above. The programme will visit clients in their home and provide a range of professional advocacy and advice particularly on issues related to finance, housing and benefit entitlements. The project will train and use volunteers to complement the service. This request, for three years, is to support a full-time post and related project and volunteer costs.

The Recommendation

AUB has a good track record of working with vulnerable older people in Brent who experience poverty, inequality and barriers to health and well-being services. The proposal is in response to the success of the home advocacy work it has been doing on a part-time basis over the last year. This work has informed them of the need for this work and built a referral network for the most vulnerable housebound older people in Brent. Your funding, if awarded, will allow AUB to develop and expand this service and to make a real difference to a very vulnerable group of clients.

£102,400 over three years (£33,900; £34,000; £34,500) for salary costs of a full-time Home Advocacy Worker and related running and volunteer costs for a project working with isolated people aged 75 plus.

Funding History

Meeting Date	Decision
27/11/2014	Application declined as required information was not provided.
15/05/2014	Application withdrawn.
01/03/2007	£120,000 over three years (£45,000; £40,000; £35,000) towards the salary and associated running costs of two part-time Advice and Information workers.

Background and detail of proposal

Age Concern Brent was set up in 1982. The organisation's aim is to improve the lives of local older people by providing a range of services that include: information and advice; advocacy; volunteer befriending; health and wellbeing programmes; networking events and by representing their service users in local decision making.

It is a well networked organisation in Brent and works closely with other voluntary and statutory agencies to improve and inform local decision making and services. An accredited advice provider, it has a lot of experience in delivering advice work. Its current drop in service carries out 6,000 sessions each year.

The need for this project became apparent a year ago when the charity began to receive an increase in referrals for the provision of advocacy services in the homes of housebound older people. It has spent the last 12 months providing a part-time service working with 30 older people with a range of needs. With a grant as advised it will provide a full-time service to housebound older people specifically focusing on benefits, finance and housing issues, with the work complemented by rigorously trained volunteers.

Financial Information

Forecast income for the current year to 31st March 2017 is £400,500 of which £284,000 (71%) had been secured by May 2016. Income at this level is lower than the prior year due to a reduction in funding from Brent council. The charity advises that it aims to diversify its sources of income and is seeking to develop a number of consortium bids in the borough.

The charity currently spends less than 5% on generating funds but anticipates this to increase as they look to diversify their income in light of the reduction in local authority funding.

The free reserves policy target is to hold 3-6 months' worth of operating expenditure (£110,680 to £221,359). Actual free unrestricted reserves held at 31st March 2015 were £75,267, representing 2.0 months' worth of total expenditure. The charity states that they are making all attempts to reduce costs and generate more unrestricted income to increase free unrestricted reserves to at least the 3 months target level.

Year end at 31 March	2014/15 Independently Examined Accounts	2015/16 Current Year Forecast	2016/17 Following Year Budget
	£	£	£
Income and Expenditure			
Income	451,548	458,300	400,500
Expenditure	442,718	420,500	388,500
Unrestricted Funds Surplus / (Deficit)	10,705	40,000	45,00
Restricted Funds Surplus / (Deficit)	(1,875)	(2,200)	(33,000)
Total Surplus / (Deficit)	8,830	37,800	12,000
Surplus / (Deficit) as a % of turnover	(2.0%)	8.2%	3.0%
Cost of Generating funds (% of income)	11,218 (2.5%)	12,000 (2.6%)	15,000 (3.7%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	75,267	113,067	125,067
How many months' worth of expenditure	2.0	3.2	3.9
Reserves Policy target	110,680 – 221,359	105,125 – 210,250	97,125 – 194,250
How many months' worth of expenditure	3.0 – 6.0	3.0 – 6.0	3.0 – 6.0
Free reserves over/(under) target	(35,413) – (146,092)	7,942 – (97,183)	27,942 – (69,183)

MEETING: 24/05/2016

Ref: 13138

ASSESSMENT CATEGORY - Older Londoners

Attend

**Adv: Jenny Field
Base: Westminster
Benefit: Croydon**

Amount requested: £120,000

Amount recommended: £120,000

The Charity

Attend is a national charity which supports and expands the roles volunteers play in connection with health and social care. It began in 1949 as the National League of Friends, creating a volunteer scheme for volunteers in hospitals. It still functions as the umbrella body for 700 Hospital Friends groups nationwide, but it has expanded into other direct projects around healthy options for hospital food retailers, supporting stroke victims, and accredited training in volunteer management.

The Application

The proposal is to build on a pilot project Attend has been running in 15 care homes during the past two years. It has created Friends' Groups for these homes to strengthen links between the care home residents and the local community.

Volunteers are recruited locally and then trained and supported by Attend for 12 months until the Friends' Group is established, with its own legal identity, to take the work forward. Care homes welcome this, with Friends' Groups acting as a hub with which the wider community can engage. This model has proven very beneficial to frail elderly residents but the level of engagement with residents who have dementia is much lower. In response, it is proposed to establish 4 self-sustaining Friends of Dementia Units in London, each with 30 active volunteers, for each year of the project (making 12 Friends of Dementia Units in total). The volunteers will be provided with specialist training to give them the necessary confidence to work with residents with dementia, as well as a range of skills and ideas to draw on.

The Recommendation

Attend has a good track record of involving volunteers in delivering positive health and social care outcomes. It also has a track record in delivering accredited training programmes, including in volunteer management. The Alzheimer's Society has indicated willingness to help design the training programmes and it is proposed to establish a reference group to oversee the development of the project.

£120,000 over three years (£39,000; £40,000; £41,000) towards the part-time salary (0.6 FTE) and associated running costs of a Friends of Dementia Project Lead, to strengthen the links between care home residents with dementia and their local community, on condition that satisfactory quarterly management accounts during year one are provided.

Funding History

Meeting Date	Decision
17/03/2011	£120,000 over three years (£39,000; £40,000; £41,000) to help people with acquired brain injury move into employment, education and volunteering.

Background and detail of proposal

It is proposed that there will be three models of volunteer intervention, involving a programme for mornings, afternoons and evening for residents with advanced dementia; residents with moderate dementia; and residents with mild dementia (and associated mental health needs). In the latter case, the programme will be largely determined by the residents.

As well as developing a framework for self-evaluation, the project budget includes costings for an external evaluation which will take place throughout the life of the project in order to help shape its development. Attend is committed to sharing learning from the project with others working in this field.

Financial Information

Forecast income in the current year to 31 March 2017 is £1,236,111, of which £708,711 (57%) was confirmed by April 2016. The forecasts for 2015/16 and 2016/17 show an improvement in the charity's financial position, largely due to two grants secured by the Big Lottery Fund, over three years and four years respectively.

The charity's cost of generating funds is relatively low, which the charity advises is due to funding applications usually being prepared by the Chair and CEO in their own time, i.e. at weekends.

The charity recognises that it needs to review its reserves policy in the light of its improved financial position. The current target of £50,000 is almost certainly too low given its current turnover. Free reserves were negative at the end of 2014/15 and 2015/16 as shown in the table but, given the new grant funding secured, the charity expects free reserves to be positive by the end of the current year and equal to 1.8 months' worth of expenditure. However, it is considered prudent to make it conditional that satisfactory quarterly management accounts are provided during the first year's funding.

Year end at 31 March	2014/15 Audited Accounts	2015/16 Draft Outturn	2016/17 Current Year Forecast
	£	£	£
Income and Expenditure			
Income	940,801	1,042,901	1,236,111
Expenditure	1,056,832	884,170	1,068,062
Unrestricted Funds Surplus / (Deficit)	(116,031)	158,731	168,049
Restricted Funds Surplus / (Deficit)	0	0	0
Total Surplus / (Deficit)	(116,031)	158,731	168,049
Surplus / (Deficit) as a % of turnover	(12.3%)	15.2%	13.6%
Cost of Generating funds (% of income)	22,803 (2.4%)	61,680 (5.9%)	66,657 (5.4%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	(162,828)	(4,097)	163,952
How many months' worth of expenditure	(1.8)	(0.1)	1.8
Reserves Policy target	50,000	50,000	50,000
How many months' worth of expenditure	0.6	0.7	0.6
Free reserves over/(under) target	(212,828)	(54,097)	113,952

MEETING 24/05/2016

Ref: 13235

ASSESSMENT CATEGORY - Older Londoners

Centre 404

Adv: Sandra Davidson

Amount requested: £119,777

Base: Islington

Amount recommended: £119,800

Benefit: Islington, Camden, Hackney & Haringey

The Charity

Centre 404 is a charity that offers friendly, reliable and person centred support to people with learning disabilities and their families in north London. It was founded in 1951 by carers of children with learning disabilities and continues to work towards building a community and a society where people with a learning disability are valued and involved members of our community. Centre 404 has built vital services in Islington and across north London that have enabled children and adults with learning disabilities, and their families, to have a voice and access activities and support. It runs a range of services including: family support including a carers' support group; a learning & leisure service; and various social and recreational events. It also runs safe, supported housing for 82 people with learning difficulties, and outreach support for people living in the community.

The Application

As a result of a comprehensive needs assessment, Centre 404 is developing its work with older carers (65+ and 75+) of people with learning disabilities. A new service will offer guidance and advocacy to facilitate benefit entitlement claims and improve understanding of personal budgets. Personalised support, delivered by volunteers will reduce isolation, and future-proofing sessions will increase older carers' confidence in the future. A targeted outreach strategy will identify and engage with previously 'hidden' carers, particularly those from BME communities.

The Recommendation

Building on work funded by the Big Lottery, the request is for three years to cover the salary of a full time Case Worker – Older Carers and associated running costs. The project responds to a current and increasing need by helping older carers maintain their caring responsibilities.

£119,800 over three years (£38,700; £39,900; £41,200) for the salary of a full-time Case Worker – Older Carers and associated running costs.

Funding History

Meeting Date	Decision
28/07/2011	£50,000 towards the costs of an accessible lift at 404 Camden Road.
02/02/2006	£81,600 over three years (£26,400; £27,200; £28,000) towards the salary and support costs of a Family Advocacy Support Worker.

Background and detail of proposal

Islington is the 14th most deprived borough in England; 34% of families live in low income households (Islington Joint Strategic Needs Assessment). Research shows that families who have an adult with a learning disability are significantly more likely to be living in hardship or to fall into hardship (Poverty Transition (Emerson, Shatahmasebi, Lancaster and Berridge: 2010). Mencap's 2013 survey of families caring for someone with profound and multiple learning disabilities showed that eight out of ten have reached or come close to "breaking point" because of lack of support and services (Mencap Get Involved 2013). As parents and carers grow older, caring responsibilities become more arduous, particularly where a parent or carer has a mobility problem, long term illness or disability themselves. Many older carers are confused about entitlements and find procedures overly complicated. As a result, only 40-60% of families claim Disability Living Allowance and vulnerable older carers often do not know about their attendance allowance. It is often the poorest families who are not accessing the benefits they need. The proposed project will help the growing number of carers aged 65+ and 75+ of people with learning disabilities. The post holder will provide a range of services including: information; sign-posting; advocacy; and emotional support. This project will address lack of engagement by aiming resources specifically at identifying 'hidden carers'. Plans include recruiting up to 8 volunteers for a home visiting service and telephone support. With a full time member of staff in place, the charity plans to reach up to 60-70 carers annually.

Financial Information

Forecast income for the current year is £4,039,000 of which £3,976,450 (98%) had been secured by April 2016. The cost of generating funds is very low which the charity explains is due to the majority of its income being derived from statutory sources. Its fundraising costs are therefore minimal, although they plan to do more fundraising over the next few years which will see this figure increase in the future.

Year end at 31 March	2014/2015 Audited Accounts	2015/2016 Forecast Outturn	2016/2017 Budget
Income and Expenditure			
Income	4,168,020	4,507,400	4,039,000
Expenditure	3,738,012	4,401,300	4,019,100
Unrestricted Funds Surplus / (Deficit)	429,438	81,100	19,900
Restricted Funds Surplus / (Deficit)	570	25,000	0
Total Surplus / (Deficit)	430,008	106,100	19,900
Surplus / (Deficit) as a % of turnover	10.3%	2.4%	0.5%
Cost of Generating funds (% of income)	900 (0.02%)	900 (0.02%)	900 (0.02%)
Free unrestricted reserves			
Unrestricted reserves held at Year End	762,366	843,466	863,366
How many months' worth of expenditure	2.4	2.3	2.6
Reserves Policy target	623,002	733,550	669,850
How many months' worth of expenditure	2.0	2.0	2.0
Free reserves over/(under) target	71,010	152,110	172,010

MEETING: 24/05/2016

Ref: 13137

ASSESSMENT CATEGORY - Older Londoners

Redbridge Carers Support Service

Adv: Jack Joslin

Amount requested: £136,144

Base: Redbridge

Benefit: Redbridge

Amount recommended: £136,200

The Charity

Redbridge Carers Support Service (RCSS) offers programmes which make a positive difference to the lives of unpaid carers in Redbridge. It works with carers from diverse communities across the borough between the ages of 17 and 96. Its services include: advice and information; confidential counselling; complementary therapies; volunteer befriending; and health and well-being activities in community venues. RCSS also works strategically across statutory and voluntary sectors both locally and nationally to give carers a voice and to help inform policy making and shape services.

The Application

RCSS is requesting three year funding towards its 'Active Older Carers' programme. This will expand the work RCSS has been doing with older carers aged 75 and older to help them lead more active and sociable lives. The programme will deliver support to older carers living throughout Redbridge who are at risk of isolation and suffering from physical and mental ill health. This will include a range of activities and holistic well-being services including exercise classes, complementary therapies and counselling, which will take place in community settings across Redbridge and in the carers' homes.

The Recommendation

RCSS has a strong track record and reputation in providing a range of services for older and younger carers. This programme will develop the specific work they have been doing with older carers over the last 6 years and will allow this work to expand and reach more beneficiaries. This new post will develop the organisation's outreach, coordinate the counselling service and expand the provision of physical activities for older carers in community settings across Redbridge.

£136,200 over 3 years (£44,750; £45,050; £46,400) for the salary of a part-time (25hpw) Carers Wellbeing Coordinator and towards related overheads and associated project costs.

Funding History

Meeting Date	Decision
04/06/2009	£93,000 over three years (£32,000; £30,000; £31,000) for the salary of a part-time Support Worker plus running costs for a project supporting older carers.

Background and detail of proposal

RCSS has over 20 years of experience in making a positive difference to the lives of unpaid carers in the diverse communities of Redbridge by providing them with a range of services, support and recognition. This specific programme has been informed by the Older Carers Project the organisation has been delivering over the

last 6 years. This has allowed them to develop a client base and referral network as well as inform them of the specific issues that affect vulnerable older carers. Research and feedback from this programme has demonstrated that there is a need to provide a whole range of holistic services to older carers in order to improve their mental and physical well-being and make them feel less isolated.

This programme will provide dedicated home and community based support services to 450 carers, 75 years plus, who are at risk of isolation as well as suffering from mental and physical ill-health. The programme will deliver a range of activities and holistic wellbeing services including exercise classes, complementary therapies, counselling, learning and self-development courses, workshops and befriending in carers' homes or at accessible venues in Redbridge. As a result of this new targeted project, older carers will be more socially connected, active and have improved mental wellbeing.

Financial Information

Forecast Income for the current year to 31st March 2017 is £413,494 of which £408,064 (98.7%) had been confirmed by May 2016. Income at this level is lower due to several funding sources coming to an end. The charity advises that it has a fundraising plan in place and has a number of applications currently being considered, including the City Bridge Trust application.

The charity's free reserves policy target is to hold 6 months' worth of operating expenditure, equating to £197,383 for 2014/15. Actual free reserves held at 31st March 2015 were £209,848, representing 6.4 months' worth of total expenditure.

Year end at 31 March	2014/15 Independently Examined Accounts	2015/16 Current Year Forecast	2016/17 Following Year Budget
	£	£	£
Income and Expenditure			
Income	391,570	521,769	413,494
Expenditure	394,765	490,816	394,018
Unrestricted Funds Surplus / (Deficit)	10,743	29,699	49,521
Restricted Funds Surplus / (Deficit)	(13,938)	1,284	(29,625)
Total Surplus / (Deficit)	(3,195)	30,953	19,896
Surplus / (Deficit) as a % of turnover	(0.8%)	5.9%	4.8%
Cost of Generating funds (% of income)	25,565 (6.5%)	27,302 (5.2%)	27,830 (6.7%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	209,848	240,801	260,697
How many months' worth of expenditure	6.4	5.9	7.9
Reserves Policy target	197,383	245,408	197,009
How many months' worth of expenditure	6.0	6.0	6.0
Free reserves over/(under) target	12,466	(4,607)	63,688

MEETING: 24/05/2016

Ref: 13189

ASSESSMENT CATEGORY - Older Londoners

The Parochial Church Council Of The Ecclesiastical Parish Of St. Luke's Oseney Crescent **Adv: Sandra Jones**

Amount requested: £86,295

Base: Camden
Benefit: Camden

Amount recommended: £86,300

The Charity

The Parochial Church Council of the Ecclesiastical Parish of St. Luke's Oseney Crescent (St Luke's) has recently been re-established after 20+ years of not operating and registered with the charity commission in 2011. The vision of the church is to be a hub for the local community, and as such it has refurbished the church building to make it accessible and has established a number of projects based on consultation with local residents. Groups that have started include activities for children and their carers, and an older people's project which includes weekly sessions, free DIY and gardening.

The Application

The application seeks a grant towards the costs of providing support to the participants aged 75+ of the St Luke's Kentish Town Older People Project (SLKTOPP), which is 80% of those who attend the current project. Funding will cover the costs of the part time project manager and administrative officer and associated activity costs. This project had been funded as a one-off grant through Camden Council which ceased in April 2016. (Your policies allow you to continue clearly time-limited funding from statutory agencies.)

The Recommendation

The organisation has been running this project for the last 2 years, with a good track record in supporting older people through neighbourly action. Your Committee is asked to support this project, providing the charity evidence a continuing level of at least 80% of participants being 75+years old, which they say they will.

£86,300 (£15,850, £33,150, £37,300) towards a part time Project Manager (22 hours per week) and Administrator (15 hours per week) and activity costs to work with those aged 75 and over.

Funding History

None

Background and detail of proposal

SLKTOPP's main objective is to reduce isolation and loneliness of the 'fourth age' members of the Kentish Town community by helping them to get out of their homes and make new acquaintances and friends of their age, as well build intergenerational relationships within the local community, initially through the 25+ volunteers. The project targets those older residents who have no family in the area, have very little mobility due to disability, illness or frailty, providing escorted transport to and from the activities to ensure members is able to attend. These activities include lunches,

tea parties and outings such as picnics, pub lunches or music recitals. DIY and gardening are also offered to the members of the project, which assists them to remain in their own home.

There are other projects in Camden that St Luke's are in contact with that organise activities for older people, but they are for people who are more mobile and able to get to the activities easily.

Initial funding was from a one-off grant from Camden Council to pump prime the project as a pilot. This funding is no longer available. Your funding will enable the Project Manager to continue and develop the project, and train and support the volunteers, expanding the numbers of beneficiaries over the three years. A new post of Administrator will be created to support the Project Manager, organising the DIY and gardening as well as helping to organise the events.

Financial Information

Forecast income in the current year is £369,264, of which £235,000 (64%) had been confirmed by 30 April 2016. During the year there is an anticipated deficit, which will be offset by the charity's free reserves.

The charity advises that the cost of generating funds is nil because fundraising is undertaken by volunteers and members of the committee.

Year end at 31 December	2015 Independently Examined Accounts	2016 Current Year Forecast
Income and Expenditure	£	£
Income	315,881	369,264
Expenditure	349,759	394,595
Unrestricted Funds Surplus / (Deficit)	(39,713)	(25,331)
Restricted Funds Surplus / (Deficit)	5,834	0
Total Surplus / (Deficit)	(33,878)	(25,331)
Surplus / (Deficit) as a % of turnover	(9.8%)	(6.9%)
Cost of Generating funds (% of income)	0 (0.0%)	0 (0.0%)
Free unrestricted reserves		
Unrestricted free reserves held at Year End	105,563	80,232
How many months' worth of expenditure	3.6	2.4
Reserves Policy target	87,441	98,649
How many months' worth of expenditure	3.0	3.0
Free reserves over/(under) target	(18,122)	(18,417)

MEETING: 24/05/2016

Ref: 13222

ASSESSMENT CATEGORY - Reducing Poverty

Ealing Law Centre

Adv: Tania Bronstein

Amount requested: £180,000

Base: Ealing

Benefit: Ealing

Amount recommended: £155,400

The Charity

Set up in 2012, Ealing Law Centre (ELC) offers free specialist legal advice and representation to people on low incomes in Ealing and nearby boroughs. ELC has legal aid contracts in housing and immigration and carries a small workload in the area of welfare rights. In its first two years ELC assisted 643 people, of whom 430 were helped over immigration issues and 213 people over housing problems. This includes people at risk of losing their homes helped at Brentford County Court duty solicitor scheme.

The Application

ELC seeks £60,000 per year for each of three years as a contribution to the staffing and running costs of its Housing and Welfare Rights unit. Besides running a benefit sanctions and housing advice line intended to benefit 750 people per year, the project would provide casework assistance and tribunal representation for 225 people annually. It will also deliver social welfare law training to local community organisations.

The Recommendation:

ELC is a small, well-run organisation addressing the dearth of free legal advice in a borough with high levels of deprivation and need. You are recommended to fund two part-time posts, which together represent 1.2 full-time equivalent (FTE) posts. Ordinarily you fund only one FTE post per organisation. However, Ealing has not received as much funding from the Trust compared to other boroughs, and given that the salary costs are modest and the work important, the recommended grant amount is in line with amounts awarded for similar work based on one FTE post.

£155,400 (3 x £51,800) towards the wages of two 0.6FTE Caseworkers, running costs and overheads of providing legal advice on housing and welfare rights

Funding History

None

Background and detail of proposal

Ealing, the most populous of the outer West London boroughs, ranks 13th in Shelter's national list of housing repossession "hotspots", and is amongst the four worst off London boroughs in terms of combined poverty indicators (London Poverty Profile 2015). Despite high levels of need shown by these indicators, provision of advice on social welfare matters has always been sparse locally (Ealing is the only London borough without a citizens' advice bureau). This further reduced when Law for All, a legal aid firm serving outer West London boroughs collapsed in 2011. ELC was set up to address the gap in services. Since establishment, its small team has been carrying a very full caseload. Client demand far outstrips capacity, hence this application.

The grant would be used to offer: (a) an advice line to provide essential early advice to avert destitution and homelessness; and, (b) casework and representation for people affected by benefit sanctions or with complex benefit issues as well as those at risk of losing their homes. The focuses would be on areas of law not covered by legal aid and on assisting those who despite being on low incomes do not qualify for legal aid. In addition, ELC would deliver training on welfare law to local community organisations.

The Law Centre plans to run legal surgeries in various parts of Ealing and to add a portacabin to enlarge its small Northfields office during the lifespan of this project. The lease for this office has been extended for a further five years starting from April 2016.

Financial Observations

Forecast income for the current year to 31st March 2017 is £215,500, of which £42,500 (19.7%) had been raised as at 22nd March 2016.

Turnover in 2015/16 was higher than in the previous and following years because that year the charity hosted a project to support young people in acquiring British nationality. This is currently hosted by another organisation.

The costs of generating funds are not disclosed in the accounts for 2014-15. However, the charity has provided estimates for 2015/16 and 2016/17 as shown in the table below. These figures are low as approximately half of the charity's income is earned or donated, with the balance coming from grants.

Year end at 31 March	2014/15 Independently Examined Accounts	2015/16 Draft Outturn	2016/17 Current Year Forecast
	£	£	£
Income and Expenditure			
Income	192,239	276,862	215,500
Expenditure	157,229	231,602	213,741
Unrestricted Funds Surplus / (Deficit)	31,787	50,942	1,759
Restricted Funds Surplus / (Deficit)	3,313	(5,232)	0
Total Surplus / (Deficit)	35,100	45,260	1,759
Surplus / (Deficit) as a % of turnover	18.3%	16.3%	0.8%
Cost of Generating funds (% of income)	-	6,753 (2.4%)	7,005 (3.3%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	52,326	103,268	105,027
How many months' worth of expenditure	4.0	5.4	5.9
Reserves Policy target	78,614	115,801	106,871
How many months' worth of expenditure	6.0	6.0	6.0
Free reserves over/(under) target	(26,288)	(12,533)	(1,844)

MEETING: 24/05/2016

Ref: 13219

ASSESSMENT CATEGORY - Reducing Poverty

Home-Start Barnet

Adv: Olivia Dix

Amount requested: £77,272

Base: Barnet

Benefit: Harrow and Barnet

Amount recommended: £75,000

The Charity

The charity was founded in 1997. Its mission is to support vulnerable families with young children who are experiencing difficulties. Volunteers with parenting experience undertake the core work. The organisation also runs a number of group and one to one sessions. Since its inception, Barnet Home-Start has supported over 10,000 children, young people and families, and recruited more than 600 local volunteers.

The Application

The application is for a contribution towards the core work of home-visiting and support for families in Barnet. As part of this core work it will integrate its Money Smart programme (to help low-income families learn about money and budgeting) in Harrow to Barnet, since the poverty levels and financial problems of families referred to Home-Start are increasing.

The Recommendation

Home-Start Barnet is a well-run organisation providing an important service, the need for which is growing, with referrals increasing by nearly 25% over the last two years. Key staff have been in post for over 10 years and this contributes to the efficiency of the organisation and its ability to provide a holistic service. It is very well networked with both statutory and voluntary sector organisations, which enables it to signpost people effectively as well as to source emergency funding for individuals if necessary. The grant recommended is slightly less than that requested as some components sought annually but which would be required in the first year only:

£75,000 over three years (3 x £25,000) for the salary of a p/t (21 hpw) Coordinator and related costs of providing support services, including money management guidance, to vulnerable families with young children in Barnet.

Funding History

Meeting Date	Decision
04/05/2006	£75,000 over three years (3 x £25,000) for the salary and associated costs of a Co-ordinator post.
02/03/2006	Application withdrawn

Background and detail of proposal

Barnet is a borough with striking differences in wealth, with areas of great affluence and pockets of some of the most deprived areas nationally, mainly in the west of the borough, and it is estimated that almost 18% of under 16s live in poverty. It is also a very diverse borough with 145 different languages spoken and almost 39% of the population belonging to ethnic groups other than White British. Families supported in 2014/15 by Home-Start Barnet came from more than 22 different ethnic groups. Volunteers for the organisation, who deliver the core home-visiting and support work, undertake an 8 week induction course, developed and approved by the national

organisation Home-Start UK. Relevant safeguarding checks are in place. All staff, volunteers and committee members have regular enhanced DBS checks. A number of people become volunteers – either for families or in the charity shop - after being helped by Home Start themselves and several have gone on to paid work – an additional impact of the work, though not a core objective.

The integration of the Money-Smart project into core work will increase the effectiveness of the support for financial problems already provided by staff and volunteers and is important partly because of an increase in families adversely affected by welfare benefits changes and the introduction of Universal Credit being likely to bring an increase in referrals due to poor money management, a rise in debt, risk of eviction and food poverty.

Financial Information

Forecast income for the current year ending 31st March 2017 is £504,608 of which £384,408 (76%) had been confirmed as at 13th March 2016. Cost of generating funds as reported in the 2014/15 accounts was minimal as a proportion of the CEO's salary cost had not been included, also Trustees and volunteers undertook further activities at minimal cost. The organisation has taken on board the need to include the salary cost going forward and have therefore included an estimate for 2015/16 shown below.

The reserves policy is to maintain an unrestricted free reserve equivalent to redundancy costs plus commitments as appropriate, which was equated to £75,000 as at 31st March 2015. The Grants Officer has discussed with the charity the importance of reserves providing for unexpected fluctuations in income and expenditure and the CEO has agreed to discuss this with the Board.. Actual free reserves were £57,859 as at 31st March 2016, which equates to 1.5 months' worth of expenditure. The charity has advised that it is aware of the need to increase reserves, and as such they now have a four person fundraising sub-committee and have also opened a charity shop to provide increased self-generated income. The Big Lottery has given four years funding £59,291 from 2015 for core work in Harrow. From 2016 there is three year funding of £45,000 from the Mercers' Company and three contracts for £359,291 from LB Barnet over the same period. Therefore there is a base of secured income for financial years beyond 2016/17.

Year end at 31 March	2014/15 Independently Examined £	2015/16 Draft Outturn £	2016/17 Forecast £
Income and Expenditure			
Income	445,534	419,148	504,608
Expenditure	459,252	409,300	487,750
Unrestricted Funds Surplus / (Deficit)	11,966	0	0
Restricted Funds Surplus / (Deficit)	(25,684)	9,848	16,858
Total Surplus / (Deficit)	(13,718)	9,848	16,858
Surplus / (Deficit) as a % of turnover	(3.1%)	2.4%	3.3%
Cost of Generating funds (% of income)	45 (0.0%)	32,670 (7.8%)	-
Free unrestricted reserves			
Unrestricted free reserves held at Year End	57,859	57,859	57,859
How many months' worth of expenditure	1.5	1.7	1.4
Reserves Policy target	75,000	68,216	84,101
How many months' worth of expenditure	2.0	2.0	2.0
Free reserves over/(under) target	(17,141)	(10,357)	(26,242)

MEETING: 24/05/2016

Ref: 13201

ASSESSMENT CATEGORY - Reducing Poverty

Mary Ward Legal Centre

Adv: Shegufta Rahman

Amount requested: £125,808

Base: Camden

Benefit: Several London boroughs

Amount recommended: £125,800

The Charity

Mary Ward Legal Centre (MWLC) is a pan-London charity providing free legal advice and casework to people on a low income who otherwise could not afford to enforce their legal rights. Established in 1993, it supports over 4,000 individuals, of whom over 40% have a disability and over 60% are from Black and Minority Ethnic groups (BME). Demand for the Centre's services exceeds that which it can support, and 25% of individuals approaching the charity are turned away. The organisation reports that 90% of its cases result in a positive outcome for clients. In the last year, £950,000 of debt has been written off. For clients seeking advice about their benefit entitlements, an average increase of £84 a week in benefits was achieved, and 90% of welfare benefits appeals were found in the claimant's favour.

The Application

You are asked to fund the salary of a full-time Welfare Benefits Caseworker and Volunteer Supervisor (all one post) and associated project costs over three years. The post-holder would be responsible for delivering specialist advice and support around complex welfare rights issues, as well as training and supporting a team of volunteers who will provide a triage service to clients prior to seeing a Caseworker.

The Recommendation

MWLC has been successful in providing legal advice and casework in order to tackle poverty and disadvantage through maximising incomes, reducing debts, preventing homelessness, improving housing conditions, challenging discrimination, and improving general wellbeing across London. Often, clients will approach the organisation with multiple issues, and contact with clients can be over long periods of time with lengthy negotiations in disputes, which can lead to court and tribunal representation. A significant proportion of MWLC's work involves trying to resolve matters to prevent them reaching court in the first place. This new post will allow the organisation to widen their reach to meet the increase in demand for their services.

£125,800 over three years (£42,100, £41,500, £42,200) for the salary of a full-time Welfare Benefits Caseworker and Volunteer Supervisor (all one post), together with associated project running costs.

Funding History

None

Background and detail of proposal

The recent reform of welfare benefits has resulted in significant impacts on clients accessing the Centre's services. Specifically, the charity reports trends in reduced incomes due to household benefit caps and stringent entitlement rules; Council Tax arrears due to the new Council Tax Reduction Scheme; rent arrears due to the 'bedroom tax'; and losses to people on sickness and disability benefits with fewer

claimants being eligible. The new post will provide specialist welfare benefits casework to clients assessed as having complex needs. The post-holder will recruit, train and manage a team of volunteers, who will carry out triage assessments, help clients' complete forms, and follow up with them post-appointments.

Funding has been secured from Camden Local Authority for clients based in the same borough. The amount requested will allow the charity to widen its support to clients based in Islington, Hackney, Westminster, Tower Hamlets, and further afield within Greater London.

Financial Information

Total forecast income for the current year ending 31st July 2016 is £939,289 of which £748,865 (80%) had been confirmed by April 2016. Budgeted income for the following year ending 31st July 2017 is £881,000, of which £431,000 (49%) had been confirmed at the same date.

The charity advises that income has fallen over the last five years due to the effects of cuts to Legal Aid funding following changes in Government policy. In addition to this, the value of the contract MWLC has with the Money Advice Service (MAS) has reduced, and will be lost completely when the MAS is abolished in 2018. However, the charity expects to receive funds from Capitalise for the MAS contract in 15/16 and 16/17, and expect the current contract to continue until March 2018. MWLC is also reducing staffing in response to the revision of the contract from April 2016.

Unrestricted free reserves held at 31st July 2015 were £321,756, which is equivalent to 3.8 months' worth of expenditure and below the reserves policy target of 6 months' worth of expenditure. The trustees have advised that they are actively working to increase the level of reserves through fundraising and efficiencies to reduce operating costs.

The cost of generating funds was reported as nil in the 2014/15 accounts due to relevant staff time and overheads not being apportioned to this category of spend, which the charity advises will be corrected in future. This cost has been reported in the forecasts for 2015/16 and 2016/17 as shown in the table. The charity advises that these values are low as the salary for the main fundraiser is absorbed by the sister organisation Mary Ward Education Centre.

Year end at 31 July	14-15 Audited Accounts	15-16 Current Year Forecast	16-17 Budget
	£	£	£
Income and Expenditure			
Income	1,052,281	939,289	881,000
Expenditure	1,017,710	986,135	858,000
Unrestricted Funds Surplus / (Deficit)	34,571	(46,846)	25,000
Restricted Funds Surplus / (Deficit)	0	0	(2,000)
Total Surplus / (Deficit)	34,571	(46,846)	23,000
Surplus / (Deficit) as a % of turnover	3.3%	(5%)	2.6%
Cost of Generating funds (% of income)	0 (0%)	16,601 (1.8%)	17,000 (1.9%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	321,756	274,910	297,910
How many months' worth of expenditure	3.8	3.3	4.2
Reserves Policy target			
How many months' worth of expenditure	6.0	6.0	6.0
Free reserves over/(under) target	(187,098)	(218,158)	(131,090)

MEETING 24/05/2016

Ref: 13193

ASSESSMENT CATEGORY - Reducing Poverty

Paddington Law Centre

Adv: Sandra Davidson

Base: Westminster

Amount requested: £165,300

Benefit: Westminster &

Amount recommended: £165,300

Surrounding areas

The Charity

Paddington Law Centre provides free specialist legal advice, casework and representation to poor and disadvantaged people in Westminster. It operates from office space in one of the most deprived wards in Westminster, on Harrow Road. Its team of solicitors support around 200 beneficiaries a year. 70% of beneficiaries are suffering from an illness or disability, 65% are from BME communities and 70% are women, including many single parents.

The Application

Paddington Law Centre seeks three-year funding to promote and provide a full wrap-around service delivering specialist debt, financial planning and welfare benefits advice to individuals and families experiencing multiple disadvantages. GP surgeries, places of worship and community hubs will promote the service in order to engage "hard to reach" beneficiaries.

The Recommendation

Paddington Law Centre has a wealth of experience and an excellent reputation for the services it provides, and is a trusted community resource. Due to changes in the legal aid and benefits system, the grant will enable the charity to address the need for provision of free, high quality, legal advice.

£165,300 over three years (£54,200; £55,100; £56,000) for the salary and on-cost of a part-time Housing Caseworker (2.5d d/p/w) a Welfare Rights Worker (2 d/p/w), and a Project co-ordinator (1d/p/w); plus associated running costs.

Funding History

None

Background and detail of proposal

Westminster is a very wealthy borough; however, despite this there are pockets of extreme deprivation and poverty, an acute disparity of income, high levels of child poverty and a significant housing shortage. In Westminster, 37% of children live in income-deprived households with 24% of children (9,000 children) living in severe child poverty: the fifth highest borough in the country. (Westminster Primary Care Trust Annual report 2012-13). Westminster has the highest private rented sector and one of the highest rates of homelessness in the country. 25% of all rough sleepers in England are in Westminster (Homeless Charity Connection at St Martin-in-the-Fields) and 30% of housing in Westminster is overcrowded as defined by the government, which is the third highest in the country (Understanding Social Needs in Westminster –NPC Think Tank October 2012). Forthcoming policy changes in welfare and housing will further exacerbate the problems Westminster residents face. This project will address financial and related benefit and welfare needs

through a combination of specialist legal advice, casework support and representation. In excess of 1,125 people will access this service over three years. 195 service users will benefit from intensive casework and advocacy to improve their economic circumstances through income maximisation and advice to sustain (or secure) appropriate housing. Key outcomes for this project include: increased awareness of legal rights - through more people accessing legal support; improved economic circumstances - as a result of more claimants winning benefits appeals and a reduction of homelessness due to receiving support; and representation from Paddington Law Centre.

Financial Information

Forecast income for the current year 2016/17 is £231,778, of which £170,278 (73%) had been confirmed by 22nd April 2016.

The charity has not previously disclosed its costs of generating funds in its accounts, although this will be included in future accounts on advice from your grant officer. In the meantime, the charity has provided an estimate for the current year. This is low however, which the charity explains is due to benefiting from pro bono consultants employed by the Law Centres Network.

Year end at 31 August	2014/2015 Audited Accounts	2015/2016 Forecast Outturn	2016/2017 Budget
Income and Expenditure			
Income	210,835	221,684	231,788
Expenditure	215,202	232,173	217,388
Unrestricted Funds Surplus / (Deficit)	(4,367)	(10,489)	14,390
Restricted Funds Surplus / (Deficit)	0	0	0
Total Surplus / (Deficit)	(4,367)	(10,489)	14,390
Surplus / (Deficit) as a % of turnover	(2.1%)	(4.7%)	6.2%
Cost of Generating funds (% of income)	0 (0.0%)	0 (0.0%)	7,500 (3.2%)
Free unrestricted reserves			
Unrestricted reserves held at Year End	84,582	74,093	88,483
How many months' worth of expenditure	4.7	3.8	4.9
Reserves Policy target	53,801 – 107,601	58,043 – 116,086	54,347 – 108,694
How many months' worth of expenditure	6.0	6.0	6.0
Free reserves over/(under) target	(30,782) – 23,019	(16,050) – 41,993	(34,136) – 20,211

MEETING: 24/05/2016

Ref: 13156

ASSESSMENT CATEGORY - Reducing Poverty

St Hilda's East

Adv: Sandra Jones

Amount requested: £117,000

Base: Tower Hamlets

Benefit: Tower Hamlets

Amount recommended: £117,000

The Charity

St Hilda's East (SHE) has been providing a range of services to the local community since 1889 having evolved into a Centre providing fifteen different projects to a diverse community - from crèche and under 5's provision, to youth work, and day-centre/older people's provision. There is also a domiciliary care service funded by the local authority and specific services for young people with physical or learning disabilities. Services are provided at the Centre's main building in Shoreditch and also at a satellite centre in Shadwell.

Its high-quality work has been officially recognised with a number of awards; it's legal advice service (which it provides in partnership with two leading law firms who operate pro bono) won a national award; whilst its work with Bangladeshi elders won the Queen Mother's Care of Older People Award.

The Application

Funding is sought to continue and expand a Community Food Project including an element of money and debt advice for those using the project. The funding will cover the costs of 2 part time posts(a 4 day per week Project Co-ordinator and a 1 day per week Advice Worker), volunteer expenses and training and associated running costs. The application meets your programme outcomes of *fewer Londoners experiencing food poverty and more people accessing debt and legal services.*

The Recommendation

SHE has an impressive history of supporting local people through neighbourly action and projects responding to local needs in Shoreditch and the surrounding area. The proposed project offers cheap, fresh, produce to local people, the opportunity to volunteer, and debt and benefit advice.

£117,000 over three years (£39,000 pa) towards the costs of a 4 day a week Project Co-ordinator, 1 dpw Advice Worker, and associated running costs.

Funding History

Meeting Date	Decision
18/03/2010	£93,000 over three years (3 x £31,000) for the salary costs of an Older People's Project Co-ordinator.

Background and detail of proposal

The area surrounding St Hilda's faces exceptional challenges, including high unemployment and overcrowded housing, with economic poverty affecting all ages. Many in work are on low income, and older people who live on their own with increasing ill health and isolation. In order to combat poverty and promote healthy living, the St Hilda's Food Co-op was established in 2005. In 2011 the charity were

awarded a three year grant from Big Lottery Fund to develop further, making links with local food producers and source fruit and vegetables directly and increase the number of low income households accessing cheap fresh produce. A small one-off grant from the East End Community Foundation allowed the project to continue, albeit on a smaller scale, delivered by a sessional Co-ordinator and 5 regular volunteers. The produce is sold at cost, making it affordable and allowing people to purchase fresh fruit and vegetable that they would otherwise not have. Quarterly healthy cooking and eating workshops will be run to support this.

Funding will enable the project to expand the number of sessions per week, to include an evening session for those people on low income who work during the day. The advice worker, currently employed part time, will be available at 48 additional sessions per annum for those in need of debt and benefit advice. This expansion will be made possible by increasing the number of volunteers and offering them training around induction to the project, food safety and emergency first aid.

Financial Information

Forecast income for the current year to 31st March 2017 is £1,792,361, of which £1,674,782 (93%) had been confirmed as at 22nd March 2016.

The cost of generating funds is low, which the charity advises is due to the majority (66%) of its income being derived from service agreements

Year end at 31 March	2014/2015 Audited Accounts	2015/2016 Current Year Forecast	2016/2017 Budget
	£	£	£
Income and Expenditure			
Income	1,825,123	1,871,002	1,792,361
Expenditure	1,796,760	1,878,025	1,828,955
Unrestricted Funds Surplus / (Deficit)	63,480	299,719	238,160
Restricted Funds Surplus / (Deficit)	(35,117)	(306,742)	(274,754)
Total Operating Surplus / (Deficit)	28,363	(7,023)	(36,594)
Unrealised Gains on Investments	5,498	0	0
Total Surplus / (Deficit)	33,861	(7,023)	(36,594)
Surplus / (Deficit) as a % of turnover	1.9%	(0.4%)	(2%)
Cost of Generating funds (% of income)	25,326 (1.4%)	-	-
Free unrestricted reserves			
Unrestricted free reserves held at Year End	461,681	486,765	450,171
How many months' worth of expenditure	3.1	3.1	3.0
Reserves Policy target	449,190	469,506	457,239
How many months' worth of expenditure	3.0	3.0	3.0
Free reserves over/(under) target	12,491	17,259	(7,068)

MEETING 24/05/2016

Ref: 13190

ASSESSMENT CATEGORY - Reducing Poverty

Waltham Forest CAB

Adv: Julia Mirkin

Amount requested: £139,272

Base: Waltham Forest

{Revised request: £142,807}

Benefit: Waltham Forest

Amount recommended: £142,800

The Charity

Waltham Forest CAB (WFCAB) offers free, confidential and impartial information and advice on issues surrounding tax and legal rights; benefits; money and debt; and housing. 7,507 clients were supported during 2014/15 and were helped to claim £1,180,659 in benefits entitlements. Information and advice is offered in person – at WFCAB's offices, or by telephone, email or at local outreach events in libraries and housing associations. WFCAB is the lead delivery partner for Advice Waltham Forest, a partnership of organisations, currently funded by the Big Lottery, which offers information, advice and support services in the borough.

The Application

WFCAB proposes to extend its outreach work to local GP practices in order to reach people - particularly those with mental ill-health, physical and learning disabilities or long-term illnesses – to support them to access information and advice. The need to evaluate prescription-based referrals as a means of reaching new and targeted beneficiaries was discussed at the assessment meeting. It was agreed that 0.2 FTE staff time would be allocated to overseeing the evaluation with a view to making the case for future funding. The Outreach Project Worker post is, therefore, reduced to 0.8 to ensure that salary costs for only one FTE post are considered as per your policy. Following project scoping meetings, an additional budget line is included for office costs at the GP's surgeries. The overall change to the request amount is minimal; however, the budget's composition is altered slightly.

The Recommendation

WFCAB has experience of working with the proposed target group and also of working closely and collaboratively with partners. Being well networked amongst local voluntary sector organisations, particularly through its involvement in the Advice Waltham Forest partnership, positions WFCAB well to deliver and well-connected services to this specific user group through this project.

£142,800 over three years (£46,500; £47,400; £48,900) towards the 0.8 Outreach Project Worker's salary, 0.2 of the Chief Executive's salary and project costs.

Funding History

None

Background and detail of proposal

Evidence shows that there is a direct correlation between debt and mental ill-health: the report, *'Mental Disorders in People with Debt in the General Population'*, Jenkins, R. (2009), which is based on research carried out with 8,545 participants, states that people with mental ill-health are three times more likely to be in debt. A 2015 report, entitled *'A Very General Practice: how much time do GPs spend on issues other than health?'* (Caper, K. & Plunkett, J. (2015), found that 80% of the 824 GPs interviewed claimed that dealing with non-medical issues reduced consultation time

by almost one fifth (19%). WFCAB proposes to introduce a service, through which GPs can prescribe advice and support for patients with mental ill-health, disabilities or long-term illnesses. WFCAB proposes to recruit a Caseworker, who would see patients referred by GPs at weekly clinics at three practices and would aim to resolve the general non-medical issues affecting the lives of patients. More complex or specialised cases would be referred to other CAB services or to other agencies working in the borough, maximising on the Advice Waltham Forest partnership.

This project will target beneficiaries for whom a complex combination of health and social issues create a barrier to accessing information and advice. Project targets include responding to 300 prescriptions per year with an average benefit gain of £5,600 per client. WFCAB will provide consistent staffing, longer appointments and complementary practical support, all of which augments work with this client group. It is hoped that by working more closely with GPs and tackling the social welfare concerns of patients with mental ill-health, issues can be prevented or resolved before reaching crises point - potentially avoiding incidences of homelessness, debt or chronic illness. WFCAB will also evaluate this programme, building a body of evidence to develop and support the work beyond any potential funding period.

Financial Information

Forecast income in the current year to 31 March 2017 is £897,724, of which £895,224 (99.7%) had been secured by 30 March 2016. Income at this level represents a reduction of £207,827 (19%) compared to the prior year 2015/16. The deficit of £72,677 forecast for 2015-16 and part of the decrease in income forecast for 2016-17 is attributed to a drop in core funding from the London borough of Waltham Forest of £81,000, which the charity advises it has managed by moving back office functions to a cheaper office space, making staff redundancies and delivering more work remotely. The cost of generating funds has not been disclosed in the 2014/15 accounts, which the charity has agreed to review for future years. In the meantime, the charity has provided an estimate for 2015/16 and 2016/17. However, these costs appear very low, which the charity explains is due to much of its income coming from existing funders and because volunteers, including Trustees, undertake some of the fundraising activity. In addition, fundraising support is also received from CAB centrally.

Year end at 31 March	2014/15 Audited Accounts	2015/2016 Forecast Outturn	2016/2017 Budget
Income and Expenditure			
Income	1,045,436	1,105,551	897,724
Expenditure	987,537	1,178,228	885,795
Unrestricted Funds Surplus / (Deficit)	81,263	(79,646)	660
Restricted Funds Surplus / (Deficit)	(23,364)	6,969	11,269
Total Surplus / (Deficit)	57,899	(72,677)	(10,358)
Surplus / (Deficit) as a % of turnover	5.5%	(6.6%)	(1.2%)
Cost of Generating funds (% of income)	0 (0.0%)	8,700 (0.8%)	6,950 (0.8%)
Free unrestricted reserves			
Unrestricted reserves held at Year End	311,729	232,083	232,743
How many months' worth of expenditure	3.8	2.4	3.2
Reserves Policy target	246,884	294,557	221,449
How many months' worth of expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(64,845)	(62,474)	(11,294)

MEETING: 24/05/2016

Ref: 13234

ASSESSMENT CATEGORY - Strengthening London's Voluntary Sector

Reach Volunteering

Adv: Ciaran Rafferty

Base: Lambeth

Amount requested: £90,000

Benefit: London-wide

Amount recommended: £90,000

The Charity

Reach Volunteering, established in 1979, is one of the UK's foremost skilled volunteer placement charities. For over 35 years it has been connecting voluntary and community organisations with the skills they need to survive and become more effective. Reach helps them to find (principally through volunteer board members) skills such as management, finance, IT, HR strategic planning and communications.

The Application

This application follows from your recent funding to Reach and is to continue, for another two years, the TrusteeWorks programme in London. The project owes its origins to research which shows that over half of the 600 respondents from small and medium-sized charities (as defined by having turnover of less than £2m) had difficulties in filling their Board positions and needed additional support in key areas of strategic, business and operational planning, together with financial control. TrusteeWorks helps the governance of smaller organisations in London by providing a free-to-access trustee recruitment service.

The Recommendation

Your original grant, covering the past three years, has helped Reach to deliver a very successful project with positive, tangible, outcomes for hundreds of small/medium sized community organisations and charities in London. It has become the biggest single source of trustees to the sector. In 2015, for example, 247 trustees were found for around 200 organisations, equating to £3.5m of high level expertise. Demand for this service is growing every year – currently there are 350 trustee vacancies to fill. This proposal fulfils your criteria for a further two years' support as the work is strategic and of benefit across London. A grant is advised:

£90,000 (2 x £45,000) for a further two years' contribution to the salaries and operational costs of the TrusteeWorks service for London.

Funding History

Meeting Date	Decision
29/11/2012	£120,000 over three years (3 x £40,000) towards the costs of delivering the TrusteeWorks programme for London.
01/03/2007	£128,000 (£45,000, £41,000, £42,000) towards the costs of a worker promoting the sustainability of London's voluntary organisations through diagnostic advice of skills gaps and matching with volunteers in London.

Background and detail of proposal

Regular surveys of Reach's work amongst its beneficiary charities show very high levels of satisfaction and achievement. In the last year, for example, 100% of respondents said that the trustee they had recruited through Reach had improved their governance; 97% said that it had increased Board diversity of skills and experience; 97% also said that their organisation had become more effective.

The TrusteeWorks team is led by two staff and a small group of supporting volunteers, all working to attract the right volunteer for the right Board opportunity. Therein lies the project's success – it is more than a brokerage service. It carefully determines the needs of both the charity and of the volunteer so that a "perfect" match is made. This, in the long term, saves time and money on both sides. Over the course of your previous grant Reach has been able to develop and launch an online portal (iReach) which has made many of the functions even more effective.

Financial Information

Of the £439,643 income forecast for the current year £212,138 (48%) had been confirmed as of 20th April 2016.

Year end at 31 December	2014 Audited Accounts	2015 Draft Outturn	2016 Current Year Forecast
	£	£	£
Income and Expenditure			
Income	452,606	499,875	439,643
Expenditure	480,226	403,046	433,460
Unrestricted Funds Surplus / (Deficit)	(24,642)	96,829	6,183
Restricted Funds Surplus / (Deficit)	(2,978)	0	0
Total Surplus / (Deficit)	(27,620)	96,829	6,183
Surplus / (Deficit) as a % of turnover	(6.1%)	19.4%	1.4%
Cost of Generating funds (% of income)	39,484 (8.7%)	37,950 (7.6%)	39,089 (8.9%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	83,129	179,958	186,141
How many months' worth of expenditure	2.1	5.4	5.2
Reserves Policy target	120,056	100,761	108,365
How many months' worth of expenditure	3	3	3
Free reserves over/(under) target	(36,927)	79,197	77,776

MEETING: 24/05/2016

Ref: 13224

ASSESSMENT CATEGORY - Strengthening London's Voluntary Sector

StreetGames

Adv: Jemma Grieve Combes

Amount requested: £148,057

Base: Lambeth

Benefit: London-wide

Amount recommended: £123,170

The Charity

StreetGames was set up in 2006 to change the lives of disadvantaged young people through sport. It supports a network of 650 organisations that provide 'doorstep sport': a local multi-sport offer delivered in the right time, right place, right price and right style to reach those who might not access more formal sporting opportunities. Members range from charities to informal sports groups to local authorities. All members complete the 'Streetmarked' quality mark and have access to training through the StreetGames Training Academy. StreetGames has focused on encouraging uptake amongst groups with lower participation rates through all its work as well as specific programmes such as its 'Us Girls' programme.

The Application

The application seeks the costs of a part time Project Field Worker to provide volunteer management support to 60 community based Doorstep Sport organisations across London.

The Recommendation

This project would meet a niche need for volunteer management support reaching small community sports clubs who may not access traditional support structures. It has the potential to create networks that last beyond the length of the project and to make connections with other capacity building bodies for future support needs. If successful, StreetGames hopes to extend the programme across the UK. StreetGames is acknowledged as a core support organisation in the sports voluntary sector and Sports England use it as a trusted conduit to direct significant amounts of funding directly into doorstep sports clubs.

The original request for funding included the costs for volunteer clothing and rewards at a total cost of £18k which is outside of the scope of your funding. The cost of only one volunteer training conference (in year 2) has been included as this is considered sufficient for the project purposes. However, following discussion with the organisation, the costs of the Activator training courses (training and qualifications) have been included as these are part of the core offer of the programme and would have otherwise been covered by the organisation's (low) reserves.

£123,170 (£38,750, £45,550, £38,870) over 3 years towards the costs of a part time (3 d/p/w) Project Field Worker and on-costs for a volunteer management support programme for 60 Doorstep Sport organisations across London.

Funding History

None

Background and detail of proposal

Doorstep sports organisations support disadvantaged young people to access sport and in doing so achieve other social outcomes such as improved physical and mental health, resilience, and employability skills. StreetGames members' have

identified a need for support with recruiting, managing and retaining volunteers. The groups are often not linked into traditional support structures and their young volunteers see themselves as 'helping out' rather than volunteering. This application aims to fill this gap through a programme volunteer management support directly tailored for doorstep sport clubs.

Street Games will employ a Project Field Worker who will identify and recruit 60 small, community based organisations. They will work with each organisation to complete a needs analysis (the 'Zebra') to check their suitability and match them to the right support. Each organisation will be offered:

- Volunteer Leaders Training: 1 day training for 2 adult leaders on how to recruit and upskill volunteers, deliver employability skills and increase youth-led activities.
- Peer to peer volunteering: training for 2 adult leaders to support 5 young volunteers in their organisation to mentor their peers. The young volunteers will also be offered placement opportunities across the network.
- Activators: 1 day training for 3 young people or adults in how to run a session on a specific sport such as table tennis or basketball.

To have a long-lasting impact, StreetGames will develop a network across the 60 organisations and encourage them to work together. This could be through shared events such as coaching. They will also encourage organisations to link in with other support such as football clubs, local authorities and the local CVS.

StreetGames have recently been funded by the John Lyons trust to carry out a programme of capacity building support including volunteer management with its members in 9 London boroughs. To avoid any overlap, the City Bridge Trust funding would be applied in different boroughs.

Financial Information

Forecast income for the current year ending 31st March 2017 is £6,280,850, of which £5,581,069 (88.9%) had been confirmed as at 13th April 2016.

Whilst the organisation has grown over the last few years due to a 5 year Sports England grant awarded in 2012, which accounted for £5.9m in 2014/15 and £6.2m in 2015/16, it reduced to £4.2m in its final year 2016/17. Income has further reduced in the current year by approximately £685k due to the end of large time-limited programmes such as the ASF/Co-op funded volunteering and the US Girls programme. The 2016/17 budget is a conservative budget based only on confirmed income and contractual requirements and the organisation expects other funding streams to develop during the year.

The cost of generating funds appears low, but this is largely due to the Sport England grant detailed above being the largest single source of income. If this grant is excluded, the cost of generating funds accounts for 7.4% of income. The cost of generating funds has not yet been calculated for the 2015/16 and 2016/17 forecasts, but the organisation expects it to be in line with previous years.

The organisation's reserves policy is to hold 3 months core services expenditure, which amounted to £766k in 2015/16. The organisation's reserve holding at 31 March 2016 fell short of this at £522k and it is expected to decrease further in 2016/17 to £228k. This organisation advises that this is partly due to the difficulty it has experienced with persuading funders to fund the full costs of projects and due to this it has needed to use its unrestricted funds to cover restricted deficits. It is also

partly due to it being an organisation with one large grant, giving it limited capacity to build reserves. It is hoped that this will change in the future as a wider finding base is sought.

Trustees are aware of the low reserves situation and are keeping the position under close and regular scrutiny. The organisation's Audit Committee is reviewing both the application of the organisation's existing reserves policy and any potential need to revise this and aims to complete this work by December 2016. The organisation now makes sure it includes core and management costs in funding bids as standard practice. It plans to increase its unrestricted funding by focusing on public and commercial partnership fundraising. This includes a corporate income target of £75k. It also aims to increase its trading income which it hopes will achieve £403k in 2016/17, up from £144k in 2015/16.

Year-end 31 March	2014/15 Audited/Examined £	2015/16 DRAFT £	2016/17 Current Year Forecast £
Income and Expenditure			
Income	9,231,050	8,965,665	6,280,850
Expenditure	9,227,996	8,916,455	6,574,922
Unrestricted Funds Surplus / (Deficit)	31,219	160,684	184,216
Restricted Funds Surplus / (Deficit)	(28,165)	(111,474)	(478,288)
Total Surplus / (Deficit)	3,054	49,210	(294,072)
Surplus / (Deficit) as a % of turnover	0.03	0.5	(4.68)
Cost of Generating funds (% of income)	248,124 (2.7%)	Not yet calculated	Not yet calculated
Free unrestricted reserves			
Unrestricted free reserves held at Year End	473,199	522,409	228,337
~ how many months' worth of expenditure	0.6	0.7	0.4
Reserves Policy target	797,000	765,804	577,456
~ how many months' worth of expenditure	3 month's budgeted core expenditure	3 month's budgeted core expenditure	3 month's budgeted core expenditure
Free reserves over target / (under target)	(323,801)	(243,395)	(349,119)

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MEETING: 24/05/2016

Ref: 13191

ASSESSMENT CATEGORY - Strengthening London's Voluntary Sector

Voluntary Action Harrow

Adv: Joan Millbank

Amount requested: £81,250

Base: Harrow

(Revised : £85,198)

Benefit: Harrow

Amount recommended: £85,200

The Charity

Established in 2011, Voluntary Action Harrow (VAH) is a not-for-profit co-operative which works with Harrow's voluntary, community and social enterprise (VCSE) providing training, information and guidance to help them achieve their objectives. As a second tier support organisation, VAH's mission is to build a strong, independent and unified not-for-profit sector in Harrow. In the year ending March 2015 VAH delivered 45 training sessions attended by 543 participants and provided training and capacity building advice to 300+ local groups. VAH also co-ordinates 'Pop Up Harrow', a volunteering website signposting residents to local volunteering opportunities, and it co-ordinates and undertakes database management for Harrow Community Action, a consortium of local third sector groups which is working towards creating a collaborative bidding platform to secure public sector contracts.

The Application

The applicant is seeking a 3 year grant to allow it to deliver a capacity building programme which will focus on monitoring, evaluation and evidencing of impact. The work will focus on smaller groups operating within Harrow and will be delivered through training courses, one-to-one, phone and on-line support.

The Recommendation

Through this programme, VAH is seeking to help align the work of Harrow's third sector with the emerging outcome-focused approach of funders, thereby helping to strengthen the groups' ability to secure funding and sustain their role in delivering local services close to the community. Following the assessment meeting costs were adjusted to provide for one substantive project post (as opposed to a shared function within the co-operative).

£85,200 over three years (£27,200; £28,200; £29,800) towards the salary of a part-time (21 h/p/w) Monitoring, Evaluation and Impact Development Manager and project running costs.

Funding History

Meeting Date	Decision
27/11/2014	£3,400 (8.5 days) to provide an eco-audit.
03/10/2013	Application withdrawn. Plan to submit an application later in the year after changes have been made to their governing instrument.

Background and detail of proposal

In April 2014 local research into a sample of Harrow groups (34 organisations) found that 73% felt that they were ineffective in regard to undertaking evaluation. In a separate survey in November 2014 45% respondents said they felt they would benefit from development support to improve their monitoring, evaluation and impact reporting. In response to the change in statutory funding mechanisms, funders' focus

on outcomes and the need to diversify funding sources, Harrow VCSE have come together to form consortia funding platforms. The approach offers smaller groups the opportunity to be part of the bidding for larger funding pots, contract and commissioned finance. However, many smaller groups recognise that they often lack the knowledge, skills and mechanism to gather monitoring information and undertake effective evaluation.

VAH proposes to improve the sectors' monitoring, evaluation and impact reporting, knowledge and skills through provision of a tailored programme of support. The programme will offer three strands: one-to-one support of up to 6 days per group (20 groups per annum); 4 x 0.5 day training workshops each year; and online and phone support to provide 'quick help' and resource materials to at least 30 groups over three years. Overall the programme will benefit at least 90 different groups over three years. The impact of the programme on individual groups and the sector will be monitored and VAH expects that 80% individual participants and participating groups will report improved knowledge and implementation.

Financial Information

Of the £65,252 income budgeted for 2016/17, £33,782 (52%) had been secured via grants by April 2016. Projections for earned income are in line with previous year achievements. The charity advises that income is lower in 2016/17 due to the end of grants and taper funding. The budget does not include the grant request to City Bridge Trust nor the related expenditure.

VAH has supplied a reserves policy and a rationale for the low annual targets shown in the table, which it says due to employed co-operative members being on zero-hours contracts.

The cost of generating funds reflects publicity and marketing costs only; all bids for funding are prepared by co-operative members on a voluntary basis.

Year end at 31 March	14/15 Unaudited Accounts £	2015/16 Forecast Outturn £	2016/2017 Budget £
Income and Expenditure			
Income	88,368	108,178	65,242
Expenditure	72,546	91,798	69,038
Unrestricted Funds Surplus / (Deficit)	15,822	(3717)	(3,796)
Restricted Funds Surplus / (Deficit)	0	30,126	0
Total Surplus / (Deficit)	15,822	16,409	(3,796)
Surplus / (Deficit) as a % of turnover	17.9%	15.2%	(5.8%)
Cost of Generating funds (% of income)	0 (0%)	977 (0.9%)	840 (1.3%)
Unres free reserves held at Yr End	25,746	22,029	18,417
Months' worth of expenditure	4.3	2.9	3.2
Reserves Policy target	4,156	6,221	8,499
months' worth of expenditure	0.7	0.8	1.5
Free reserves over/(under) target	21,590	15,808	9,918

Committee:	Date:
The City Bridge Trust Committee	24 May 2016
Subject: Applications recommended for rejection	Public
Report of: Chief Grants Officer	For Decision

Summary

This report and the accompanying schedule outlines a total of 22 grant applications or Eco-Audit requests that, for the reason(s) identified, are recommended for rejection.

Recommendation

Members are asked to:

- Reject the grant applications detailed in the accompanying schedule

Main Report

1. There are a total of 22 applications recommended for rejection at this meeting. They are listed within categories in the accompanying schedule. In each case the “purpose” that is used to describe the application is that provided by the applicant organisation. All the recommendations are based on criteria set out in your Policy Guidance.
2. Copies of these application forms are available to view in the Members’ Reading Room. If any Committee Member wishes to query any of the recommendations, this can either be done at the meeting, in which case the decision may be deferred while full details are provided to the Member concerned, or by contacting the Trust office in advance of the meeting so that an explanation can be provided prior to or at the meeting.

Ciaran Rafferty
Principal Grants Officer
T: 020 7332 3186
E: ciaran.rafferty@cityoflondon.gov.uk

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CBT iL Recommended for Rejection
The City Bridge Trust Committee - 24th May 2016
Summary of Recommendations for Rejection - Investing in Londoners

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>English for Speakers of Other Languages</u>				
13244 Bexley Trust for Adult Students (BTAS)	Develop improved levels of communicative proficiency and confidence for low income local residents with low levels of English by motivating an	This is a very small organisation with no paid staff and where the annual request is for more than 15 times their total income.	£214,593	CR Bexley
13296 Shaarei Parnosoh Toiva	SPT, tackling poverty in the culturally segregated Charedi(Orthodox Jewish)community by improving skills & finding job opportunities, will provide English language instruction as basis towards employability.	The focus of the application is ESOL to support men (only) into employment and, as such, does not meet your priorities.	£66,000	CR Hackney
13253 Weavers Community Forum	Head Start ESOL project for marginalised women.	A poorly presented application which does not address barriers to attending ESOL classes identified by prospective beneficiaries, and delivery plans fall short of standards expected under this programme.	£38,445	TB Tower Hamlets
<i>Total English for Speakers of Other Languages (3 items)</i>			£319,038	

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>Improving Londoners' Mental Health</u>				
13241 Baobab Centre for Young Survivors in Exile	To develop the work of the Baobab Centre in improving the mental health of young unaccompanied asylum-seekers who have experienced extreme trauma and interpersonal violence.	The applicant has applied before 3 years have elapsed since their last grant, and so is not eligible for funding as this grant is for a similar purpose.	£112,500	JGC Islington
13275 Skills & Care CIC	We are requesting £100k for building improvements and access to our Centre , 3 years salary for: 1. centre manager @45k p.a 2. project coordinator @15k p.a	Proposal fails to meet your criteria in several ways, being as it is a request for both capital and revenue and for an amount equivalent to at least 3 times annual turnover.	£280,000	CR Greenwich
<i>Total Improving Londoners' Mental Health (2 items)</i>			£392,500	

Making London More Inclusive

13227 Pitzhanger Manor & Gallery Trust	A contribution towards new lifts to improve access to all public areas of the building as part of the restoration of Pitzhanger Manor and Gallery.	The building is owned by Ealing Council, which will undertake the capital works prior to transferring building management to a charitable trust (the applicant). Your Trust cannot fund a local authority to carry out its statutory duty in regard to disabled access.	£100,000	JXM Ealing
13007 Saint Francis Hospice	Occupational Therapist to help people at end-of-life maintain independence, dignity, choice and control over their lives by teaching new ways of completing everyday activities.	Occupational therapy is accessed either through the NHS or the local council (where eligibility is determined in relation to the Care and Support Regulations 2014). As it is, therefore, the responsibility of statutory agencies, it is not appropriate for the Trust to cover some or all of the costs involved.	£142,917	JXM Havering

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13280 The Parochial Church Council Of The Ecclesiastical Parish Of St Peter, Fulham	We are seeking funds for an access audit as part of refurbishment plans to meet growing service demands and accommodate regular visitors who are disabled.	The organisation has not provided evidence of any significant non-religious work with the community as all activities undertaken are focused on promoting religion. The proposal therefore falls outside your scope for support.	£1,200	SD Hammersmith & Fulham
<i>Total Making London More Inclusive (3 items)</i>			£244,117	
<u>Making London Safer</u>				
13254 Afghan Association of London (Harrow)	To break the silence on domestic violence, psychological pressure and emotional blackmail and to help the Afghan women sufferers to rebuild their lives.	A comparatively high request in relation to the organisation's history of income. The proposal focuses on a specialist area of work, but the organisation, in its application, does not demonstrate the expertise or track record that would be expected.	£67,500	CR Harrow
13285 Chicken Shed Theatre Trust	Participatory, performing arts based projects to support children living in refuges whose lives have been disrupted and derailed by domestic violence.	This application to provide creative workshops for children living in refuges does not sufficiently match the outcome of enabling children to address the trauma stemming from experiences of violence and dislocation arising from domestic violence.	£32,892	TB Enfield
13271 Waltham Forest Racial Equality Council (WFREC)	Addressing and tackling HATE CRIMES through awareness and engagement for positive interaction between individuals, communities and wider society promoting trust, respect and common understanding;	An application under your Making London Safer programme, but where the work proposed is unlikely to deliver the outcomes required as too much of it is concerned with delivering community events.	£34,590	CR Waltham Forest
<i>Total Making London Safer (3 items)</i>			£134,982	

Ref & Organisation Older Londoners	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13236 All Souls Clubhouse	To seek funding for our ClubCare scheme supporting housebound older people in Westminster	The job description to which you are asked to contribute includes a requirement connected with the promotion of religion and is therefore ineligible for funding. The organisation has a low level of reserves and has returned a deficit for the past 4 years.	£40,014	JGC Westminster
13281 Charities Advisory Trust	Through knitting, provide opportunities to become and remain active, avoid social isolation and depression, enjoy better health, feel more resilient and useful by helping others.	Some of the proposed beneficiaries for this project fall outside your criteria, whilst the organisation holds free reserves equivalent to 2 years' expenditure.	£296,000	SFJ Camden
13261 Croydon 60+ Club	To fund 50% of the cost of employing our manager for three years.	Organisation, at time of applying, held free reserves equivalent to 2.3 years' expenditure, which your officer deems sufficient to support self-funding of this project.	£21,000	SAR Croydon
13300 CW+	We want to deliver a weekly timetable of participatory art workshops for older Londoners on hospital wards to improve well-being.	Unlike some other hospital charities, this one's constitution does not make a clear separation between its function and that of the NHS. This application is focused on providing services for inpatients and which, given the above, may not be sufficiently distinct from statutory. In addition, the charity holds nearly £20 million in cash in investment funds against annual expenditure of c. £3m	£132,627	CR Kensington & Chelsea

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13223 South Harrow Christian Fellowship	To increase the quality of life of Older Londoners in our community & aim to support them to live independent & fulfilled life with dignity.	Organisation presented inadequate governing documents to support the Trust's funding (i.e. no dissolution clause). Whilst a small organisation, it holds a year's worth of expenditure in its free reserves. Proposed project does not meet the age criteria for your Older Londoners programme.	£96,009	CR Harrow
13243 St George's Hospital Charity	We would like to run 12 support group meetings a year for patients with young onset dementia and their supporters	The organisation's reserves policy is to hold £5m in general free reserves - which equates to 2x annual expenditure and, as such, is generous. Its most recent accounts show free unrestricted reserves held of £5.8m. There is therefore ample scope to self-fund this project.	£60,000	CR Wandsworth
13207 St Luke's Trust Parochial Trust	to fund a support worker and activities to extend the range of support and services available to older people aged 75+	Following analysis of the organisation's unrestricted funds, which are considerable, it is clear that there is sufficient scope for this project to be self-funded. Unrestricted funds, which are currently free or could be readily available if required, amount to £3.7m or 2 years' worth of expenditure.	£99,000	ODX Islington
<i>Total Older Londoners (7 items)</i>			£744,650	
<u>Reducing Poverty</u>				
13336 Causeway Irish Housing Association	We are seeking funding to match fund our tenant led furniture restoration project.	Proposal, from an organisation with negative free reserves, is for employment/ skills training and, as such, falls outside your priorities.	£52,000	CR Haringey

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13335 Legal Action Group	To support a legal advice programme in employment law for low waged Londoners.	Funds are sought towards the production of an app. to advise people on employment law. Whilst in theory it will be aimed at low income groups in London, its benefit cannot be restricted to your target groups and/ or geographical area. The organisation holds no cash reserves.	£15,220	CR City
<i>Total Reducing Poverty (2 items)</i>			£67,220	
<u>Resettlement and Rehabilitation of Offenders</u>				
13276 Feltham Community Chaplaincy Trust	To increase the numbers of young ex-offenders we work with at HMYOIs Feltham and Isis so that greater numbers can be successfully and sustainably resettled.	The applicant does not present a clear and convincing case for funding as project evaluation does not provide demonstrable evidence of impact in relation to reduction in re-offending nor improved mental health as required under your programme criteria.	£350,867	JXM Hounslow
<i>Total Resettlement and Rehabilitation of Offenders (1 item)</i>			£350,867	
<u>Strengthening London's Voluntary Sector</u>				
13206 StoneCrabs	The costs of managing volunteering opportunities for school leavers within performing arts, acting and specific theatre settings and individual vs sectoral impact of this work.	A request for the Trust to be the main funder for a project that seeks to increase volunteer opportunities for young BME adults in the theatre sector. The proposed work does not place sufficient emphasis on developing organisational capacity to manage volunteers, which is a key expectation of your programme to strengthen London's VCS, and therefore fails to meet your priorities.	£66,000	TW Lewisham
<i>Total Strengthening London's Voluntary Sector (1 item)</i>			£66,000	
Grand Totals (22 items)			£2,319,374	

Committee	Date:
The City Bridge Trust Committee	24 May 2016
Subject: Grants/expenditure considered under Delegated Authority	Public
Report of: Chief Grants Officer	For Information

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Following the approval of the Court of Common Council on 16th October 2014, the Chief Grants Officer may make decisions on applications of up to £10,000. Decisions on applications of over £10,000 and up to £25,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman.

Decisions on applications of over £25,000 and up to £50,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman, with reference to the Chamberlain.

1 of the items below is for the costs of an eco-audit, where no monies are paid to the recipient organisation, rather the funds approved are used by the Trust to commission and appoint qualified professionals to undertake an individual audit for the named charity.

The total amount of expenditure and number of items approved under delegated authority this financial year (inclusive of those below) are shown in Table 1.

Requests < £10k

Community Action Southwark £4,000 to enable research to be commissioned that will provide an evidence base of the most pressing unmet, and potentially emerging, need in Southwark in order to inform the development of Southwark Giving.

The Social Innovation Partnership £7,560 towards the project management, pre-event research, half-day roundtable and roundtable write up of TSIP's Mental Health Evidence Hub.

Havelock Family Centre £4,340 to meet the cost of an access audit

including design appraisal and the subsequent amendment of architectural drawings.

St John the Evangelist Church, Kingston

£2,300 towards an access audit for the main church building and church hall of St John the Evangelist Church in Kingston.

St John's Church Chelsea

£1,440 to meet the cost of a two day access audit at St John Church Chelsea.

Islington Boat Club (IBC)

£2,600 (6.5 days @£400 per day) to provide an eco-audit.

Age UK Croydon

£2,150 to commission an independent access audit for 81 Brigstock Road, Croydon

Volunteer Centre Greenwich

£4,700 towards a volunteering database and online platform.

Requests £10k - £25k

City Bridge Trust

£24,745 to commission Rocket Science to carry out a Philanthropy Review to look back at the various strands of work supported by the Trust to encourage more giving and to make recommendations for the Trust's future strategic direction in this arena.

Inclusion Barnet

£23,800 towards the development of a new local giving scheme, Barnet Giving, as part of London's Giving.

New Local Government Network

£18,000 to enable strategic dialogue between local government and the wider funding community, in the context of public sector funding reductions, in partnership with London Funders.

Prisoners Abroad

A one-off grant of £20,000 towards additional rental costs

Education & Skills Development Group (ESDEG)

£24,890 over three years (£8,430; £8,230; £8,230) towards ESOL classes to parents of the supplementary school participants – 2 tutors for 3 hours per week each for 40 weeks and associated running costs.

Centre for London

£20,000 to Centre for London to support the scoping research into London's capacity for civic innovation. The grant is conditional on other

funding being secured to enable the project to be viable.

Requests £25k - £50

Council of Somali Organisations

£50,000 as a final contribution towards the part-time salaries of a Business and Membership Development Officer (0.6 FTE) and a Research and Development Officer (0.4 FTE), subject to receipt of signed and satisfactory accounts for the 17 month period to 31 March 2015.

Dyscover Ltd

£40,100 (£6,650; £13,100; £20,350) towards the salary costs of Speech and Language Therapists and assistants and oncosts of a program of support services for people with asphasia and their families in Kingston-upon-Thames.

Parchmore Methodist Church, Youth & Community Centre

A grant of £30,000 for the installation of a platform lift.

London Funders

To provide bridging funding of £32,000 for London's Giving from May 2016 to December 2016

Table 1 – Funds approved under delegated authority in financial year to date.

Applications reported to Committee	< £10k		£10k - £25k		£25k - £50k	
	£	No.	£	No.	£	No.
May 2016	£29,090	8	£131,435	6	£152,100	4
Total for year to date	£29,090	8	£131,435	6	£152,100	4

Ciaran Rafferty
Principal Grants Officer
T: 020 7332 3186
E: ciaran.rafferty@cityoflondon.gov.uk

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Committee	Date:
The City Bridge Trust Committee	24 May 2016
Subject: Withdrawn & Lapsed applications	Public
Report of: Chief Grants Officer	For Information

Summary

This report informs Members of applications received which subsequently have been withdrawn by the applicant, or lapsed due to the absence of the information required to undertake a full assessment.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Organisation

Purpose of Request

Withdrawn Applications:

Afghan Association Paiwand

“The create City and Guilds accredited ESOL classes for 300 disadvantaged BME people over 3 years.”

Organisation has withdrawn this request as it was submitted within the fallow period following a recent grant award.

Muswell Hill Methodist Church

“To support local disadvantaged, non English speaking families to learn English providing a bridge to mainstream health, education, welfare and community services.”

Application withdrawn as applicant wishes to submit a revised proposal

Mary Dolly Foundation

“Funding will provide a local, easily accessible confidential service for children/adults to attend in the event that they have experienced physical, emotional or sexual abuse.”

The organisation has withdrawn the application

pending the outcome of other funding bids for the same work.

CASPA

“CASPA seeks two years funding for the organisation to carry out the essential planning & development for growth and sustainability of its unique services.”

This application was written by a freelance fundraiser and is pitched too ambitiously as an organisational development project, which is not a match to your funding criteria. The Director has decided to withdraw and rework an application herself, working closely to your funding guidelines.

Heart n Soul

“Supporting our Youth Programme, enabling young people with learning disabilities to develop leadership, skills and creativity, grow connections, build confidence and lead more independent lives.”

This application has been submitted within 3 years of the applicant's former CBT grant and therefore is not eligible at this time. The application has withdrawn its application and intends to resubmit once 3 years have elapsed.

Toynbee Hall

“To make Toynbee Hall an inclusive, accessible community building for disabled people to learn, seek support, volunteer, live independently and gain employment.”

The application is part of a capital programme exceeding £10 million, and is therefore ineligible under your criteria. Your officers advised the organisation to withdraw this application as there are other pressing revenue needs which the Trust could support at a later stage.

Integrated Neurological Services

“Enable older people suffering long term neurological conditions and their carers to maintain independent living and increase confidence and ability to engage in community activities.”

The organisation sought advice on the content of the application and of the Trust's rules on repeat funding. Having given further consideration to the content and timing of its bid, the charity wishes to withdraw its application with a view to making a new submission at a later date.

My Life Films

“We plan to roll out our free service to other London Boroughs and need funding for filmmakers to produce the biographical films for Older Londoners.”

The organisation has withdrawn the application after discussion with your officer.

Nubian Life Resource Centre

“Development of a Dementia Gateway raising awareness, dispelling stereotypes through support in to services and activities which older BAME communities have historically been excluded from.”

The organisation has asked to withdraw the application so that it can submit a revised proposal.

Royal Trinity Hospice

“Trinity's Volunteer Befriending Service will provide vital support to patients' with a progressive, life-limiting illness' living in Trinity's central and south west London community.”

Applicant has withdrawn as applications have been successful for funding for the project from the Department of Health and the Royal Borough of Kensington and Chelsea.

Volunteer Centre Lewisham

“LOVE IT will develop online training for volunteer engaging organisations to increase access, affordability and sustainability of the service.”

Following a meeting with your officer, the applicant wishes to withdraw its proposal. A revised application is anticipated.

Kew Community Trust

“Provide transport and a trained carer so that the frailest members of our Club can come in to meet friends and enjoy a hot lunch.”

Organisation has secured funding for this project for 2016/17 and will likely reapply at a later date

Lapsed Applications

Age UK Haringey

“Strengthen the role of specialist volunteering for Age UK Haringey and other community

organisations to reduce social isolation resulting from ill health and/or disability.”

Soon after submitting this application, the organisation contacted the Trust to say that it was closing.

Vine United Reformed Church Eco -Audit

Requests for information needed in order to undertake a full assessment have remained unanswered.

Ciaran Rafferty
Principal Grants Officer
T: 020 7332 3186
E: ciaran.rafferty@cityoflondon.gov.uk]

Committee	Date:
The City Bridge Trust Committee	24 May 2016
Subject: Review of eligibility cap on capital requests	Public
Report of: Chief Grants Officer	For Decision

Summary

Following a request by your Committee this report reviews the appropriateness of the current £10m eligibility threshold on the total cost of redevelopments in relation to your funding for capital, access, works.

Recommendation

That the current threshold of £10m for the total cost of building developments eligible to be considered for a capital grant should remain at 10m and that it be reviewed again as part of the next Quinquennial Review.

Main Report

Background

1. The Trust funds capital and revenue, though usually not both at the same time. In certain circumstances (eg where all of an organisation's work meets your priorities) you are able to contribute to the general capital costs of a redevelopment or refurbishment. Most of your capital funding, however, is for costs directly related to improving access for disabled people and is conditional on those works being informed by an independent access audit.
2. Your policy states that you can award up to £100,000 for works which are part of a redevelopment or refurbishment of an existing building (not stand-alone, new build); and that the total cost of such redevelopments usually must not exceed £10m. At your meeting in January 2016 officers were asked to explore whether or not this cap of £10m was still appropriate.
3. Providing capital funding for access works has been an extremely successful and valuable programme for disabled Londoners and, from the earliest days of the Trust, has enabled hundreds of community buildings and services to be more inclusive. When you first agreed your current policies, following the last Quinquennial Review in 2013, you set a threshold of £5m on the full cost of redevelopments. The principle behind the threshold was to target your funds at smaller, local, developments which were more likely to serve local communities and which, by their nature, would find it harder to raise the necessary funds than would the larger, regional or national, organisations which, in most cases, could call upon professional fundraising staff and would be more likely to offer services to significant numbers of non-Londoners.

Current Position

4. A year after the introduction of your current *Investing in Londoners* programmes in late 2013 you undertook a mini-review of how the new programmes were faring in their application. A number of elements for fine-tuning were then agreed by your Committee and ratified by Court in October 2014.
5. One of these elements included the increase of the threshold of £5m to one of £10m. This was to take account of the general and not insignificant increase in building costs since the lower threshold was first considered and because an increasing number of local, community-based, schemes were struggling to be eligible.
6. Whilst the current £10m threshold has rendered some applications ineligible, analysis of applications made to the Trust shows that this has affected no more than 10% of bids. Indeed, the threshold is not applied strictly to the letter of the law in that your policy states that £10m is the threshold that is *normally* considered. Developments a little in excess of this or with a sound, exceptional, reason may have their application considered.
7. Your officers have also consulted the Centre for Accessible Environments where, you will recall, you have funded the post of Access & Sustainability Advisor for several years and whose job it is to provide advice and guidance to potential applicants and those seeking information on good practice, etc. The Advisor has confirmed that there have been few enquiries (again no more than 10%) made of them for developments in excess of £10m.

Proposal

8. Given that your policy is to support improved access to community buildings of benefit to Londoners and that this policy has excluded comparatively few schemes, it is proposed that the current threshold remains. It is also sensible to maintain the status quo in view of the fact that this policy, along with all others, will be reconsidered when your next Quinquennial Review process commences later this year.

Conclusion

That the current threshold of £10m for the total cost of building developments eligible to be considered for a capital grant should remain at 10m and that it be reviewed again as part of the next Quinquennial Review.

Appendices

None

Ciaran Rafferty
Principal Grants Officer
T: 020 7332 3186
E: ciaran.rafferty@cityoflondon.gov.uk

Committee	Date:
The City Bridge Trust Committee	24 May 2016
Subject: Future of London's Voluntary Sector Infrastructure Support	Public
Report of: Chief Grants Officer	For Information
Report author: Deputy Chief Grants Officer	

Summary

This report updates members on the outcome of the research that you commissioned into the future of infrastructure support for London's voluntary sector and outlines the proposed next steps.

Recommendation

Members are asked to note the report.

Main Report

Background

1. In January 2015, NAVCA (National Association for Voluntary and Community Action) published its report, 'Change for Good', which called for a radical re-think of how infrastructure support for the voluntary sector is provided, in the light of the quickening pace of social, political, economic and technological change. By 'infrastructure support' we mean the provision of capacity building support (usually by second tier agencies) to voluntary organisations providing frontline services. This tends to take three forms:
 - Generalist support (around issues such as governance, finance, fundraising, business planning) typically provided by local councils for voluntary service.
 - Promotion of good practice in volunteer management and involvement, typically provided by local volunteer centres.
 - Finally, specialist support. This might be around a single topic such as property (for example, the Ethical Property Foundation) or around representation and voice (for example, Race on the Agenda or Children England).

2. In response, officers have worked closely with London Funders together with London's two key infrastructure bodies, London Voluntary Services Council (LVSC) and Greater London Volunteering (GLV) in looking at the future infrastructure needs of London's voluntary sector.

3. In September 2015, you approved a grant of £5,000 to enable LVSC, GLV and London Funders to design a detailed project brief for research into London's voluntary sector future infrastructure needs and how this might be resourced. You then approved a further £50,000 to enable London Funders to commission this research.
4. Following a competitive tendering process, Srabani Sen & Associates were appointed to undertake the work which commenced in September 2015.
5. A reference group was set up to direct and inform the work comprising London Funders; LVSC and GLV (representing generalist infrastructure support); Race on the Agenda and Children England (representing specialist infrastructure support); LB Southwark (bringing a local authority perspective); Heart of the City (representing the private sector); Community Links (bringing the perspective of an end-user of infrastructure support); Rocket Science (a think tank with considerable relevant experience); Big Lottery Fund; and City Bridge Trust (represented by the Deputy Chief Grants Officer).
6. Rather than use the term 'infrastructure support' which means little to most people (or conjures images of roads and sewers) it was decided to use 'civil society support' instead¹.

The Research

7. The timetable for the research was tight to coincide with London Councils' review of its four grant-making programmes, including its capacity building programme, all of which are due to end in March 2017. More is said about this review in paragraphs 10 - 12.
8. The research comprised a mix of a literature review and a series of focus groups targeting voluntary front line service providers, civil society support voluntary organisations and local authorities respectively, as well as a series of meetings with the reference group. A conference was then held on 17th December 2015 to test the emerging findings of the research.
9. Further consultation took place during the New Year and the final report, 'The Way Ahead: Civil Society at the Heart of London' was launched at Guildhall on 13th April 2016.

London Councils

10. In December 2015, there was a meeting of the Leaders of London Councils. The findings of London Councils' grants review, as outlined in paragraph 7 were discussed and a motion was passed that agreed it was unlikely there would be continued support for a capacity building programme in the current economic climate. The Deputy Chairman abstained from this motion.

¹ The report defines 'civil society' as people taking action to improve their own lives or the lives of others and as acting where government or the private sector don't.

11. It was then agreed by London Councils that a further period of consultation would take place until mid-January. The Town Clerk wrote to all the borough Chief Executives to explore how the City of London Corporation, City Bridge Trust and local boroughs could work together to protect civil society support. This resulted in several boroughs making useful contact with the Chief Grants Officer in the early part of this year.
12. At the March Grants Committee meeting of London Councils, it was agreed to drop the capacity building programme from April 2017. However, it was also agreed that officers from London Councils would work with City Bridge Trust and London Funders in implementing the findings of 'The Way Ahead' and meetings are underway to discuss how this might play out in practice.

The Findings of 'The Way Ahead'

13. A key tenet of the report is that London's communities and their needs should be at the heart of all civil support organisations and that communities should be encouraged to find their own solutions where possible. It recommends that all sectors – private, public and voluntary - should work together to develop the support that frontline voluntary organisations need.
14. It recommends that civil society support organisations adopt a 'triage and connect' approach to diagnose the issues faced by frontline volunteers, groups and organisations in order to match them to the most appropriate support which would come from a range of sources (be this private, public or voluntary sectors), rather than being confined to civil society support organisations.
15. The report recognises that civil society support provision in London is currently patchy. It proposes a 'hub and spoke' model for civil society support with a London Hub providing support at the pan-London level. The report did not determine the structure of the London Hub which could be a formally constituted organisation or a virtual network of different organisations delivering different functions. The 'spokes' connect the central hub and local communities. What a 'spoke' comprises will vary according to local conditions and could range from an individual community activist through to well-established organisations (such as a council for voluntary service).
16. It recommends that civil society support and independent funders should drive improvements in quality, based on peer support and challenge.
17. In order to address the current patchiness of provision, the report calls on funders to work together to create a regional fund, partly to support the transition from existing civil society support provision to the new model but also to try and ensure that civil society support provision is more evenly distributed across London. The report recommends that the London Hub, working with specialist support, develops standardised resources where possible which can be customised and used locally.

18. It identifies a role for the GLA to collate, analyse and provide data on the needs of London's communities and civil society. Data sharing across sectors is vital in enabling a shared understanding of need and information on policy developments and best practice.
19. Finally, the report recommends that the GLA, elected representatives, London Councils and independent funders ensure that civil society is included in strategic planning and decision making about the future of London.

Next Steps

20. A number of 'actions' were announced at the April launch, the key of which are outlined below.
21. The Reference Group will establish a Change Group to develop an action and implementation plan, together with a communications plan to disseminate the findings of The Way Ahead.
22. Membership of the Change Group will include representatives from:
 - London Funders
 - LVSC
 - GLV
 - Local support organisations
 - Specialist support organisations
 - Independent funders
 - London Councils
 - GLA
 - Commissioners
 - Frontline organisations
23. LVSC and GLV will each convene network meetings of their constituents (local councils for voluntary service and volunteer centres respectively) in order to discuss the report's findings and agree how to move forward.
24. Heart of the City will bring together businesses and business brokerage services to discuss how to take the recommendations of the review forward.
25. London Funders will convene a meeting of independent funders to discuss the report's findings and agree how to move forward.
26. A meeting will be sought with the new Mayor of London to discuss the GLA's engagement with the review and its recommendations.

Conclusion

27. It is clear that the traditional infrastructure model of a council for voluntary service and a volunteer centre in every borough, complemented by specialist provision and regional representation is not sustainable in the current funding climate.
28. The research team and the Reference Group started with the premise that the current funding climate has created an opportunity for a radical re-think of how civil society support is organised and how it can be improved. Nevertheless, the report's recommendations present a number of challenges.
29. Making the transition from the current position to the hub and spoke model, for example, will not be easy and will need to be a gradual process, depending on local conditions. There may be a need to pilot new approaches to deliver civil society support to establish what works and what does not.
30. It is essential that funders work together in taking the recommendations of the report forward although this will not be without its challenges, especially if there is an appetite to establish a regional fund.
31. Two key strengths of the report are that:
 - however civil society support is delivered in the future, it will have the needs of London's communities at its heart
 - it proposes that the private, public and voluntary sectors work together to ensure that frontline voluntary organisations have the support they need.

Jenny Field

Deputy Chief Grants Officer

T: 020 7332 3715

E: jenny.field@cityoflondon.gov.uk

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Committee	Date:
The City Bridge Trust Committee	24 May 2016
Subject: Report on monitoring visits	Public
Report of: Chief Grants Officer	For Information

Summary

This report introduces reports from monitoring visits to New Cross Gate Trust and the East European Advice Centre.

Recommendation

Members are asked to receive this report and note its contents

Main Report

1. You receive monitoring visit reports at each of your meetings. These are in addition to more substantial bi-annual monitoring reports examining patterns of funding and benefit of grants awarded.
2. The reports to this Committee are from visits to New Cross Gate Trust and the East European Advice Centre. The first award supports an organisation delivering English tuition to speakers of other languages. The second award was for advice and support services to vulnerable older people in mother tongue.

Tim Wilson
Principal Grants and Social Investment Officer

T: 020 7332 3716

E: tim.wilson@cityoflondon.gov.uk

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LEARNING VISIT REPORT
East European Advice Centre 10996

1.1 Date of visit: 25/04/2016	1.2 Name of visiting Grants Officer: Tim Wilson	1.3 People met with: Barbara Drozdowicz (Director) and Dana Jozefkowicz (Welfare Advisor)
1.4 Programme Area & Outcomes: Older Londoners - fewer older people with depression & more people reporting improved well-being		
1.5 Purpose of the award: £75,000 over three years (3 x £25,000) towards a part time Project Coordinator and associated running costs for a support service with isolated elderly East Europeans on the condition that the organisation can raise the balance of funding for the project.		
MONITORING INFORMATION		
2.1 Project Outcome 1: To expand the existing service to older people through recruitment of a p/t Project Coordinator to oversee 'at home' support services for elderly Eastern Europeans Progress made: Thanks to an outreach programme involving churches, other charities working with older people, statutory agencies, and (in time) word of mouth recommendations, EEAC faced steady demand for support from new clients who had not previously engaged with the charity. In the first year of delivery EEAC worked with 189 isolated older clients, in the second 104, and in the third 286.		
2.2 Project Outcome 2: To reduce the waiting time for older beneficiaries from three weeks to one Progress made: With only part time staff time available to run the programme, the charity used a network of volunteers to determine need, deliver support and respond to the high demand for support. The staff members spoken to during the visit provided several case examples illustrating the level of deprivation among the client population, much of it hidden from statutory bodies and other support providers because clients were unaware of where they could turn to for help. The case work was often described as emotionally draining, and the charity established a programme of supervision to support volunteers.		
2.3 Project Outcome 3: 450 older people from East European backgrounds who have experienced loneliness and isolation report a higher level of self-esteem and well-being at the end of three years Progress made: The charity exceeded its target beneficiary number, largely because demand for the service was higher than anticipated at time of application. The charity maintained good monitoring records throughout the project and gathered numerous testimonies from clients of the benefits arising from the support provided.		

However, EEAC is circumspect about the value of feedback from some clients for this service, noting that some caution is needed when reviewing comments from isolated and vulnerable service users. The charity recognised that many clients came to view the support provided as friendship and were hopeful of maintaining an ongoing relationship with the volunteer they had engaged with. As a result their praise was often effusive. The charity found it challenging to conclude interventions in all cases, especially where it was possible the client may not benefit from ongoing support from another source. The supervision process with volunteers helped here, but the project was often challenging.

2.4 Project Outcome 4: 350 older people from East European backgrounds report easier access to healthcare and wellness activities, and greater access to the support and welfare benefits they are entitled to

Progress made: EEAC gathered data on 1,437 casework interventions (some clients received more than one intervention). The majority of case provision centred on welfare, followed by housing, and together these accounted for 70% of the support delivered. From summer 2015 the charity noticed a significant rise in clients with mental health support needs which it could not attribute to a single causal factor, but noted the difficulty of helping these clients access appropriate NHS services.

GRANT OFFICER COMMENTS

EEAC's programme for older, isolated people was a new service from a charity with an established client base of working age people who needed advice on employment rights, people at risk of homelessness or in substandard housing, and people struggling with abuse. The charity was successful in reaching a previously isolated client group who, by nature of their levels of poverty and limited access to support, received significant benefit from the intervention provided.

The charity relied heavily on a strong network of first generation migrants who could deliver support in mother tongue. Holding the Advice Quality Standard, the programme was overseen professionally but the work was often emotionally draining, and EEAC needed to introduce a supervision programme to ensure that volunteers had the opportunity to discuss the difficult cases they were engaged with.

Despite several applications the charity has not secured continuation funding and has concluded the programme. It hopes to re-start it in the future and is developing a cross-subsidy model whereby paid for services such as immigration advice and skills training might fund the delivery of work that cannot generate income.

The charity suggested that City Bridge Trust develop a pro bono network of City firms who would be willing to deliver skilled support to relatively small charities such as EEAC. Reflecting positively on the funding provided, the charity noted that additional capacity building support would also be very welcome.

LEARNING VISIT REPORT
The New Cross Gate Trust (12139)

1.1 Date of visit: <p style="text-align: center;">04/03/2016</p>	1.2 Name of visiting Grants Officer: <p style="text-align: center;">Jack Joslin</p>	1.3 People met with: <p style="text-align: center;">Rosa Tomkinson Jill Mountford</p>
1.4 Programme Area & Outcomes: <p>English for Speakers of Other Languages</p>		
1.5 Purpose of the award: <p>£63,500 over three years (£22,000; £21,000; £20,500) for salary costs of a part-time (2dpw) qualified ESOL Tutor plus running costs of a programme of ESOL classes up to and including Level 2.</p>		
MONITORING INFORMATION		
2.1 Project Outcome 1: <p>Participants will demonstrate improved English language skills along a continuum from Entry to Level 2. Classes will be certificated.</p> <p>Progress made: In 2014 the trust requested funds to employ an ESOL tutor to deliver 4 lessons per week, term time, up to Level 2. I observed a Level 2 class many of whom had been attending since 2014. The participants I observed had a good level of English and the tutor was supportive in helping each participant with the pronunciation of words and with expanding their practical vocabulary. The class I attended had 7 participants on the day. I was informed this should usually be 12 but they had a couple of drop outs and absences recently. Rosa, the tutor, has a good rapport with the group and was sympathetic to their needs. From my discussion with her afterwards she has seen a great improvement amongst this specific group since she began teaching them in 2014. This class was working towards their Level 2 certificate.</p>		
2.2 Project Outcome 2: <p>Participants will develop stronger social networks, make new friends, and feel able to come out of the house more, and try out new activities.</p> <p>Progress made: A big component of this project when the Trust applied in 2014 was to improve the social interaction amongst participants. The way the ESOL programme is taught encourages participants to interact with each other through discussions and role play. The group I observed all got on well and had good interactions with each other. The tutor informed me that participants had indicated that this course had improved their independence and from discussion with the students it felt like the course had allowed them to interact better with others in their community. The Trust runs a variety of social events and programmes in their gardens that they offer to the ESOL participants to promote social interaction and try other activities.</p>		
2.3 Project Outcome 3: <p>Participants will develop the confidence and understanding of how to access local services, such as health services, employment support, benefit advice, council</p>		

services, further education or even employment.

Progress made:

The ESOL programme is focused on improving participants' knowledge of local services and how to access them. Alongside conversational classroom based lessons they also take participants on trips to visit local services. The session I attended had a guest speaker delivering a talk on environmental issues and helping participants understand how to approach recycling as a London resident. From discussion with the tutor and coordinator it was clear that they focus their lessons on how to integrate in society and access services, they focus on improving their language so participants can gain confidence to progress once the course had finished.

2.4 Project Outcome 4:

Families will have a better understanding of the school system, and what is expected of parents to support their child's learning journey.

Progress made:

As mentioned above the lessons they provide focus on a range of day to day activities that allow participants to integrate better in the local community. Some of the lessons involve trips to local schools and colleges and they provide conversational lessons to support the participants at parents evening. They provide additional support and signposting to participants that require it.

GRANT OFFICER COMMENTS

From visiting the project and observing one of the classes it is clear that the organisation is delivering a good ESOL programme. The tutor Rosa is very experienced and has a very good rapport with the class. Being Brazilian herself she relates well to the participants who all come from a range of nationalities and backgrounds. The classroom is based at the Trust's Besson Street Community Garden which is a fantastic space surrounded by greenery. Although the main focus of the provision is on English language they also find that they need to deal with situations as they arise. Some of the participants have difficult lives which require Rosa to provide additional support to participants from time to time. The organisation is well linked to local services and signposts and refers participants to other services when necessary. I was satisfied that the organisation was delivering a good, well run ESOL programme and from discussions they are managing to deliver to more participants than expected since applying for your funding.

As the programme is half-way through its funding we discussed how they will be looking to continue this project when funding ceases. In the initial assessment they mentioned that a Lewisham council were building a community facility near by which would be managed by the Trust. This however has been delayed and the approval for the building only just been passed by Mayoral cabinet. They anticipate the buildings to be finished by 2017 at the latest so will be looking elsewhere to ensure they can maintain this project.

Committee	Date:
The City Bridge Trust Committee	24 May 2016
Subject: Events attended	Public
Report of: Chief Grants Officer	For Information

Summary

This report incorporates a schedule of the key meetings and events attended by Members and officers since your last meeting.

Recommendation

Members are asked to:

- Receive this report and note its contents

Ciaran Rafferty
Principal Grants Officer
T: 020 7332 3186
E: ciaran.rafferty@cityoflondon.gov.uk]

CITY BRIDGE TRUST

**Professional Development Events, Conferences and Seminars
Attended 2nd March to 4th May 2016**

Date	Organisation	Type of Event	City of London's Representative	Location/ Borough	Summary
03/03/16	Community Barnet	Seminar	Tim Wilson, Principal Grants and Social Investment Officer	Barnet	Your officer was invited to speak at an event organised by the local infrastructure body for charities seeking advice on submitting good quality funding applications.
03/03/16	The 2015/16 Sustainable City Awards	Awards Ceremony	Jack Joslin & Shegufta Rahman, Grants Officers	City of London	Annual awards ceremony.
10/03/16 – 11/03/16	Buzzacott	Training	Shegufta Rahman, Grants Officer	City of London	GIFTS Alta Two Day Training.
21/03/16	NCVO	Board Meeting	Deputy Chief Grants Officer	Society House, N1	The Deputy Chief Grants Officer is a trustee of NCVO.
22/03/16	Cripplegate Foundation	Islington Giving Grants Sub-Group	Deputy Chief Grants Officer	Islington	The Deputy Chief Grants Officer is a board member of Islington Giving.
23/03/16	Refugee Council	Seminar	Jack Joslin & Shegufta Rahman, Grants Officers	Lambeth	Funding Seminar – presentation delivered jointly by your two Grants Officers to an audience of c.30 groups.
31/03/16	London Funders	Civil Society Reference Group	Deputy Chief Grants Officer	Camden	The last meeting of the Civil Society Reference Group ahead of the launch of the findings of the future of Civil Society Support (see separate report 'Future of London's Voluntary Sector Infrastructure Support' in today's papers.
04/04/16	Centre for London	Giving in London Reference Group	Deputy Chief Grants Officer	1 Plough Place, EC4	The first meeting of the reference group to oversee a scoping study ahead of a wider piece of research looking at giving in the capital for which you have awarded £19,000.

13/04/16	Association of Charitable Foundations	Seminar	Tim Wilson, Principal Grants and Social Investment Officer	Camden	A meeting for funders interested in providing capacity building support to their applicants and grantees.
04/05/16	Association of Charitable Foundations	Seminar	Tim Wilson, Principal Grants and Social Investment Officer	Camden	Your officer (alongside Big Society Capital and the Joseph Rowntree Foundation) was asked to speak to a group of foundations interested in social investment.
11/04/16	Trust for London	Moving on Up Management Group	Ciaran Rafferty, Principal Grants Officer	Little Britain	A regular officers' meeting to oversee the Moving on Up project which is co-funded between CBT and Trust for London.
12/04/16	London Youth	Meeting	Chief Grants Officer; Ciaran Rafferty, Principal Grants Officer	Guildhall	A chance to meet the new CEO of London Youth, Rosemary Watt-Wyness.
13/04/16	City Bridge Trust/ London Funders	Launch of "The Future of Civil Society Support in London" Review	Chairman; Deputy Chairman; Chief Grants Officer; Deputy Chief Grants Officer; Members and CBT Team	Guildhall	Please see separate report for details.
15/04/16	NSPCC	Visit	Chief Grants Officer	Croydon	A visit to the NSPCC Croydon Service Centre, to learn about the project CBT is funding.
20/04/16	The Livery Lounge Lunch	Speaking engagement	Chief Grants Officer	Guildhall	The Chief Grants Officer, at the invitation of Alderman Vincent Keaveny, addressed a lunch party of liverymen from many liveries, on the work of the Trust.
21/04/16	Institute for Voluntary Action Research	Place based giving research reference group.	Deputy Chief Grants Officer	Camden	IVAR have been researching different models of place-based given which will result in a practical on-line guide for funders. You are contributing towards the cost of this alongside a number of other funders.

**General Events and Receptions
Attended 2nd March to 4th May 2016**

Date	Organisation	Type of Event	City of London's Representative	Location/Borough	Summary
04/03/16	The Prince's Trust	Get Started with Cooking Celebration Event	Shegufta Rahman, Grants Officer	Lambeth	Celebration event for disadvantaged, young Londoners at the end of their 'Get Started with Cooking' programme.
07/03/16	The Prince's Trust	Awards Ceremony	Deputy Chairman; Town Clerk; Shegufta Rahman, Grants Officer	Westminster	Annual awards ceremony celebrating young people's achievements through Prince's Trust programmes.
08/03/16	City Bridge Trust	20 th Anniversary Event	CBT Members; CBT Team	Tower Bridge	A very successful event to mark the Trust's anniversary.
09/03/16	London Councils	Grants Committee	Deputy Chairman	Southwark Street	A regular meeting of the London Councils Grants Committee.
18/03/16	Prince's Trust	Meeting	Chairman; Deputy Chairman; Chief Grants Officer; Shegufta Rahman, Grants Officer	Guildhall	A meeting of the Strategic Steering Group for the Prince's Trust grant.
23/03/2016	City of London	Investment Committee dinner	Chief Grants Officer and Tim Wilson, Principal Grants and Social Investment Officer	City of London	Annual dinner where the Chairman spoke on a number of points including the City's philanthropic and social investment work.
31/03/16	The Poetry Society	Awards Ceremony	Shegufta Rahman, Grants Officer	Westminster	Ted Hughes Award and National Poetry Competition awards reception.
04/04/16	National Army Museum	Reception	Chairman	London SW3	A reception hosted by the Duke of Kent.
12/04/16	Brendoncare Ronald Gibson House	Sensory Garden Opening	Rebecca Green, Grants Administrator; Shegufta Rahman, Grants Officer	Wandsworth	Opening of sensory garden part-funded by City Bridge Trust.
12/04/16	John Lyon's Charity	Launch Event	Chief Grants Officer; Ciaran Rafferty, Principal Grants Officer	London SW9	See item in CGO report.
18/04/16	NCVO	Annual Evolve Conference Dinner	Deputy Chief Grants Officer	The Brewery, EC1	The Deputy Chief Grants Officer is a trustee of NCVO.

21/04/16	Wilton's Music Hall	Opening Night	Chairman; Deputy Chairman	London E1	The Opening Night performance of "I Am Thomas".
22/04/16	UBS	Reception	Chairman; Deputy Chairman; Alderman Keaveny, the Chamberlain, Chief Grants Officer and other CBT staff	City of London	An event to mark the second round of Stepping Stones awards and to launch round three. The Chairman spoke alongside representatives from UBS and one of the funded organisations.
26/04/16	Moving on Up	Reception/Seminar	Ciaran Rafferty, Principal Grants Officer	Royal Institute of Chartered Surveyors	A networking event for member organisations of the Moving on Up project and employers to engage and share information.
27/04/16	London Youth	Workshop	Ciaran Rafferty, Principal Grants Officer; Jack Joslin, Grants Officer	Pitfield St N1	A meeting of funders and practitioners to consider the future shape of London's youth services in the context of the Vision for Young London common statement.
27/04/16	Association of Charitable Foundations	Board meeting	Tim Wilson, Principal Grants and Social Investment Officer	Camden	One of the quarterly board meetings of this umbrella organisation for funders. Your officer is a trustee.
29/04/16	The Prince's Trust	Celebration Event	Chairman Deputy Chairman; Shegufta Rahman, Grants Officer	Guildhall	Celebration event for disadvantaged, young Londoners at the end of their 'Team' programme.
03/05/16	Early Action Funders Alliance	Steering Group meeting	Chief Grants Officer	London WC2	A quarterly steering group of the Alliance, of which CBT is a member, which works to support early action funding.

**City Philanthropy Events
Attended 2nd March to 4th May 2016**

Date	Organisation	Type of Event	City of London's Representative	Location/ Borough	Summary
02/03/16	Buzzacott	Conference	Cheryl Chapman, Director of City Philanthropy	Wood Street	The Director of City Philanthropy spoke at Buzzacott's one-day conference on "Millenials and new approaches to philanthropy" at their Wood Street offices.
04/03/16	City Philanthropy	Breakfast	Director of City Philanthropy	Guildhall	A meeting of the Women for Change Breakfast Club, Chaired by Monique Villa, Chair of Thomson Reuters Foundation.
10/03/16	Better Society	Summit	Director of City Philanthropy; Helen Atwood, City Philanthropy	City of London	A summit on the role of millenials in creating a better society.
16/03/16	Prospectus	Breakfast	Director of City Philanthropy; Helen Atwood, City Philanthropy	Camden	A millennial talent attraction and retention networking breakfast.
16/03/16	Beacon Awards	Fellowship Event	Director of City Philanthropy; Helen Atwood, City Philanthropy; Rosie Mitchell-Hudson, City Philanthropy	City of London	An evening with a world-leading social investor, together with a panel discussion on social investment and its journey with small social enterprises.
23/03/16	Museum of London	Breakfast	Director of City Philanthropy; Helen Atwood, City Philanthropy	Museum of London	A breakfast to celebrate the launch of a new exhibition in the museum, over high level networking.
25/03/16	City Funding Network	Crowdfunding event	Director of City Philanthropy; Helen Atwood, City Philanthropy	City of London	A crowdfunding evening in which three selected small charities supporting women and diversity pitched their charity and its objectives to an audience of potential funders.

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